

ROXBURY, VERMONT

ANNUAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2018



TOWN MEETING, TUESDAY, MARCH 5, 2019

ROXBURY, VERMONT

Population.....691 (2010 U.S. Census Data)

Area 25,984 acres, Altitude 1,007 feet

Chartered August 6, 1781

TOWN DIRECTORY

Town Clerk.....485-7840
Town Treasurer and Selectboard Assistant.....485-7860
FAX Number.....485-9160
E-mail
 Town Office.....townrox@tds.net
 Town Auditorsroxauditors@tds.net
 Town Listersroxlisters@tds.net
 Roxbury Webmaster.....roxburyvtweb@gmail.com
Web Address.....www.roxburyvt.org

OFFICE HOURS

Town Clerk.....Tuesday–Friday 9AM-12/NOON & 1-4PM
Selectboard Assistant.....Tuesday-Friday 8AM-12/NOON & 1-4PM
Town Treasurer.....By Appointment Only
Assistant Treasurer.....Tuesday-Friday 8AM-12/NOON & 1-4PM

From May through September, the office closes at noon on Fridays.

Selectboard meets the 1st and 3rd Monday of every month at 7:00PM in the Town offices. If meeting falls on a holiday, check bulletin board at Town office for alternate meeting time.

Montpelier Roxbury Board of School Directors meets 1st and 3rd Wednesday of each Month at 6:30PM. Location varies.

Roxbury Auditors meet the 3rd Wednesday of every month at 9:30 am.

Roxbury Free Library Trustees meet on the 2nd Tuesday of every month at 5:30pm at the library.

Roxbury Free Library Hours:

	Tuesday	10AM - 6PM
	Wednesday (School Year)	8AM -11AM
485-6860	Thursday	2PM - 7PM
	Saturday	10AM -1PM

Forest Fire Warden & Roxbury Fire Department485-6555
TO REPORT A FIRE OR OTHER EMERGENCIES, CALL.....911

Front Cover: Town Garage –Rainbow Photo by Tammy Legacy

Back Cover: Humming Bird Photo by Sue Nevens

ANNUAL TOWN OF ROXBURY ARTICLES WARNING OF 2019 TOWN MEETING

The legal voters of the Town of Roxbury are hereby notified and warned to meet in the Roxbury Town Hall on Tuesday, March 5, 2019 at 10:00 a.m. to vote on the following articles. (Voting for all Australian Ballot articles will be held on Tuesday, March 5, 2019 from 10:00 a.m. to 7:00 p.m.)

- Art. 1. To elect the following officers of the Town. (Australian Ballot)
- Town Moderator for a term of one year
 - Town Clerk for a term of one year
 - Town Treasurer for a term of one year
 - Selectman for a term of three years
 - Lister for a term of three years
 - Auditor for a term of three years
 - Library Trustee for a term of three years
 - Library Trustee for a term of one year
 - Library Trustee for a term of one year
 - Collector of Delinquent Taxes for a term of one year
 - Cemetery Commissioner for a term of three years
 - First Constable for a term of one year
 - Second Constable for a term of one year
 - Grand Juror for a term of one year
 - Town Agent for a term of one year
- Art. 2. To hear and act upon the reports of the Town Officers.
- Art. 3. Shall the Town of Roxbury vote on all social service appropriations by Australian Ballot? This does not include organizations that are included in the General Fund Operating Budget.
- Art. 4. Will the voters approve the collection of taxes on real estate in four (4) equal installments on the second Friday of August 2019, the second Friday of November 2019, the second Friday of February 2020 and the second Friday of May 2020, with interest of one half percent (0.5%) per month, or fraction thereof, on the unpaid taxes after each installment due date?
- Art. 5. Will the voters approve the sum of \$550,180.00 for the operation and maintenance of Town roads?
- Art. 6. Will the voters approve the sum of \$65,000.00 for a local share match for a Class 2 Town Highway for limited paving and drainage on Warren Mountain Road and a Federal Highway ER Grant for Warren Mountain Road slope failure?
- Art. 7. Will the voters approve the sum of \$251,382.00 for the operation of the Town Administrative functions? This does not include any funds that may be approved in any other article.

- Art. 8. Will the voters approve the sum of \$2,000.00 to be administered by the Cemetery Commission for tree removal and stump grinding at West Hill Cemetery (Carrie Howe Road)?
- Art. 9. Will the voters approve the sum of \$30,800.00 for the Roxbury Free Library, to be administered by the Trustees, with any excess to be directed to the Town's general fund at the conclusion of the fiscal year?
- Art. 10. Will the voters approve the sum of \$15,000.00 for the Roxbury Volunteer Fire Department Truck Capital Account?
- Art. 11. Will the voters approve the sum of \$16,180.00 for the Roxbury Volunteer Fire Department's operating expenses, with any excess to be directed to the Town's general fund at the conclusion of the fiscal year?
- Art. 12. Will the voters approve the sum of \$4,000.00 for the Fire Department Equipment Fund. These funds will be used to purchase equipment.
- Art. 13. Shall town vote to give \$1,000.00 to the Roxbury Food Shelf to pay their dues to the Vermont Food Bank.
- Art. 14. Shall the town voters authorize expenditure of \$500.00 for The Greater Northfield Senior Citizens, Inc., d/b/a Northfield Senior Center?
- Art. 15. Shall the town voters authorize expenditure of \$500.00 for the Capstone Community Action, Inc. (formerly Central Vermont Community Action Council, Inc: helping people build better communities through weatherization, business development, food shelves, Head Start, emergency heating, housing counseling, job training, and financial education?
- Art. 16. Shall the town voters authorize expenditures for Central Vermont Home Health and Hospice in the amount of \$1,250.00: a nonprofit, full service Visiting Nurse Association committed to providing high-quality, medically-necessary home health and hospice care to all central Vermonters, regardless of their ability to pay? Our agency also promotes the general welfare of all central Vermont citizens with health promotion and long-term care services.
- Art. 17. Shall the town voters authorize expenditures for Family Center of Washington County in the amount of \$200.00, building resourceful families and healthy children to create a strong community?
- Art. 18. Shall the town voters authorize expenditures for Vermont Association for the Blind and Visually Impaired in the amount of \$500.00: since 1926, enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence?
- Art. 19. Shall the town voters authorize expenditures for Good Beginnings of Central Vermont in the amount of \$100.00: supporting the transition to parenthood with free services for all families with new babies?

- Art. 20. Shall the town voters authorize expenditures for People's Health and Wellness Clinic in the amount of \$200.00: providing free primary medical and complementary health care, including mental health, oral health, body work, and wellness education to the uninsured and underinsured community members of Central Vermont who cannot otherwise afford these services?
- Art. 21. Shall the town voters authorize expenditures for Washington County Youth Service Bureau/Boys & Girls Club in the amount of \$250.00: Youth/family counseling; drug/alcohol treatment; help for runaway and homeless youth; support for teen parents; teen centers; reentry program for young offenders; support for youth involved in foster care; 24-hour crisis intervention; and more?
- Art. 22. Shall the town voters authorize expenditures for Central Vermont Council on Aging in the amount of \$900.00: supporting central Vermonters to age with dignity and choice, CVCOA provides a wide range of programs and services for aging persons to lead healthy, independent, and meaningful lives in their home and communities?
- Art. 23. Shall the town voters authorize expenditures for Circle (formerly Battered Women's Services and Shelter) in the amount of \$100.00: a community-based organization dedicated to ending domestic abuse?
- Art. 24. Shall the town voters authorize expenditures for Prevent Child Abuse Vermont in the amount of \$200.00: working effectively to prevent child abuse and neglect through parent education, support and public awareness?
- Art. 25. Shall the town voters authorize expenditure for Sexual Assault Crisis Team for Washington County in the amount of \$200.00: providing advocacy and support for people of all genders who have experienced sexual harm, and educating for a community free of sexual violence?
- Art. 26. Shall the town voters authorize expenditure for Central Vermont Adult Basic Education in the amount of \$600.00: free adult education: reading, writing, math and computer literacy; English language and citizenship skills; high school completion programs; and academic readiness for career and college?
- Art. 27. Shall the town voters authorize expenditure for Art's Bus, Inc in the amount of \$500.00: delivering free art, music, drama and literacy to children and families in rural Central Vermont?
- Art. 28. Shall the town voters authorize expenditure for Good Samaritan Haven in the amount of \$400.00: Central Vermont's only homeless shelter, providing emergency shelter and support services to individuals experiencing homelessness in our community?
- Art. 29. Shall the town voters authorize expenditure for Home Share Now, Inc. in the amount of \$300.00: created 99 affordable housing units last year by bringing together aging adults with a bedroom to offer and vetted home seekers in need of affordable housing?

Art. 30. Shall the voters authorize expenditure for Community Harvest of Central Vermont in the amount of \$100.00: recovers surplus food through gleaning from local farms to help feed residents with limited access to healthy food, maximize community resources, reduce waste, and create local food system awareness?

Art. 31. Shall the voters authorize expenditure for Washington County Mental Health in the amount of \$800.00: working to serve our community through education, support, and treatment of individuals who live with mental health challenges, developmental disabilities, and substance use issues?

Art. 32. To transact any other proper business to be brought before said meeting.

Dated at Roxbury, County of Washington and State of Vermont, this 22nd day of January, 2019.

Roxbury Selectboard
Jeremy Reed, Chairman
Stephen Twombly
David McShane

Notice: The last day to register to vote to be eligible to participate at this meeting is Tuesday, March 5, 2019 at the polls (Village School). Requests for mailed absentee ballots for this meeting must be received by Monday, March 4, 2019 no later than 5:00 P.M. Further information on voter registration and absentee voting or any other appropriate information may be obtained from the Town Clerk during normal business hours.

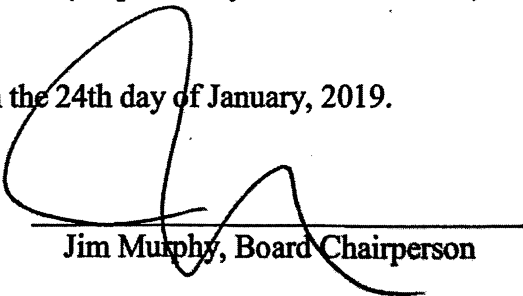
MONTPELIER ROXBURY SCHOOL DISTRICT

WARNING OF 2019 ANNUAL MEETING

The legal voters of the Montpelier Roxbury School District are hereby warned of voting for all Australian ballot articles to be held on Tuesday, March 5, 2019. The legal voters of Montpelier may vote at Montpelier City Hall from 7:00 a.m. to 7:00 p.m. The legal voters of Roxbury may vote at the Roxbury Town Hall from 10:00 a.m. to 7:00 p.m.

- ARTICLE 1** To elect one School District Moderator, one School District Clerk and one School District Treasurer to serve from their election and qualification for one year or until the election and qualification of their successors. (Requested by the School Board)
- ARTICLE 2** To elect two Montpelier School Directors and one Roxbury School Director, each for a three year term. (Requested by the School Board)
- ARTICLE 3** Shall the voters of the school district adopt a budget of \$23,813,218 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$16,151.85 per equalized pupil. This projected spending per equalized pupil is 1.43% higher than spending for the current year. (Requested by the School Board)
- ARTICLE 4** Shall the voters of the school district appropriate \$260,000 necessary to supplement the Capital Reserve Fund in support of the District? It is estimated that this proposed budget, if approved, will result in education spending of \$16,361.50 per equalized pupil. This projected spending per equalized pupil is 2.75% higher than spending for the current year. (Requested by the School Board)
- ARTICLE 5** Shall the voters appropriate the sum of \$9,700 (Chair \$1,500; Vice Chair \$1,200; others \$1,000 each) as compensation to the School Commissioners for their services for the fiscal year July 1, 2019, to June 30, 2020? (Requested by the School Board)
- ARTICLE 6** Shall the voters authorize the Board of School Commissioners to hold any audited fund balance as of June 30, 2019 in a reserve (assigned) fund to be expended under the control and direction of the Board of School Commissioners for the purpose of operating the school? (Requested by the School Board)

Approved by the Board of School Commissioners on the 24th day of January, 2019.



Jim Murphy, Board Chairperson

INSTRUCTIONS FOR VOTERS using Paper Ballots (Australian Ballot)

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- **WRITE-IN** candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot in "Voted Ballots" box.

LEAVE the voting area immediately by passing outside the guardrail.

NOTICE TO VOTERS For Local Floor Annual or Special Meetings

BEFORE MEETING DAY:

CHECKLIST POSTED at Clerks Office by February 3, 2019. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 23, 2019.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

ON MEETING DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

! If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

- ! Vote more than once per election, either in the same town or in different towns.
- ! Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- ! Hinder or impede a voter going into or from the polling place.
- ! Socialize in a manner that could disturb other voters in the polling place.
- ! Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)



Tammy Legacy, Town Clerk

ELECTED TOWN OFFICIALS 2018

Town Moderator	Lucinda Sullivan	2019
Town Clerk	Tammy Legacy	2019
Town Treasurer	Anne Maxham	2019
Selectboard	Jeremy Reed, Chair	2019
	Steve Twombly	2020
	David McShane	2021
Listers	Forrest Twombly, Chair	2021
	Sally Archer, resigned	2018
	Terry Edwards, appointed, resigned	2018
	William Hansen	2020
	Vacancy	2019
Auditors	Joan Leary, Chair	2019
	Flo Parzych	2021
	E. Frances French	2020
Collector of Delinquent Taxes	Sam Twombly	2019
Cemetery Commissioners	John Cashman, Chair	2020
	Wendy Cashman	2019
	Susan Nevins	2021
First Constable	Reggie Brown Jr.	2019
Second Constable	Luther Santi	2019
Grand Juror	Carl Ellis	2019
Town Agency	John Cashman, appointed	2019
Library Trustees	Jane Pincus, Chair	2020
	Colleen Flanagan, resigned	2018
	Jeanne Beckwith, Appointed	2019
	Carl Ellis	2021
	Donald Breviogel-Williams, appointed	2019
	Heidi Albright, appointed	2019
Justices of the Peace	Gerald D'Amico	2021
	Gloria Gerdes	2021
	Adam Jackson	2021
	Susan Nevins	2021
	Charles Slocum	2021
Montpelier Roxbury School District		
School Directors	Ryan Zajac	2021
	Lisa Frost	2019
School District Treasurer	Shelly Quinn	2019
School District Clerk	Tammy Legacy	2019
School District Moderator	J. Paul Giuliani, appointed	2019

APPOINTED TOWN OFFICIALS 2018

Road Commissioner	David McShane	2019
Town Health Officer	Dr. Craig Sullivan	2019
Deputy Town Health Officer	Dr. Duane Natvig	2019
Assistant Town Clerk	Britney Pombar	2019
Assistant Town Treasurer	Tammy Legacy	2019
Mad River Management Resource Alliance Representative	David McShane	2019
Regional Planning Commissioner	Gerald D'Amico	2019
Green-Up Coordinators	Claire Chomentowski	2019
	Kim Copeland	2019
Energy Coordinator	vacant	2019
Emergency Management Director	Steve Twombly	2019
Forest Fire Warden	Tim Martin	2019
E-911 Coordinator	Tammy Legacy	2019
Planning Commissioners	Gloria Danforth	2019
	Vacant	2019
	Mike French	2019
	Kate Jackson	2019
	Lucinda Sullivan	2019
Fence Viewers	Scott Legacy	2019
	Darrell (Chuck) Brown	2019
	Mark Gerdes	2019
Inspector of Lumber & Shingles	Scott Legacy	2019
Chairman of Civil Defense	Steve Twombly	2019
Website Administrator	Andre Souligny, resigned	2018
	Nina Govoni, appointed	2019
Tree Warden	Steve Lusk	2019
Animal Control Officer	William Hansen	2019
Central Vermont Internet Rep	Jon Guiffre	2019
TOWN EMPLOYEES	Loren Bent, Foreman	
Road Crew	Roger Thomas	
	Andrew Legacy (per diem)	
	Tom Frazier (per diem)	
Selectboard Assistant	Tammy Legacy	
LIBRARY TRUSTEE EMPLOYEES		
Library Director	Ryan Zajac	
Assistant Library Director	Lise Ewald	

2018 SELECTBOARD REPORT

During the past year we have continued our efforts to maintain and improve the Town's infrastructure and provide necessary services. Our proposed budget makes investments where needed most and is as judicious as possible with tax dollars.

The slope damage on Bull Run Road was finally repaired this fall. Engineering work for repair of a similar slope failure on Warren Mtn. Road is underway. This project is being funded with a Federal Highway ER Grant and will require a 20% local match.

We received a \$175,000 State Class 2 Roads Grant that will be used to repair pavement and improve drainage on the Warren Mtn. Road. This project will also require a 20% local match.

Article 6 seeks approval for the estimated local funds needed for the Town's share of these projects.

We were fortunate to receive quick approval of a Structures Grant to replace the bridge deck and railings on the Oxbow Road Bridge which failed this past fall. Stone lining of ditches was done on portions of Carrie Howe Road and Warren Mtn. Road. New railings were installed on the Webster Road Bridge. Sidewalks in the village were cleaned.

The 2003 International dump truck was replaced with a new 2018 International. The old truck was sold for \$18,070. We will need to replace our 20 year old grader and 30+ year old bucket loader soon.

We received a grant-funded Road Erosion Inventory Report prepared by the Central Vermont Regional Planning Commission. This report was required by the State.

Increasing mandates from the State of Vermont make matters more complicated for the Town. New fees and regulations relating to water quality, culvert installation, road erosion, etc. are increasing our costs and add new permit requirements.

We thank our road crew for their continued loyalty and hard work. Foreman Loren Bent and Roger Thomas have both been town employees for 17 years. Andrew Legacy and Tom Frazier continue to provide as-needed assistance during the winter months.

The cost for ambulance services has increased from \$25 to \$28 per capita for next year but is beyond our control. Northfield's per capita fee is lower than those charged by other ambulance services in the area. There were 44 ambulance calls in Roxbury last year, down from 46 in 2017.

Safety hazards discovered by our insurance carrier at the Community Hall were addressed. We again approved the use of town land for the community skating rink and paying postage for the Community Newsletter. If you're not receiving the Newsletter, please contact the Roxbury Library.

In response to numerous complaints, we signed a law enforcement contract in November with the Washington County Sheriff's Department to provide about 10 hours

per week of service, primarily focused on speed enforcement in the village and on Warren Mtn. Road. The town's share of ticket fines should offset much of the cost.

The FEMA and State funded project to rebuild the Roxbury Fish Hatchery finally got underway this past fall.

Our Planning Commission needs two more members and we need another Lister.

Our Cemetery Commissioners have been very active with improvements to our town cemeteries. We thank them for their efforts and hope others will volunteer to assist. Maintenance of our cemeteries is one of the many responsibilities of the Town.

Thanks to Andre Souigny who retired as webmaster, and to Nina Govoni, our new webmaster, for all of their hard work. See the new Roxbury website at www.roxburyvt.org.

We remember Sally Archer, who passed away in April, for her many years of service to Roxbury. She served for years as a Lister and her devoted and able assistance in securing, administering and accounting for grants was instrumental in helping the Town recover from Hurricane Irene and later damaging storms.

To all who have contributed to making Roxbury the fine community that it is, the Selectboard says Thank You!

We ask for your participation and involvement as we continue to deal with the Town's immediate needs and in planning for our future.

We have added two new Articles to the Town Meeting Warning. The first is Article 3 which would move the multitude of appropriation requests from non-Roxbury organizations from a floor vote to Australian ballot starting in 2020.

Article 6 will appropriate the local funds necessary for the Warren Mtn. Road projects.

Jeremy Reed, Chairman
Stephen Twombly, Vice-Chairman
David McShane, Road Commissioner

REVENUE

	Budget FY - 2018	Actual FY - 2018	Budget FY - 2019	Budget FY - 2020
Current Taxes	\$664,924.00	\$561,824.46	\$596,193.00	\$644,812.00
Taxes -School	\$997,342.49	\$997,342.49	\$998,886.00	\$0.00
VT Municipal Tax Adjustment	\$0.00	\$0.00	\$0.00	\$0.00
Delinquent Tax	\$0.00	\$102,948.81	\$0.00	\$0.00
Tax Interest	\$500.00	\$1,315.20	\$500.00	\$750.00
Delinq. Tax Interest	\$6,500.00	\$6,561.68	\$6,500.00	\$6,500.00
Tax Penalty	\$9,000.00	\$8,278.91	\$9,000.00	\$9,000.00
Railroad Tax	\$1,000.00	\$3,364.49	\$3,000.00	\$3,000.00
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	\$1,679,266.49	\$1,681,636.04	\$1,614,079.00	\$664,062.00
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Highway	\$60,000.00	\$61,919.53	\$60,000.00	\$62,000.00
Forest & Parks	\$12,000.00	\$20,786.46	\$21,000.00	\$28,000.00
Current Use - State	\$35,000.00	\$37,150.00	\$35,000.00	\$35,000.00
Collection of Taxes	\$2,000.00	\$2,369.79	\$2,000.00	\$2,000.00
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	\$109,000.00	\$122,225.78	\$118,000.00	\$127,000.00
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Town Clerk's Fees	\$8,000.00	\$8,836.80	\$8,000.00	\$8,000.00
Ticket Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Interest Income	\$175.00	\$231.59	\$130.00	\$200.00
Revenue from Reserve Fund	\$0.00	\$7,910.92	\$0.00	\$0.00
Miscellaneous Income	\$300.00	\$1,002.48	\$300.00	\$300.00
Highway Miscellaneous Inc	\$7,000.00	\$3,589.42	\$2,000.00	\$2,000.00
Highway Excise Tax	\$0.00	\$0.00	\$1,500.00	\$0.00
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	\$15,475.00	\$21,571.21	\$11,930.00	\$10,500.00
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	\$1,803,741.49	\$1,825,433.03	\$1,744,009.00	\$801,562.00
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EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
General Government				
Payroll				
Assistant Clerk	\$8,200.00	\$7,149.69	\$8,750.00	\$10,500.00
Auditors	\$1,800.00	\$1,244.26	\$1,500.00	\$1,500.00
Clerk	\$17,500.00	\$18,233.79	\$17,500.00	\$18,750.00
Delinquent Tax Collector	\$1,500.00	\$1,500.00	\$1,500.00	\$1,550.00
Election-Civil	\$350.00	\$122.50	\$500.00	\$250.00
Housekeeping	\$800.00	\$630.75	\$750.00	\$750.00
Listers	\$6,000.00	\$5,166.25	\$4,000.00	\$6,000.00
Selectmen	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Selectboard Assistant	\$17,500.00	\$18,233.80	\$17,850.00	\$18,750.00
Treasurer	\$1,500.00	\$1,500.00	\$1,500.00	\$1,550.00
Misc. Payroll	\$0.00	\$843.54	\$1,500.00	\$1,000.00
Webmaster	\$1,200.00	\$90.00	\$1,000.00	\$750.00
Assistant Treasurer	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Comp FICA	\$3,600.00	\$3,591.96	\$3,600.00	\$3,600.00
Comp MCARE	\$950.00	\$839.92	\$950.00	\$950.00
Retirement	\$1,400.00	\$1,397.60	\$1,500.00	\$1,500.00
Employee Insurance	\$15,775.00	\$15,971.52	\$16,111.00	\$16,200.00
ChoiceCare/Health Equity	\$2,500.00	\$695.56	\$2,500.00	\$2,500.00
Comp SUIVT	\$1,400.00	\$656.85	\$1,900.00	\$1,000.00
Workman's Comp	\$317.00	\$308.50	\$317.00	\$350.00
Total Payroll	\$87,292.00	\$83,176.49	\$88,228.00	\$92,450.00
Town Office				
Postage	\$1,500.00	\$807.39	\$1,500.00	\$1,000.00
Supplies	\$2,000.00	\$1,738.06	\$2,000.00	\$2,000.00
Software	\$170.00	\$190.78	\$200.00	\$200.00
Advertising	\$500.00	\$0.00	\$500.00	\$500.00
Office Equipment	\$2,500.00	\$1,396.10	\$1,500.00	\$1,000.00
Tax Bills & Collection	\$1,000.00	\$1,015.53	\$1,000.00	\$1,100.00
Town Report	\$1,200.00	\$957.20	\$1,000.00	\$1,000.00
Tax Map - Grand List	\$1,200.00	\$1,631.50	\$1,200.00	\$1,700.00
Service Contract	\$1,900.00	\$2,580.00	\$1,900.00	\$3,300.00
Backup Service Contract	\$1,300.00	\$671.96	\$1,300.00	\$0.00
Records Management	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Elections	\$0.00	\$0.00	\$0.00	\$750.00
Electricity	\$800.00	\$867.39	\$900.00	\$900.00
Telephone	\$1,800.00	\$1,861.92	\$1,800.00	\$1,800.00
Fuel	\$2,000.00	\$1,844.50	\$2,000.00	\$2,400.00
Roxbury Planning	\$300.00	\$0.00	\$300.00	\$300.00
Misc	\$600.00	\$152.98	\$600.00	\$500.00
Total Town Office	\$21,270.00	\$18,215.31	\$20,200.00	\$20,950.00

EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
Senior Ctr/Community Hall				
Electricity	\$500.00	\$375.91	\$400.00	\$400.00
Telephone	\$500.00	\$519.35	\$500.00	\$500.00
Fuel	\$1,400.00	\$618.38	\$1,100.00	\$700.00
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Total Sen Ctr/Com. Hall	\$2,400.00	\$1,513.64	\$2,000.00	\$1,600.00
	-----	-----	-----	-----
Public Safety				
Law Enforcement	\$0.00	\$0.00	\$0.00	\$7,500.00
Northfield Ambulance	\$17,275.00	\$17,275.00	\$19,348.00	\$20,730.00
Fire/EMS Dispatching	\$8,951.00	\$8,972.75	\$9,757.00	\$10,635.00
	-----	-----	-----	-----
Total Public Safety	\$26,226.00	\$26,247.75	\$29,105.00	\$38,865.00
	-----	-----	-----	-----
General Expenses				
Mileage	\$600.00	\$276.17	\$500.00	\$400.00
Street Lights	\$2,500.00	\$2,522.13	\$2,500.00	\$2,500.00
Historical Society	\$200.00	\$200.00	\$200.00	\$200.00
Cemetery Restoration	\$2,500.00	\$2,500.00	\$6,400.00	\$2,500.00
Constable's Expenses	\$100.00	\$0.00	\$100.00	\$100.00
League of C & T	\$1,768.00	\$1,768.00	\$1,805.00	\$1,849.00
CV Regional Plan.	\$761.00	\$760.10	\$781.00	\$830.00
Dues for Profess. Develop	\$360.00	\$250.00	\$300.00	\$300.00
Mad River Resource Dues	\$4,146.00	\$4,146.00	\$4,146.00	\$4,319.00
Legal	\$1,000.00	\$0.00	\$500.00	\$1,000.00
Washington Co. Taxes	\$5,411.00	\$5,491.00	\$5,765.00	\$6,100.00
Seminars & Training	\$3,100.00	\$3,100.00	\$3,100.00	\$3,100.00
Computer Services	\$1,200.00	\$489.00	\$1,200.00	\$1,000.00
CV Humane Society	\$300.00	\$0.00	\$200.00	\$200.00
VACD	\$100.00	\$100.00	\$100.00	\$100.00
Newsletter Expenses	\$300.00	\$263.64	\$300.00	\$300.00
Memorial Day-Cem. Flags	\$250.00	\$224.00	\$250.00	\$250.00
Flags	\$400.00	\$0.00	\$200.00	\$200.00
Cemetery/Municipal Mowing	\$6,000.00	\$6,000.00	\$6,150.00	\$6,150.00
Building Insurance	\$6,800.00	\$5,934.50	\$5,106.00	\$4,200.00
Bond - Town Officials Ins	\$1,500.00	\$1,368.00	\$1,265.00	\$1,000.00
Accounting	\$2,000.00	\$2,000.00	\$2,000.00	\$2,500.00
Building Maintenance	\$20,000.00	\$4,272.14	\$20,000.00	\$25,000.00
Building Repair Fund	\$3,000.00	\$18,727.86	\$3,000.00	\$3,000.00
Green Up Day Expenses	\$800.00	\$1,753.22	\$800.00	\$1,200.00
Green Up Vermont	\$50.00	\$50.00	\$50.00	\$50.00
Debt Princ.- Storms	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Debt-Land Purchase	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Int.-Land Purchase	\$1,707.00	\$1,706.25	\$1,463.00	\$1,219.00
Interest-Storms	\$1,350.00	\$1,350.00	\$900.00	\$450.00
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EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
Total General Expenses	\$95,703.00	\$92,752.01	\$96,581.00	\$97,517.00
Total General Government	\$232,891.00	\$221,905.20	\$236,114.00	\$251,382.00
Highway				
Highway Payroll				
Highway	\$120,000.00	\$135,602.39	\$130,000.00	\$145,000.00
Comp FICA	\$8,000.00	\$7,973.27	\$8,000.00	\$9,400.00
Comp MCARE	\$2,000.00	\$1,864.74	\$2,000.00	\$2,000.00
Retirement	\$4,200.00	\$4,365.51	\$4,400.00	\$4,600.00
Employee Insurance	\$37,700.00	\$38,106.66	\$38,436.00	\$38,500.00
ChoiceCare/Health Equity	\$5,000.00	\$1,178.51	\$5,000.00	\$5,000.00
Comp SUIVT	\$1,700.00	\$988.29	\$3,000.00	\$1,000.00
Workmen's Comp	\$12,100.00	\$11,417.00	\$11,000.00	\$11,400.00
Total Highway Payroll	\$190,700.00	\$201,496.37	\$201,836.00	\$216,900.00
Material				
Signs	\$3,000.00	\$673.73	\$2,000.00	\$1,200.00
Bridges	\$15,000.00	\$76.73	\$6,000.00	\$10,000.00
Culverts	\$6,000.00	\$0.00	\$15,000.00	\$7,500.00
Guardrails	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00
Chloride	\$6,000.00	\$6,080.00	\$6,000.00	\$6,000.00
Gravel	\$30,000.00	\$23,964.00	\$30,000.00	\$30,000.00
Sand	\$60,000.00	\$62,800.00	\$60,000.00	\$60,000.00
Salt	\$4,700.00	\$5,386.87	\$6,000.00	\$6,500.00
Stormwater Discharge Fees	\$0.00	\$0.00	\$0.00	\$2,000.00
Total Materials	\$128,200.00	\$98,981.33	\$128,500.00	\$126,700.00
Town Garage				
Electric	\$2,100.00	\$2,274.23	\$2,100.00	\$2,300.00
Telephone	\$500.00	\$507.40	\$500.00	\$500.00
Fuel Oil	\$4,000.00	\$3,059.82	\$4,000.00	\$5,000.00
Shop Maintenance	\$2,500.00	\$134.50	\$2,500.00	\$1,800.00
Total Town Garage	\$9,100.00	\$5,975.95	\$9,100.00	\$9,600.00
Equipment				
Training	\$270.00	\$145.00	\$250.00	\$250.00
Vehicle & Bldg Insurance	\$12,400.00	\$11,127.50	\$8,554.00	\$7,000.00
Gas	\$100.00	\$121.76	\$150.00	\$150.00
Diesel	\$20,000.00	\$28,644.44	\$20,000.00	\$30,000.00
Oil	\$1,500.00	\$3,341.52	\$2,000.00	\$2,000.00
Diesel Exhaust Fluid	\$650.00	\$339.76	\$300.00	\$300.00
Vehicle Maint/Repair	\$30,000.00	\$0.00	\$30,000.00	\$35,000.00

EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
Loader Repair	\$0.00	\$3,189.60	\$0.00	\$0.00
Grader Repair	\$0.00	\$2,456.57	\$0.00	\$0.00
York Rake	\$0.00	\$0.00	\$0.00	\$0.00
Winter Equipment	\$0.00	\$6,956.36	\$0.00	\$0.00
Chipper	\$0.00	\$0.00	\$0.00	\$0.00
International 2002	\$0.00	\$2,326.97	\$0.00	\$0.00
2018 International	\$0.00	\$3,204.95	\$0.00	\$0.00
Summer Equipment	\$0.00	\$0.00	\$0.00	\$0.00
2008 John Deere Backhoe	\$0.00	\$2,496.84	\$0.00	\$0.00
Tractor	\$0.00	\$951.14	\$0.00	\$0.00
2012 International	\$0.00	\$28,064.47	\$0.00	\$0.00
2012 Ford	\$0.00	\$2,598.79	\$0.00	\$0.00
2016 International Truck	\$0.00	\$5,652.24	\$0.00	\$0.00
Vehicle Maint/Repair - Ot	\$0.00	\$0.00	\$0.00	\$0.00
Highways Equipment Fund	\$50,000.00	\$50,000.00	\$50,000.00	\$60,000.00
Debt Principal-Tenney Bri	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00
Interest-Tenney Bridge	\$878.00	\$891.32	\$585.00	\$293.00
Debt Principal-2016 Int'l	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Interest-2016 Int'l	\$1,800.00	\$1,802.50	\$1,350.00	\$900.00
Debt Priscipal-2018 Int'l	\$0.00	\$0.00	\$12,400.00	\$12,400.00
Interest-2018 Int'l	\$0.00	\$0.00	\$1,234.00	\$987.00
Miscellaneous	\$1,000.00	\$570.23	\$1,000.00	\$0.00
Welder Supplies	\$1,200.00	\$461.72	\$800.00	\$800.00
Shop Supplies	\$800.00	\$534.51	\$800.00	\$2,000.00
Small Equip Purchase	\$1,000.00	\$427.42	\$750.00	\$750.00
Tools	\$1,000.00	\$356.53	\$750.00	\$750.00
Personal Protective Equip	\$700.00	\$346.55	\$500.00	\$500.00
Repeater	\$1,800.00	\$0.00	\$0.00	\$0.00
Total Equipment	\$158,098.00	\$190,008.69	\$164,423.00	\$187,080.00
Hired Services				
Roadside Mowing	\$5,500.00	\$0.00	\$0.00	\$0.00
Pagers & Uniforms	\$2,300.00	\$2,218.45	\$2,300.00	\$2,300.00
Winter Equipment Hired	\$2,000.00	\$1,575.00	\$2,500.00	\$2,500.00
Summer Equipment Hired	\$1,000.00	\$0.00	\$500.00	\$0.00
Mileage	\$250.00	\$37.29	\$250.00	\$100.00
Special Projects	\$3,500.00	\$5,025.00	\$3,500.00	\$5,000.00
Total Hired Services	\$14,550.00	\$8,855.74	\$9,050.00	\$9,900.00
Total Highway	\$500,648.00	\$505,318.08	\$512,909.00	\$550,180.00

EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
Fire Dept				
Electricity	\$1,200.00	\$1,092.65	\$1,200.00	\$0.00
Telephone	\$500.00	\$508.78	\$500.00	\$0.00
Fuel - oil	\$2,000.00	\$1,583.17	\$2,400.00	\$0.00
Fuel - gas	\$250.00	\$338.14	\$500.00	\$0.00
Mutual Aid	\$250.00	\$0.00	\$250.00	\$0.00
Dues	\$160.00	\$157.00	\$180.00	\$0.00
Parts & Service	\$1,500.00	\$439.00	\$1,500.00	\$0.00
Training	\$400.00	\$60.00	\$300.00	\$0.00
Medical Exams	\$0.00	\$0.00	\$0.00	\$0.00
Community Service	\$50.00	\$0.00	\$50.00	\$0.00
Supplies/Miscellaneous	\$100.00	\$135.31	\$50.00	\$0.00
Insurance	\$6,545.00	\$5,604.50	\$6,000.00	\$0.00
Building Maintenance	\$2,000.00	\$315.34	\$3,000.00	\$0.00
New Equipment Purchase	\$4,000.00	\$8,721.11	\$0.00	\$0.00
	-----	-----	-----	-----
Total Fire Dept	\$18,955.00	\$18,955.00	\$15,930.00	\$0.00
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Voted Articles				
Fire Dept Truck Fund	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
Community Hall Capital	\$3,000.00	\$3,000.00	\$0.00	\$0.00
Library	\$29,005.00	\$29,005.00	\$29,680.00	\$0.00
Fire Dept Equip Fund	\$0.00	\$0.00	\$4,000.00	\$0.00
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Total Voted Articles	\$47,005.00	\$47,005.00	\$48,680.00	\$0.00
	-----	-----	-----	-----
Appropriations				
CV Home Health	\$1,250.00	\$1,250.00	\$1,250.00	\$0.00
CV Agency on Aging	\$900.00	\$900.00	\$900.00	\$0.00
CVCAC	\$500.00	\$500.00	\$500.00	\$0.00
Assoc. for the Blind	\$500.00	\$500.00	\$500.00	\$0.00
Greater Northfield Senior	\$500.00	\$500.00	\$500.00	\$0.00
Circle (Battered Women)	\$100.00	\$100.00	\$100.00	\$0.00
Peoples Health & Wellness	\$200.00	\$200.00	\$300.00	\$0.00
Youth Service Bureau	\$250.00	\$250.00	\$250.00	\$0.00
Family Center	\$200.00	\$200.00	\$200.00	\$0.00
Home Share Now Inc	\$300.00	\$300.00	\$300.00	\$0.00
Good Beginnings	\$100.00	\$100.00	\$100.00	\$0.00
Good Samaritan Haven	\$300.00	\$300.00	\$300.00	\$0.00
Washington County Mental	\$0.00	\$0.00	\$800.00	\$0.00
Roxbury Food Shelf	\$350.00	\$350.00	\$1,000.00	\$0.00
CV Adult Basic Educ.	\$600.00	\$600.00	\$600.00	\$0.00
Sexual Assault Crisis Tea	\$150.00	\$150.00	\$150.00	\$0.00
Prevent Child Abuse VT	\$200.00	\$200.00	\$200.00	\$0.00
Art's Bus Inc.	\$500.00	\$500.00	\$500.00	\$0.00
Community Harvest	\$0.00	\$0.00	\$100.00	\$0.00

EXPENSES

	Budget FY-2018	Actual FY-2018	Budget FY-2019	Budget FY-2020
School Budget	\$997,342.49	\$997,342.49	\$998,886.00	\$0.00
Total Appropriations	\$1,004,242.49	\$1,004,242.49	\$1,007,436.00	\$0.00
Total Expenditures	\$1,803,741.49	\$1,797,425.77	\$1,821,069.00	\$801,562.00

AUDITORS' STATEMENT

JUNE 30, 2018

In accordance with Section 1681 of Title 24, V.S.A., we have examined the accounts and records of the Town of Roxbury. To the best of our knowledge, the financial statements and reports show the financial activity and financial position of the Town of Roxbury for the calendar year ended June 30, 2017.

Fran French
Florence (Flo) Parzych
Joan Leary

FOLDER OF ALL COMMITMENTS IS AVAILABLE AT TOWN OFFICE AND AT THE HEAD TABLE AT TOWN MEETING.

**TOWN OF ROXBURY
BALANCE SHEET AS OF JUNE 30, 2018**

ASSET

Checking	\$293,028.51
Community Bank Money Market	\$ 00
Community Bank (Health Equity)	\$ 7,758.19
Deposits in Transit	\$ 4,625.63
Petty Cash	<u>\$ 44.00</u>
Total	\$305,456.33

Due From Other Funds \$255,214.49

Total Asset \$ 50,241.84

LIABILITY

Current Liabilities

Payroll-FICA	\$ 2,098.04
Payroll-FWH	\$ 911.89
Payroll-MCARE	\$ 490.66
Payroll-RET	\$ 2,202.90
Payroll-SWHVT	\$ 338.41
Office of Child Support	\$ 0.00
Health Ins Withholding	\$ 465.87
Life & AD&D Withholdings	\$ 197.85
457 Deferred Comp Plan	\$ 0.00
Aflac	\$ 59.47
Green Mtn Credit Union	\$ 0.00
EyeMed	\$ -42.54
Union Dues	\$ 38.12
Tax Overpayments	\$ 9,747.41
Employee Prop Tax Withholding	\$ 0.00
Dog Fee Due to State of Vermont	\$ 95.00
Marriage Fee to State of Vermont	\$.00
Tax Sale Proceeds	\$ 0.00
Tax Sale Proceeds Interest	<u>\$ 0.00</u>

Total Current Liabilities \$ 16,603.08

Total Liabilities \$ 16,603.08

FUND BALANCE

Total Prior Years Fund Balance	\$ 5,631.50
Fund Balance Current Year	<u>\$ 28,007.26</u>
Total Fund Balance	\$ 33,638.76

Total Liability, Fund Balance \$ 50,241.84

RESERVED ACCOUNTS AS OF JUNE 30, 2018

Highway Equipment Fund	\$ 66,345.71
Community Hall Fund	\$ 3,208.00
Grants Fund	\$ -8,811.90
Reappraisal Fund	\$ 59,936.53
Book Restoration Fund	\$ 3,602.65
Fire Equipment Fund	\$ 23,616.50
Animal Control Fund	\$ 450.30
Planning Grant Fund	\$ 1,917.21
Library Programs Fund	\$ 7,856.07
Orcutt Cemetery Trust Fund	\$ 4,435.92
Library Cap Improvement Fund	\$ 929.51
Library Operating Fund	\$ 3,734.06
Senior Center Fund	\$ 7,773.87
Community Hall Rest Project Fund	\$ 578.27
Listers Education Reserve Fund	\$ 2,199.85
Fire Dept Truck Capital Fund	\$ 50,273.08
Cemetery Reserve Fund	\$ 1,835.27
Accounting Reserve Fund	\$ 1,475.09
Computerization Fund	\$ 5,846.45
Municipal Buildings Fund	\$ 18,581.08
Highway Building Repair Fund	\$ 308.49
FEMA Disaster Fund	\$ -4,106.00
Energy Reserve Fund	\$ 1,173.26
Historical Society Reserve Fund	\$ 2,055.22

Total Reserved Funds **\$255,214.49**

Long-Term Debt:

1. People's United Bank (Former Garner Property)
Due 3/7/2019 \$45,985.00 (3.25% int) Matures on 3/7/2024 (\$7,500.00 per year)
2. People's United Bank (July 2013 Flood Repairs)
Due 6/5/2019 \$40,000.00 (2.25% int) Matures on 6/5/2020 (\$20,000.00 per year)
3. People's United Bank (Tenney Road Bridge Repairs)
Due 6/5/2019 \$26,000.00 (2.25% int) Matures on 6/5/2020 (\$13,000.00 per year)
4. People's United Bank (2016 International Truck)
Due 8/20/2019 \$40,000.00 (2.25%) Matures on 8/20/2020 \$20,000.00 per year
5. Union Bank (2018 International Truck)
Due 11/18/2019 \$49,600.00 (1.99% int) Matures on 11/21/2022 \$12,400.00 per year

**TOWN OF ROXBURY
RESERVE FUNDS**

	HIGHWAY EQUIPMENT	COMMUNITY HALL FUND	GRANTS FUND	REAPPRAISAL	BOOK RESTORATION
<i>Balance June 30, 2017</i>	\$ 113,644.26	\$ 168.60	\$0.00	\$ 54,093.93	\$ 2,994.69
REVENUE					
Interest	\$ 58.45	\$ 0.12	\$ -	\$ 66.60	\$ 3.96
Town Appropriation	\$ 50,000.00	\$ 3,000.00	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ 49,637.84	\$ -	\$ -
Sale of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus Funds	\$ -				
Other Income	\$ 62,000.00		\$ -	\$ 5,776.00	\$ 604.00
Total Revenue	\$ 112,058.45	\$ 3,000.12	\$ 49,637.84	\$ 5,842.60	\$ 607.96
EXPENDITURES					
Equipment	\$ 99,508.00	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ 59,849.00	\$ 160.72	\$ 58,449.74	\$ -	\$ -
Transfer Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 159,357.00	\$ 160.72	\$ 58,449.74	\$ -	\$ -
<i>Balance June 30, 2018</i>	\$ 66,345.71	\$3,008.00	(\$8,811.90)	\$ 59,936.53	\$ 3,602.65
	FIRE EQUIPMENT	ANIMAL CONTROL FUND	PLANNING GRANT	LIBRARY PROGRAMS	ORCUTT CEMETERY TRUST
<i>Balance June 30, 2017</i>	\$ 26,236.11	\$ 449.82	\$ 1,914.93	\$ 6,923.75	\$ 4,459.64
REVENUE					
Interest	\$ 31.32	\$ 0.48	\$ 2.28	\$ 9.00	\$ 5.28
Town Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Sale of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Other Income	\$ 550.00	\$ -	\$ -	\$ 2,969.05	\$ -
Total Revenue	\$ 581.32	\$ 0.48	\$ 2.28	\$ 2,978.05	\$ 5.28
EXPENDITURES					
Equipment	\$ 3,200.93	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ -	\$ -	\$ -	\$ 2,045.73	\$ 29.00
Transfer Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 3,200.93	\$ -	\$ -	\$ 2,045.73	\$ 29.00
<i>Balance June 30, 2018</i>	\$ 23,616.50	\$ 450.30	\$ 1,917.21	\$ 7,856.07	\$ 4,435.92

**TOWN OF ROXBURY
RESERVE FUNDS**

	LIBRARY CAP IMPROVEMENT	LIBRARY OPERATING RESERVE	SENIOR CENTER FUND	SENIOR CENTER SAVINGS
<i>Balance June 30, 2017</i>	\$ 928.43	\$ 3,899.52	\$ 7,764.63	\$ -
REVENUE				
Interest	\$ 1.08	\$ 4.32	\$ 9.24	
Town Appropriation	\$ -	\$ 29,005.00	\$ -	\$ -
Grants	\$ -	\$ -	\$ -	\$ -
Sale of Equipment	\$ -	\$ -	\$ -	\$ -
Surplus Funds	\$ -	\$ -	\$ -	\$ -
Other Income	\$ -	\$ 410.01	\$ -	\$ -
Total Income	\$ 1.08	\$ 29,422.33	\$ 9.24	\$ -
	\$ -			
EXPENDITURES				
Equipment	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ -	\$ 29,587.79	\$ -	\$ -
Transfer Funds	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ 29,587.79	\$ -	\$ -
<i>Balance June 30, 2018</i>	\$ 929.51	\$ 3,734.06	\$ 7,773.87	\$ -
	COMMUNITY HALL RESTORATION FUND	LISTERS EDUCATION FUND	FIRE DEPT TRUCK FUND	CEMETERY RESERVE FUND
<i>Balance June 30, 2017</i>	\$ 577.67	\$ 2,197.33	\$ 35,230.84	\$ 2,467.79
REVENUE				
Interest	\$ 0.60	\$ 2.52	\$ 42.24	\$ 2.28
Town Appropriation	\$ -	\$ -	\$ 15,000.00	\$ 2,500.00
Grants	\$ -	\$ -	\$ -	\$ 750.00
Sale of Equipment	\$ -	\$ -	\$ -	\$ -
Surplus Funds	\$ -	\$ -	\$ -	\$ -
Other Income	\$ 200.00	\$ -	\$ -	\$ 50.00
Total Income	\$ 200.60	\$ 2.52	\$ 15,042.24	\$ 3,302.28
EXPENDITURES				
Equipment	\$ -	\$ -	\$ -	\$ -
Other Expenses	\$ -	\$ -	\$ -	\$ 3,934.80
Transfer Funds	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ 3,934.80
<i>Balance June 30, 2018</i>	\$ 778.27	\$ 2,199.85	\$ 50,273.08	\$ 1,835.27

**TOWN OF ROXBURY
RESERVE FUNDS**

	ACCOUNTING RESERVE FUND	COMPUTERIZATION FUND	MUNICIPAL BUILDING FUND	HIGHWAY BUILDING REPAIR FUND
<i>Balance June 30, 2017</i>	\$ 1,129.77	\$ 4,612.55	\$ 9.76	\$ 308.46
REVENUE				
Interest	\$ 1.32	\$ 5.40	\$ -	\$ 0.03
Town Appropriation	\$ 2,000.00	\$ -	\$ 3,000.00	\$ -
Grants	\$ -	\$ -		\$ -
Sale of Equipment	\$ -	\$ -		\$ -
Surplus Funds	\$ -		\$ -	\$ -
Other Income	\$ -	\$ 2,210.00	\$ 15,727.86	\$ -
Total Income	\$ 2,001.32	\$ 2,215.40	\$ 18,727.86	\$ 0.03
EXPENDITURES				
Equipment	\$ -	\$ -		\$ -
Other Expenses	\$ 1,656.00	\$ 981.50	\$ -	\$ -
Transfer Funds	\$ -		\$ 156.54	\$ -
Total Expenditures	\$ 1,656.00	\$ 981.50	\$ 156.54	\$ -
<i>Balance June 30, 2018</i>	\$ 1,475.09	\$ 5,846.45	\$ 18,581.08	\$ 308.49
	FEMA DISASTER FUND	ENERGY RESERVE FUND	HISTORICAL SOCIETY RESERVE FUND	
<i>Balance June 30, 2017</i>	\$ -	\$ 1,171.94	\$ 1,653.42	
REVENUE				
Interest	\$ -	\$ 1.32	\$ 1.80	
Town Appropriation	\$ -	\$ -	\$ 200.00	
Grants	\$ -	\$ -	\$ -	
Sale of Equipment	\$ -	\$ -	\$ -	
Surplus Funds	\$ -	\$ -	\$ -	
Other Income	\$ -	\$ -	\$ 200.00	
Total Income	\$ -	\$ 1.32	\$ 401.80	
EXPENDITURES				
Equipment	\$ -	\$ -	\$ -	
Other Expenses	\$ 4,106.00	\$ -	\$ -	
Transfer Funds	\$ -	\$ -	\$ -	
Total Expenditures	\$ 4,106.00	\$ -	\$ -	
<i>Balance June 30, 2018</i>	\$ (4,106.00)	\$ 1,173.26	\$ 2,055.22	

2018 INVENTORY OF TOWN PROPERTY

HISTORICAL SOCIETY BUILDING	\$28,800.00
COMMUNITY HALL	\$110,298.00
FIRE STATION	\$370,028.00
2003 INTERNATIONAL FIRE ENGINE	\$150,000.00
2005 INTERNATIONAL FIRE TRUCK	\$150,000.00
2016 INTERNATIONAL FIRE ENGINE	\$93,000.00
FIREFIGHTING EQUIPMENT	\$70,000.00
TOWN LIBRARY BUILDING	\$169,123.00
TOWN LIBRARY CONTENTS	\$50,000.00
TOWN OFFICE BUILDING	\$373,883.00
OFFICE FURNITURE & EQUIPMENT	\$10,500.00
MISCELLANEOUS SUPPLIES	\$1,500.00
TOWN GARAGE & LAND	\$451,873.00
TRACTOR BUILDING	\$400.00
2012 INTERNATIONAL TRUCK 4WD	\$70,000.00
2016 INTERNATIONAL TRUCK	\$120,000.00
2018 INTERNATIONAL TRUCK	\$150,000.00
2012 FORD 350 PICK UP	\$9,000.00
1987 JOHN DEERE LOADER 544C	\$15,000.00
1999 JOHN DEER GRADER 672CH	\$30,000.00
2008 JOHN DEERE BACKHOE 410J	\$30,000.00
2012 JOHN DEERE TRACTOR WITH BOOM MOWER	\$32,000.00
WINTER EQUIPMENT	\$20,000.00
SMALL TOOLS	\$5,000.00
CHAINSAW & EQUIPMENT	\$2,000.00
TOTAL	\$2,512,405.00

2018-2019 TAX RATE

GENERAL GOVERNMENT EXPENSE

Library	\$ 29,680.00
Vol Fire Dept	\$ 15,930.00
Fire Dept Truck Cap	\$ 15,000.00
Fire Dept Equip Fund	\$ 4,000.00
Appropriations	\$ 8,550.00
Admin	<u>\$236,114.00</u>
Total General Govt.	\$309,274.00

INCOME

Del. Tax Int	\$ 6,500.00
Tax Penalty	\$ 9,000.00
Tax Interest	\$ 500.00
Forest & Parks	\$ 21,000.00
Current Use – State	\$ 35,000.00
Coll. of Taxes retained by Town of Roxbury	\$ 2,000.00
Town Clerk Fees	\$ 8,000.00
Railroad Tax	\$ 3,000.00
Interest	\$ 130.00
Miscellaneous	<u>\$ 300.00</u>

Total Gen Govt. Income \$ 85,430.00

GENERAL GOVERNMENT AMOUNT TO BE RAISED BY TAXES:

Total Expenses	\$309,274.00
Total Income	<u>\$ 85,430.00</u>

Amount to be raised	\$223,844.00
Divide by Grand List	<u>÷750,901.00</u>
GENERAL GOVT TAX RATE	.2981

HIGHWAY DEPARTMENT EXPENSES INCOME

State & Misc	\$ 63,500.00
--------------	--------------

HIGHWAY DEPT AMOUNT TO BE RAISED BY TAXES

Total Expenses	\$512,909.00
Total Income	<u>\$ 63,500.00</u>

Amount to be raised	\$449,409.00
Divide by Grand List	<u>÷750,901.00</u>
HIGHWAY TAX RATE	.5984

TOTAL MUNICIPAL TAX RATE

General Govt	.2981
Highway	.5984
Total	.8965

SCHOOL DISTRICT HOMESTEAD RATE TOTAL HOMESTEAD TAX RATE

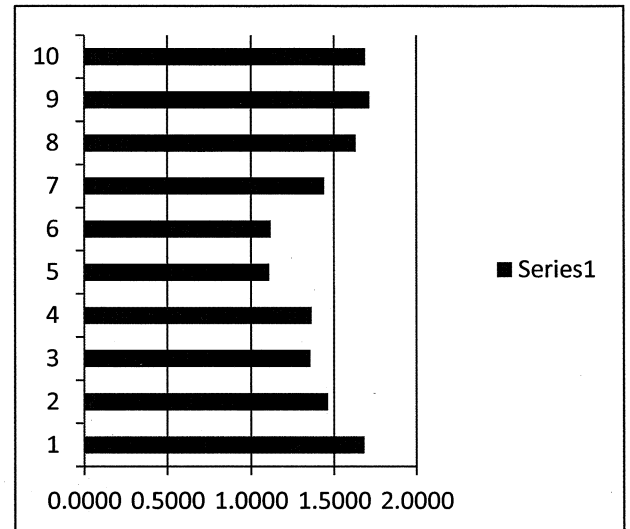
<u>1.6911</u>
2.5876

SCHOOL DISTRICT NON-RESIDENTIAL TAX RATE TOTAL NON-RESIDENTIAL TAX RATE

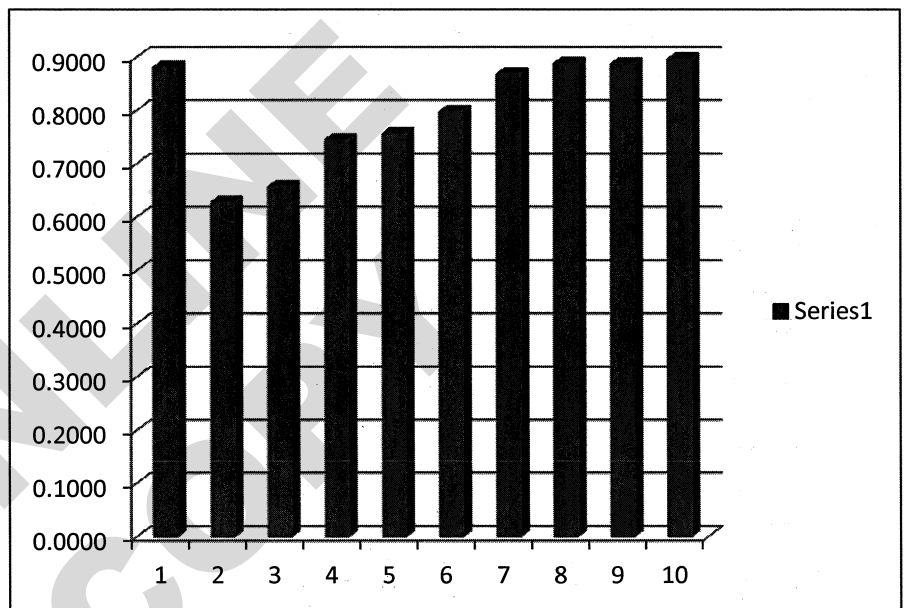
<u>1.5344</u>
2.4309

PREVIOUS TAX RATES

	Year	Adm.	Hwy.	School-Hmstd	School-Nonres	Total
1	2010	0.2665	0.6144	1.6825	1.8734	2.5634
2	2011	0.1915	0.4358	1.4626	1.5696	2.0899
3	2012	0.1986	0.4581	1.3572	1.4841	2.0139
4	2013	0.2523	0.4923	1.3644	1.5217	2.1090
5	2014	0.2279	0.5283	1.1106	1.4964	1.8668
6	2015	0.2329	0.5647	1.1201	1.4054	1.9177
7	2016	0.2876	0.5809	1.4416	1.4734	2.3101
8	2017	0.2971	0.5913	1.6332	1.4931	2.5216
9	2018	0.3087	0.5786	1.7156	1.4367	2.6029
10	2019	0.2981	0.5984	1.6911	1.5344	2.5876



	Year	Adm.	Hwy.	Total
1	2010	0.2665	0.6144	0.8809
2	2011	0.1915	0.4358	0.6273
3	2012	0.1986	0.4581	0.6567
4	2013	0.2523	0.4923	0.7446
5	2014	0.2279	0.5283	0.7562
6	2015	0.2329	0.5647	0.7976
7	2016	0.2876	0.5809	0.8685
8	2017	0.2971	0.5913	0.8884
9	2018	0.3087	0.5786	0.8873
10	2019	0.2981	0.5984	0.8965



Administrative portion of the tax rate includes the Town Offices expenses, loans, Library, FD, FD Truck Fund

FD Equipment Fund, Cemetery, Community Hall Fund, and all appropriations approved at Town Meeting.

**DELINQUENT TAX REPORT
JULY 1, 2017 – JUNE 30, 2018**

Balance June 30, 2017 \$121,263.66

2017-2018 Delinquent Taxes \$104,550.71

Collected Delinquent Taxes:

Year: 2011-2012	\$ 431.18
Year: 2012-2013	\$ 00
Year: 2013-2014	\$ 3,271.44
Year: 2014-2015	\$ 10,291.32
Year: 2015-2016	\$ 15,748.85
Year: 2016-2017	\$ 39,992.78
Year: 2017-2018	<u>\$ 34,805.77</u>

Total Collected: \$104,541.34

Balance due as of June 30, 2018

Year: 2011-2012	\$ 64.58
Year: 2012-2013	\$ 3,314.34
Year: 2013-2014	\$ 5,610.44
Year: 2014-2015	\$ 7,179.62
Year: 2015-2016	\$ 11,858.99
Year: 2016-2017	\$ 23,499.75
Year: 2017-2018	<u>\$ 69,744.94</u>

As of June 30, 2018

Total Delinquent Taxes Owed: \$121,272.66

**TOWN OF ROXBURY
DELINQUENT TAX SUMMARY REPORT
AS OF JUNE 30, 2018**

TAX YEAR	PRINCIPAL	INTEREST	PENALTY	OTHER	TOTAL
2011-2012	\$ 64.58	\$ 1.28	\$ 5.17	\$ -	\$ 71.03
2012-2013	\$ 3,314.34	\$ 1,079.12	\$ 265.14	\$ -	\$ 4,658.60
2013-2014	\$ 5,610.44	\$ 776.42	\$ 448.84	\$ -	\$ 6,835.70
2014-2015	\$ 7,179.62	\$ 1,141.54	\$ 574.40	\$ 180.00	\$ 9,075.56
2015-2016	\$ 11,858.99	\$ 1,881.06	\$ 948.74	\$ 120.00	\$ 14,808.79
2016-2017	\$ 23,499.75	\$ 1,456.54	\$ 1,880.11	\$ -	\$ 26,836.40
2017-2018	\$ 69,744.94	\$ 1,731.49	\$ 5,579.72		\$ 77,056.15
TOTAL	\$ 121,272.66	\$ 8,067.45	\$ 9,702.12	\$ 300.00	\$ 139,342.23

AUTOMATED TAX PAYMENT PROGRAM

THE PROGRAM

When you participate in the Automated Tax payment program, your property taxes are automatically withdrawn from your checking, savings or bank money market account on the due date(s). For your protection, the program is governed by state and federal regulations, and you can stop participating at anytime with appropriate notification.

WHY SHOULD I CONSIDER SIGNING UP?

- Provides you peace of mind – No chance of forgetting to pay your taxes on time or no need to worry about your payment being lost in the mail because the payments will be automatically withdrawn from your account on the effective tax due date.
- Your payments are made safely, accurately and timely by using the Automated Clearing House system, the same system that deposits millions of paychecks and over half of all Social Security checks.
- Save you time and money – No more writing checks paying postage or mailing your payments. Not to mention driving your payments to the town office on the due date.
- Utilizes your tax dollars more efficiently by saving the Town time and money.

HOW DOES IT WORK?

- Checking, savings and bank money market accounts can be accessed through the Automated Tax payment Tax program. Paperwork to sign-up for this service is to be received by the Town Treasurer three weeks prior to the due date to effectively set-up a pre-notification to your bank and delay any unforeseen complications.
- If the respective tax due date fall on a Saturday, Sunday or holiday, the payment will be taken out on the next business day without penalty.
- Your bank statement will serve as receipt for your tax records.

Effective with the first tax payment, the Town of Roxbury will be offering taxpayers the option to have their property tax payments automatically withdrawn from their checking or savings account. By signing up for "AutoPay", taxpayers will:

- Eliminate the possibility of late or lost payments and any penalties that may occur.
- Reduce trips to the Town office.
- Reduce postage.
- The payment(s) is withdrawn from your account on the due date(s), and no sooner. Should the due date fall on a Saturday, Sunday or holiday, the payment will be deducted from your account on the next business day without penalty.

How do I sign up?

To sign up for AutoPay, simply stop by the Town office and pick-up an enrollment form, or call 802-485-7860 and one will be sent to you. When returning the completed form, please include a voided check. This will help ensure that your account number and bank number are accurate. Once the paperwork is complete, you will be notified by the Town when the first payment will start.

SIGN-UP TODAY AND ENJOY THE CONVENIENCE OF AUTOMATED TAX PAYMENTS

For any additional questions regarding AutoPay, please call the number 802-485-7860.

Currently there are 27 taxpayers signed up for autopay for current taxes and 2 for delinquent taxes. It works really well. The amount is deducted on the due date. If the due date is a holiday or week-end, it comes out the following day. If you are interested in signing up, please give me a call at 802-485-7860 or email me at townrox@tds.net.

**Tammy Legacy
Assistant Treasurer**

TOWN CLERK REPORT

Well once again, a year that was not so happy. Our dear friend, colleague and fellow resident, Sally Archer, passed away. Sally worked hard for the Town of Roxbury as Lister and administrator of grants and FEMA projects. Sally was always there to comfort and help people. She was an amazing person and is missed every day.

At the General Election, Roxbury used a tabulator machine to count ballots for the first time. The Board of Civil Authority discussed using a tabulator machine over the years but the majority liked the tradition of counting ballots so purchasing a machine was never pursued. In the fall of 2018, the Board of Civil Authority discussed the machines again and the majority voted to start using the machines. I contacted the Secretary of State's Office immediately to relay the information. A machine, which was paid for by the Secretary of State's Office, was brought to Roxbury. Trainings were held for the staff and election officials. At the polls, the voters inserted their ballots into the machine (the machine tallied the ballots immediately). It was interesting watching the faces of the voters as they inserted their ballots, most were quite happy with the transition, some liked the old ways. At the end of the evening, the counting of ballots was quicker and more efficient. The results were entered into the State's election portal hours earlier than it normally would have been. Due to the cost of programming the machine, the machine will not be used for this Town Meeting. The Secretary of State's Office will pay half the programming cost for State elections but not for local elections.

Towns were mandated to have available a new electronic device for voting. The machine is specifically for the visually impaired voters but anyone can use it. But no one did at the General Election. This machine replaced the cumbersome phone that Towns were mandated to have available in the past. This machine will not be available at Town Meeting.

The new Vital Records law did not take place as planned in July of 2018. The new date is July 2019. The law will require applicants for copies of vital records to fill out a form and show proof of identity. Copies will only be given to family members or someone with a legal connection to the person on the certificate. Clerks are supposed to be trained prior to the new law taking place.

The new vault lock is working wonderfully. It is so much easier to open the vault. Staff used to dread opening the vault - the old lock was quite stubborn.

Dog licenses are available. Don't forget - it is the law to license all dogs. The law helps protect people and animals. If someone is bitten, our records can show if there is a valid rabies certificate on file (who would want to go through a series of rabies shots) and if a dog is missing and found, the Clerks office will have records of all dogs so that the dog can be reunited with their beloved owner.

Britney Pombar, the Assistant Town Clerk, and I continue to keep up with the many changes that are forced on us. Currently, there are new rules to be a Notary Public. All applicants must apply on-line with the Secretary of State's Office. Next year all Notaries must take a test. Britney and I enjoy working for the people of Roxbury and will continue to do our best.

I am very pleased to announce in September I was awarded the title of Vermont Municipal Clerk of the Year by the Vermont Municipal Clerks & Treasurers Association. It was quite a surprise and what an honor - to represent Vermont Clerks and to be recognized by my peers.

Tammy Legacy

VOTER TURNOUT OF 2018

TOWN MEETING - MARCH 6, 2018

52 Voters attended Town Meeting

120 votes cast at polls, 28 absentee votes cast

School Budget \$23,452,706 - Roxbury voter results - Yes 92, No 52

Montpelier voter results - Yes 1747, No 567

Incur bonded indebtedness - Roxbury voter results - Yes 83, No 60

Montpelier voter results - Yes 1763, No 631

Reserve Fund - Roxbury voter results - Yes 101, No 60

Montpelier voter results - Yes 1963, No 370

Appropriation for Directors - Roxbury voter results - Yes 91, No 54

Montpelier voter results - Yes 1985, No 401

No Moderator was elected.

School District Clerk - Tammy Legacy

School District Treasurer - Shelley Quinn

PRIMARY ELECTION - AUGUST 14, 2018

143 votes were counted - 122 cast at the polls and 21 were voted by absentee

GENERAL ELECTION - NOVEMBER 6, 2018

342 votes were counted - 268 cast at the polls and 74 were voted by absentee

ELECTED JUSTICE OF PEACE

Gerry D'Amico

Gloria Gerdes

Adam Jackson

Susan Nevins

Chuck Slocum



2018 VITAL RECORDS

BIRTHS

Rider James to Colleen Flanagan and Katherine Pohl
Conor James to Angela McCracken and Kenneth McCracken
Emmett Raymond to Erin Kelley and Justin Kelley
Hailey Diana to Tessa Partlow and Jacob Partlow
Ari Sage to Faith Henderson and Christopher Henderson
Trevor Edwin to Gina Zedick and Mark Zedick

CIVIL MARRIAGES

Brock Lyford to Nicole York

DEATHS

Selby Jones
Leona Gevers
Justin Coutts
Lewis Peake
Sandra Hedding

ONLINE
COPY

**TOWN CLERK REVENUE
FISCAL YEAR ENDING JUNE 30, 2018**

RECORDING	\$ 6,418.00
RESEARCH	\$ 143.00
PHOTOCOPIES	\$ 1,731.05
MOTOR VEHICLE RENEWALS	\$ 72.00
LIQUOR LICENSES	\$ 140.00
LAND POSTING	\$ 50.00
OVERWEIGHT TRUCK PERMITS	\$ 320.00
FACILITIES RENTAL	\$ 100.00
FAXES	\$ 9.00
MARRIAGE LICENSES	\$ 30.00
DOG LICENSES	\$ 1,253.00
MISCELLANEOUS	\$ 16.00

TOTAL \$10,282.05

**DOG LICENSES FOR
CALENDAR YEAR ENDING DECEMBER 31, 2018**

101 Licenses at \$ 4.00	\$ 404.00
53 \$ 6.00	\$ 318.00
28 \$ 8.00	\$ 224.00
15 \$12.00	\$ 180.00
2 special License	\$ 60.00
199 Licenses issued	Totals \$ 1,186.00

In addition to the above fees, \$5.00 per dog license and \$2.00 for special licenses (\$987.00) was submitted to the State Treasurer to be used for State rabies control programs and the State Spay/Neuter Program.

- All 2018 dog licenses will expire on April 1, 2019.**
- Fees through April 1: \$9.00 for each neutered male or spayed female; \$13.00 for each dog not neutered or spayed.
- Dogs will be licensed at the regular fee when they become 6 months old during the year.
- After April 1 fees are as follows: \$11.00 for each neutered male or spayed female; \$17.00 for each dog not neutered or spayed.
- A current rabies certificate from a licensed veterinarian must be presented when purchasing a license. Rabies shots are now effective for three years.
- If you have any questions about dog licensing procedures, please call the Town Clerk's Office at 485-7840.
- A person who fails to license a dog or wolf-hybrid in the required manner shall be fined up to \$500 (V.S.A. 20, Section 3550)
- Rabies Clinic – March 23, 2019** The Town Clerk's Office will be open Saturday morning of March 23rd from 9:00AM until noon for the convenience of those residents who wish to purchase a dog license or conduct other town business. **The Staff will also be available to issue licenses at the rabies clinic in the Town Garage from 1:00PM – 3:00PM. The cost for a rabies vaccine is \$12.00 and the cost for a distemper shot is \$18.00.**

Low-cost Spay/Neuter Resources

VSNIP

The Vermont Spay-Neuter Incentive Program offers qualifying individuals \$25 spaying and neutering for their pets at participating vets. Contact 1-855-478-7647, email address vsnip@state.vt.us for further information. Mailing address is DCF-Economic Services Division, VSNIP, 103 South Main Street, A Building, Waterbury, VT 05671. Applications can be obtained on-line at www.vsnip.vt.gov.

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

GREEN MOUNTAIN PASSPORT



A DISCOUNT PROGRAM FOR SENIORS AND VETERANS

To be eligible for a passport, a person must be:

A legal resident of Vermont and is

- ♦ 62 years of age or older or
- ♦ A veteran of the uniformed services

Use your passport for free admission to Vermont State Parks (overnight camping and other park fees **are excluded**), Vermont State Historic Sites, and events which are fully State sponsored.

To receive a **Green Mountain Passport**, just fill out an **application** at your local **City or Town Clerk's Office** and pay a \$2.00 fee.

(The Green Mountain Passport Program began in 1973 by enactment of the General Assembly.)

Vermont Agency of Human Services
Department of Disabilities, Aging, and Independent Living
103 South Main Street
Waterbury, VT 05671-1601
802-871-3344
June 2013

If you'd like information about services and benefits for Seniors, contact your local Area Agency on Aging by calling the Senior HelpLine at:
1-800-642-5119



Town of
Roxbury

RABIES CLINIC



Saturday, March 23, 2019 at the Roxbury Town Garage
Off Warren Mountain Road
From 1:00 to 3:00 PM

Town Office will
be open on March
23rd, from 9AM
to NOON



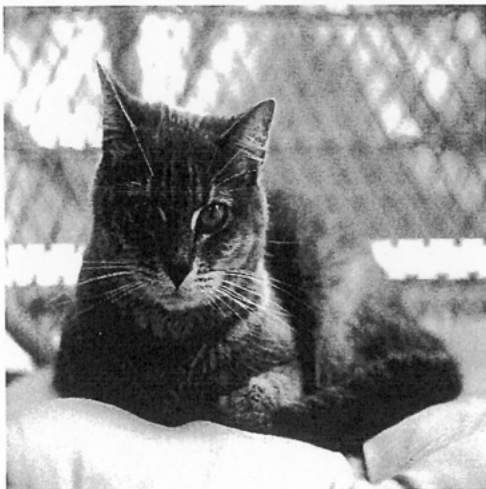
Licensing
will be
available
for
Roxbury
Residents

Rabies Vaccines are \$12.00

Distemper Vaccines are \$18.00

Cats **MUST** be in boxes or crates.

Dogs **MUST** be on leashes please.



Attending
Veterinarian
Roy Hadden
DMV
Valley Animal
Hospital



2018 Listers Report

The Listers again spent most of our time inspecting new construction and renovation projects to keep the Grand List up to date, as well as updating Property Transfers and Current Use filings.

This year the State Tax Department calculated that Roxbury's Coefficient of Dispersion, or COD, is above the 20% threshold, at 20.83%. This is based on the sales data, and shows that our assessments are considered unfair as many values are far above or far below the assessment. This will likely trigger the State to require a complete Town-wide reappraisal, where each property in town is reassessed and the Grand List updated. This is an eventuality that we knew was coming, and have been preparing for by setting aside funds to pay for the reappraisal. Our last reappraisal was in 2019.

Forrest Twombly
William Hansen

PROPERTY TRANSFERS FROM APRIL 1, 2017 THROUGH MARCH 31, 2018

GRANTOR	GRANTEE	DATE OF CLOSING	LOCATION
Town of Roxbury (Tax Sale)	Lagerstedt, Christopher	4/4/2017	Cram Hill Road
Zdeb, Elinor Estate of	Zinn, Christian	4/10/2017	Steele Hill Road
Jerry, Ronald	Langlois, Justin & Paulette	6/1/2017	East Roxbury Road
Jennings, Mary	Bank of America	6/22/2017	Tracy Hill Road
Sunny Brook Rental	Lipschutz, Matthew	7/17/2017	Steele Hill Road
Jandl, William J	Jandl, William K	8/1/2017	Cram Hill Road
Morse, Gary & Germaine	Jandl, William J	8/2/2017	Warren Mountain Road
Irwin, Hale (Justine Robinson)	Balser, Richard & Middleton, Mary Ellen	8/9/2017	Steele Hill Road
Bank of America	Federal Home Loan Mortgage Corp.	8/14/2017	Tracy Hill Road
Elizabeth Butler Trust	Myers, Justine & Myers, Timothy	8/16/2017	Herriott Road
Boutin Jr, Donald & Sandra	The Montgomery Timber Co.	8/21/2017	Off of Roxbury Road
Gerald Rice Sr Trust	Park Forestry NY	8/21/2017	East Side of Roxbury Road
Jandl, William K & Hilary	Bernays, D. Jonathan & Wendy	8/30/2017	Cram Hill Road
Bickell, Peter	Long, Edward & Christine	9/20/2017	Horner Road
Herring, Lee	Mesquita Da Costa & Jenkins, Courtney	9/26/2017	Warren Mountain Road
Mulvaney, Mark	Raymond, Christopher	9/27/2017	Old Mail Route
Burg, Scott	Defont, Erik & Mollie	10/2/2017	Cram Hill Road
Longe, Rosaire & Irene	Wheelock Sr, Tony	11/13/2017	Horner Road
Todd, William	Maguirk, Franklin	11/9/2017	Winch Hill
Frizell, Kenneth	Quesnel, Carl II & Gale	11/29/2017	Steele Hill Road
Dube, Stephen	Lewis Jr, David & Bailey, Lee	12/8/2017	Carrie Howe Road
Martin, Stefan	Tucker, Paul	12/12/2017	Winch Hill
Wadsworth Revocable Trust	Shaw Ketchel Revocable Trust	12/21/2017	Warren Mountain Road
Dobbrow Family Trust	Nunley, Charles & Gayle	12/21/2017	Winch Hill
Hayden, Richard	Norwich University	12/21/2017	Royce Road
JD Realty Palm Beach	Iwaschuk, Louise	12/22/2017	Carrie Howe Road
Wolfson/Seeley Revocable Tr	Pilarcik, Michael & Aylward, Laina	2/5/2018	Merrill Farm Road
Mercer, Janet & et al	Fleury Sr, Everett & Everett Jr	2/20/2018	Steele Hill Road
Uris, Alan & Sheila	Sutton, Doria & Valerie	3/13/2018	Warren Mountain Road

For the Town Report:

Roxbury Planning Commission

The Roxbury Planning Commission is a 5-member board, responsible for updating and revising the current Town Plan of 2014, which is posted on the town's website. The Town Plan develops a picture for the future of Roxbury's growth and sets goals to get there. It looks at economic development of the town, its housing needs, its infrastructure needs, land use and its environmental health; to name a few of the areas that are important to consider as we go forward. There will be surveys for townspeople and public hearings as we go through this process, as there were when the 2014 Town Plan was updated. The input of the community is vital.

There are two vacancies on the commission. Please consider serving. Contact the Select Board or Tammy Legacy, our Town Clerk or any of the commissioners if interested.

Commissioners:

Lucinda Sullivan, Mike French, Kate Jackson

2018 Roxbury Constables Report

In 2018 we provided traffic control at 3 automobile accidents. We assisted 2 drivers who had simply slid into ditches and needed help to get back on the road. We responded to a few animal complaints. There was one call where a dog had wandered into a resident's yard and attacked the land owner's dog while two people were at home. They tried to break up the attack and in turn one of them was bitten along with the land owner's dog. Upon my arrival the attacking dog had been put down by the land owner. After receiving proof that the dog was up to date on rabies shots, the deceased dog was turned over to its owner. The Health Officer was notified and given the information.

It is a pleasure to serve the community of Roxbury.

Respectfully Submitted,

Reggie Brown Jr. First Constable

Luther Santi Second Constable

ROXBURY FREE LIBRARY
ANNUAL REPORT - March 2019 TOWN MEETING

Let's take a look together at the numbers to see what they have to say about the last year for the Roxbury Free Library (RFL). During 2018 the RFL saw a 4% increase in visitation, with a total of 1,113 visits at the circulation desk (231 children and 882 adults). In alignment with the increased visitation, circulation increased by 22% between 2017 and 2018 (2,515 vs. 3,064 issues respectively). The RFL organized 24 programs and hosted meeting space for 17 meetings throughout the 2018 calendar year. Both of those numbers were lower than 2017 and the attendance was lower as well, with only 393 individuals in attendance at those events (~30% lower than 2017). Here in January 2019 the RFL has 295 active patrons with borrowing accounts – which is 27 more patrons than we had in January 2018. The number of patrons is not the last thing to be found growing at the RFL; let's take a look at how we've grown one of our important services.

We have known for a while that we have been underreporting how much our Wi-Fi network has been accessed in the community, but never had a good way to quantify it. In an attempt to expand both the reach and consistency of that service we made some Wi-Fi network changes last fall which resulted in some quantitative data coming to us. So, we now have a better understanding of the value of that service. In the last quarter of 2018, the only time frame we have data for, an average of 79 different clients connected to and used our Wi-Fi network each month. Though the number of client connections (i.e. devices) does not necessarily translate into an equal number of people, we were pleasantly surprised by the volume of use the network sees most months. The only real change in the proposed RFL FY20 budget is related to increasing the DSL speed here at the library. We figure if there are that many people regularly using that one service we should make it a priority for improvement. Speaking of improvement, remodel implies more change than was really done, but have you been in to see the way we upgraded the West entryway of the RFL? If not, you have missed a project that has more of an impact than its physical space would suggest. We turned the entryway into a fun and functional children's space as part of the Betsy Eckfeldt commemoration work we've done. Come check it out!

What was Roxbury reading in 2018? The 3 most circulated adult books were *Educated* by Tara Westover, *A Gentleman in Moscow* by Amor Towles, and *The Flight Attendant*, by VT.'s own Chris Bohjalian. Our most eager young readers read *Trucks, Trucks, Trucks* by Peter Sis and *Frankenstein*, by Rick Walton more than any others in 2018. As a reminder of the diversity of our collection, the 2 most used items in the collection were *The Herald* newspaper and the *English Grammar Boot Camp* video lecture. The physical RFL collection grew to more than 6,690 different items by the end of 2018. Similarly, the downloadable ebook and audiobook collections also grew and now contain 9,552 and 5,238 items respectively.

Finally, we will recognize and thank all the donors and volunteers who have contributed to the RFL in the last year. By providing financial donations in 2018 many individuals and businesses supported the RFL's ability to print the Newsy, put on programming, and offer free books to our community youth. Thank you to you all! The longlist of folks who donated their time to support the RFL in some way during 2018 are Adrienne Bushway, Bill Cecil, Cheryl Chittick, Carol Edwards, Tom Frazier, Fran French, Karin Johnson, Joan Leary, Judy Lusk, Caitlyn Santi, Kay Schueler, Boo Smith, Jane Valentine, Holli Van Baalen, Erik Wardle, and Hannah Zajac. Thank you to all for your continued support of the library. We are excited to see what questions you will bring to us and what new information and entertainment resources we will be able to make available in 2019.

Roxbury Free Library
F. Y. 2019 Budget Report w/Comparisons

<u>Revenue Account</u>	<u>Budget 2018</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Proposed 2020</u>	<u>'19-'20</u>
Interest	\$ -	\$ 4.32	\$ -	\$ -	
CD Interest	-	-	-	-	
Dividends	300.00	410.01	300.00	425.00	41.7%
Grants	250.00	-	250.00	250.00	0.0%
Town Appropriations	29,005.00	29,005.00	29,680.00	30,800.00	3.8%
R. F. L. Funds	-	-	-	-	
Donations	-	-	-	-	
Fundraising	-	-	-	-	
Misc. Income	-	3.00			
<i>Eckfeldt Fund</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	<i>-</i>	
	<u>\$ 29,555.00</u>	<u>\$ 29,422.33</u>	<u>\$ 30,230.00</u>	<u>\$ 31,475.00</u>	6.5%

2019 RFL "Friends" Budget

	<u>Budget 2018</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Proposed 2020</u>	<u>'19-'20</u>
On Hand	\$ -		\$ -	\$ 6,923.75	
Interest	\$ -	\$ -	\$ -	\$ -	
Donations	2,700.00	2,155.00	2,700.00	2,000.00	-25.9%
Fundraising	1,000.00	814.05	1,000.00	1,000.00	0.0%
	<u>\$ 3,700.00</u>	<u>\$ 2,969.05</u>	<u>\$ 3,700.00</u>	<u>\$ 3,000.00</u>	-18.9%
Due to be Paid	\$ -	\$ -	\$ -	\$ -	
Contribution to RFL RIF, Programs, Projects, Arts Bus, Newsy, Eckfeldt Fund &c.	3,700.00	2,045.73	3,700.00	3,000.00	-18.9%
	<u>\$ 3,700.00</u>	<u>\$ 2,045.73</u>	<u>\$ 3,700.00</u>	<u>\$ 3,000.00</u>	-18.9%
Net:	<u>\$ -</u>	<u>\$ 923.32</u>	<u>\$ -</u>	<u>\$ -</u>	

ROXBURY CEMETERY ASSOCIATION

Calendar Year 2018

Interments during this year were Richard Flint , Geraldine Hull Atkinson , Richard A. Bell, Sandra Hedding

Submitted by

Gloria Gerdes, Secretary/Treasurer
Board of Trustees

Financial Funds

Trust Fund:

		Revenue
Certificate of Deposit,, Northfield Savings Bank	\$29,562.28	
Interest paid to savings account		\$366.74

Other funds:

Northfield Savings Bank		
Checking account, balance 12/24/2018	\$289.93	
Savings account, balance 12/28/2018	\$36,854.72	\$37,144.65

Expenses

Liability insurance	\$250.00
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Roxbury Cemetery Commission Annual Report

This year was marked by another period of restoration and maintenance work in our town cemeteries, thanks to the support of taxpayers, volunteers, and a third Vermont Old Cemetery Association grant for \$750. We focused on the First Settler Cemetery East as the most challenging project faced over the past three years. Unfortunately, several large cedars trees at the center of the cemetery were in the process of destroying a group of headstones. Through support of an article passed at Town Meeting last year approving \$3,900, the cedars were removed. An extensive headstone-cleaning project was initiated and will continue over the next two years. We continued work in the East Roxbury Cemetery with small tree removal and ongoing headstone straightening and cleaning. Work at West Hill First Settler's Cemetery included moving footstones to their proper location.

The following volunteers provided invaluable community service: Rich Smith, Judy Lusk, Cas Vaicaitis, Tom O'Grady, Carlos Montero and Bill Cecil. This year's shout out goes to Adam Jackson, Bill Richmond and Gavin Duncan. Adam oversaw the reconstruction of a section of stonewall removed to allow access to First Settler East for tree removal. Bill graciously allowed access for this project through his land. Gavin donated signs he made for Orcutt and Flat Cemeteries to be erected in 2019. We would also like to give a special acknowledgement to Whitney Tree Service of Waitsfield for donating \$950 worth of services that allowed the project to be completed.

This year the veteran flag stand project continued with the purchase of War of 1812 flag stands for eight veterans buried in the West Hill and First Settler East Cemeteries. In 2019, we will honor our Civil War veterans with flag stands commemorating their service.

In May, the Vermont Old Cemetery Association (VOCA) highlighted Roxbury's restoration effort by leading a field trip to the West Hill and East Roxbury Cemeteries. We were thrilled that VOCA chose to focus on our town as an example for the rest of the state.

Although we have made progress in restoring our cemeteries over the past three years, a great deal of work remains. As noted in last year's annual report, the coming year will include another tree removal and stump grinding project at West Hill Cemetery. In order to offset the cost of this project, the Commissioners are again seeking the support of voters through approval of a separate Article at Town Meeting for \$2,000.

When weather permits, we'll be back out in our cemeteries. Among planned projects are headstone cleaning and stonewall repair at First Settler East, headstone repair at Orcutt and West Hill, and brush removal at Winch Hill. If you'd like to volunteer, please sign up at Town Meeting or contact any of your Cemetery Commissioners. If you get a chance, take a walk through one of previously mentioned cemeteries and see the work we all are doing to preserve our history and honor those who have gone before us.

Respectfully Submitted,

Jack Cashman, Chair, (jcashman@tds.net, 485-8915)
Susan Nevins, Vice Chair
Wendy Cashman, Secretary

Cemetery Restoration/Maintenance Fund

	2017-2018 Actual	2018-2019 Budget	2018-2019 As of 1/2018	2019-2020 Proposed
Reserve Fund Carryover	\$ 2,467.79	\$ 1,835.27	\$ 1,835.27	\$ 2,005.27
Town Appropriation	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Town Meeting Article	N/A	\$ 3,900.00	\$ 3,900.00	\$ 2,000.00
Interest	\$ 2.28	\$ -	\$ -	\$ -
Grants	\$ 750.00	\$ 750.00	\$ 750.00	\$ -
Donations	\$ 50.00	\$ -	\$ 950.00	\$ -
 Restoration/Maintenance	 \$ 3,934.80	 \$ 8,337.50	 \$ 7,930.00	 \$ 6,341.50
 Balance	 \$ 1,835.27	 \$ 647.77	 \$ 2,005.27	 \$ 163.77

Cemetery Trust Fund

	2017-2018 Actual	2018-2019 Budget	2018-2019 As of 1/2018	2019-2020 Proposed
Balance Carryover	\$ 4,459.64	\$ 4,435.92	\$ 4,435.92	\$ 3,875.92
Interest	\$ 5.28	\$ -	\$ -	\$ -
Restoration/Maintenance	\$ 29.00	\$ 1,000.00	\$ 560.00	\$ 585.00
 Balance	 \$ 4,435.92	 \$ 3,435.92	 \$ 3,875.92	 \$ 3,290.92
 Cumulative Interest*	 \$ 2,762.42	 \$ 2,767.70	 \$ 2,207.70	 \$ 1,622.70

*Only interest can be utilized for Orcutt and East Roxbury Cemeteries.

Before/After Tree removal, First Settler East Cemetery



ROXBURY COMMUNITY HALL RESTORATION FUND REPORT FOR 2018

In 2019 we hope to continue restoration of the Community Hall building by replacing/restoring the front porch to meet state fire codes. If time and funds allow the new bathroom will be finished and the old one removed. The committee is always looking for additional members and volunteers.

In 2018 a total of \$1,174.07 was received thru donations and fundraisers. The Kates Foundation donated \$250.00. A total of \$1,424.07 was raised thru various fundraisers, mainly the July 4th events. Currently the organization has \$13,358.97 in funds available for remodeling, as well as funds available thru the town for construction purposes.

The Burning Mud Pottery, located on Carrie Howe Road, is donating pottery items to be sold at the Roxbury Country Store with all funds to be donated to the Restoration fund.

Respectfully Submitted,
Randy Whitney



CENTRAL VERMONT REGIONAL PLANNING COMMISSION

2018 ANNUAL REPORT – TOWN OF ROXBURY

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission provides planning, development, and project implementation assistance to communities. All municipalities in the region are entitled to equal voting representation by a locally appointed member to the governing Board of Commissioners.

2018 Roxbury Activities

- ❖ Conducted a road erosion inventory.
- ❖ Assisted with a Local Emergency Operations Plan update.
- ❖ Developed a data report for the town plan update.
- ❖ Trained the new Planning Commission on its roles, responsibilities, and the context for its role in the town plan update process.
- ❖ Consulted with the Planning Commission about statutory changes for town plans, town needs, and how the RPC can provide support.
- ❖ Conducted outreach for the Winooski and White River Basin Plans to incorporate the town's needs.

Regional Commissioner

Gerry D'Amico

Transportation Advisory Committee

Gerry D'Amico

CVRPC Projects & Programs

- ❖ *Municipal plan and bylaw updates:* Focus on predictable and effective local permitting through education, bylaw modernization, and plan updates.
- ❖ *Brownfields:* Complete environmental site assessments so properties can be sold, developed or redeveloped to benefit the community, stimulate the economy, create/protect jobs and increase housing opportunities.
- ❖ *Transportation planning:* Coordinate local involvement in transportation decisions through the Transportation Advisory Committee and provide studies, plans, data collection, and counts.
- ❖ *Emergency planning:* Better prepare our region and state for disasters by coordinating with local volunteers and the state on emergency planning, exercises, and training.
- ❖ *Energy conservation and development:* Foster projects that support energy conservation to save energy and tax dollars and identify opportunities for renewable energy generation.
- ❖ *Natural resource planning and projects:* Implement activities to protect water resources/supplies, enhance recreational opportunities, maintain the forest products industry, and enhance environmental health.
- ❖ *Regional plans:* Coordinate infrastructure, community development, and growth at the regional level through the development, adoption, and implementation of a regional plan.
- ❖ *Geographic Information System services:* Provide municipalities, state agencies, and regional groups with mapping and data analysis in support of their projects.
- ❖ *Special projects:* Complete special projects, such as downtown revitalization, recreation paths, farmland preservation, economic development, and affordable housing projects.
- ❖ *Grants:* Identify appropriate grant sources, define project scopes, write applications, and manage projects.

The Commission has no regulatory or taxing authority; each year, we request a per capita assessment from our members in support of local and regional planning activities and to help offset costs and provide local matching funds needed for state and federal funding.

Your continued support for local and regional planning is appreciated! CVRPC is your resource -- please contact us at 802-229-0389 or cvrpc@cvregion.com for assistance.

Roxbury Volunteer Fire Department
2017-2018 Annual Report

During the 2017/18 reporting period, the Roxbury Volunteer Fire Department (RVFD) responded to 27 calls. These included both fire and mutual aid calls for accidents and medical emergencies. Training drills on the use of equipment were held monthly. We continue to attend the bi-monthly meetings of the Capital Fire Mutual Aid System. At this point in time we have 9 active members; new members are always welcome. RVFD elected officers are Tim Martin, Chief; Mike Dickinson, Assistant Chief; Jason Maxham, Treasurer; and Don Randall, Secretary.

Several firefighters have been certified or re-certified with SCBA (Self Contained Breathing Apparatus). Also several firefighters completed TIMS (Traffic Incident Management) training program with the state police.

As in past years we continue to request Capital Truck funds for the eventual replacment of vehicles.

Last year we also requested an article for equipment replacment. This will be requested again this year as we replace/upgrade our SCBA (Self Contained Breathing Apparatus).

We plan to replace the cedar siding on the south side of the building in a continued effort to keep the fire department building maintained. The south side of the building is always exposed to the sun which has had a damaging effect on the clapboards.

The Roxbury Firefighters and Firefighters Association conducted fundraisers including the Hunters' Supper and gun raffle in November. This event was very successful. The Annual Pig Roast and raffle was also very well supported. Some RVFD members cooked the chicken at the Roxbury Fourth of July Chicken BBQ, a community tradition that the Senior Center continues to carry on.

We would like to thank all who supported these fundraising events. Community support is critical to sustaining our Volunteer Fire Department.

Roxbury Volunteer Fire Department

7/01/17---6/30/18 7/01/17---6/30/18 7/01/18---6/30/19 7/01/19---6/30/2020

	Budget	Expenditure	Current	Proposed
Town Appropriation	\$18,955.00	\$19,234.49	\$15,930.00	\$16,180.00

Budget Detail

building maintenance	\$2,000.00	\$315.34	\$3,000.00	\$4,000.00
Community Service	\$50.00	\$0.00	\$50.00	\$50.00
Electricity	\$1,200.00	\$1,092.65	\$1,200.00	\$1,200.00
Equipment	\$4,000.00	\$8,721.11	\$0.00	\$0.00
Telephone	\$500.00	\$508.78	\$500.00	\$500.00
Fuel Oil	\$2,000.00	\$1,583.17	\$2,400.00	\$2,400.00
Insurance	\$6,545.00	\$5,604.00	\$6,000.00	\$4,800.00
Mutual Aid	\$250.00	\$0.00	\$250.00	\$250.00
Parts & Services	\$1,500.00	\$439.00	\$1,500.00	\$1,500.00
Supplies/Miscellaneous/Tool	\$100.00	\$135.30	\$50.00	\$300.00
Training	\$400.00	\$340.00	\$300.00	\$400.00
Truck Fuel	\$250.00	\$338.14	\$500.00	\$600.00
VSFA	\$160.00	\$157.00	\$180.00	\$180.00

\$(279.49)

	6/30/2017		6/30/2018
<u>Bank Accounts</u>	Ending Bal.	Income	Expense
Checking	\$262.91	\$0.00	\$0.00
			Ending Bal.
			\$262.91

note: Capital Fire dispatch includes Fire and Ammbulance and will come from the general fund budget.

January 12, 2019

The Mad River Resource Management Alliance(MRRMA) includes the Towns of Fayston, Moretown, Roxbury, Waitsfield, Warren and Waterbury. The Alliance was formed through an Interlocal Agreement that began in 1994. We changed our name in 2008 to reflect the fact that we are managing resources not wastes. Roxbury joined the Alliance in 2010.

During 2018, the Alliance held two regular Household Hazardous Waste Collection Day events at the Harwood Union High School in Duxbury on May 12, 2018 and on October 6, 2018. A total of 508 households participated in the regular events this year which represents 10.2% of our population. We collected 27.61 tons of household hazardous waste at the two events. Residents within the Alliance communities are able to bring all their architectural paints, waste pesticides, alkaline batteries and up to 10 additional gallons of hazardous waste to each event for disposal at no charge. The Alliance will swap your mercury fever thermometer for a digital thermometer at no charge at these events. Bring your mercury thermostats to the Household Hazardous Waste Collection and you will receive a coupon that can be redeemed for a \$5.00 rebate by the Thermostat Recycling Corporation which will process the thermostats. Residents can also bring all their compact fluorescent bulbs(CFLs) and up to ten or fewer non-CFL general purpose mercury containing lamps. We are again planning two collection day events in 2018, at Harwood Union High School. They are scheduled for May 11 and October 5, 2019.

A total of 120 gallons of used crankcase oil was collected within the Alliance at our Used Oil Collection Tank during 2018. The tank is located in Waitsfield at the Earthwise Transfer Station.

Grow Compost of Vermont in Moretown collected food scraps and food processing residuals from the Washington West Supervisory Union waste streams and from other large generators in the MRRMA. A total of 279.7 tons of food scraps were collected by Grow Compost of Vermont in 2018 in the MRRMA. Visit our web site at madriverrma.org. You will find information on solid waste issues on this web site.

The twenty second truckload sale of compost bins resulted in the distribution of 49 compost bins and 6 Green Cones. It is estimated that each compost bin can compost 650 pounds of garden and kitchen waste annually. This means rich soil to add to your garden and less waste to go to the landfill. We held two composting workshops for Alliance residents this year and expect to hold more in 2019. We will hold our twenty third Compost Bin Sale this spring. The Alliance held a car and pickup truck tire and metal collection event at the Earthwise Transfer Station in conjunction with Green Up Day in 2018. A total of 11.45 tons of tires and less than a ton of metal were collected during this event. In the fall Alliance residents participated in the Wheels for Warmth Program held on October 27, 2018. We are planning to hold a spring tire and metal collection in conjunction with Green Up Day on May 4, 2019. The Village Grocery in Waitsfield again provided a local site for folks to deliver tires for Wheels for Warmth.

Alliance residents can bring their mixed paper, glass bottles and jars, metal cans and plastics #1 through #7, except for plastic film wrap and bags and beaded styrofoam for single stream recycling to the Earthwise Transfer Station, RTR Transfer Station or Northfield Transfer Station. There are also local haulers and Saturday Fast Trash Collections available in the Mad River Resource Management Alliance. Currently the recyclables are taken to the Chittenden County Materials Recovery Facility for processing. Due to market conditions there is now a charge for collecting and processing recyclables. Computers, printers, monitors and televisions can be recycled at no charge at the Earthwise Transfer Station, the State Surplus Property Office on Route 2 in Waterbury or the Northfield Transfer Station. Other e-waste can be brought to the State Surplus Property facility in Waterbury and recycled at a small per pound fee. During 2018, 25.32 tons of e-waste was collected. Additional information on this program is found on our web site. The Alliance is a member of the Northeast Resource Recovery Association which helps us market some recyclable commodities such as tires, propane cylinders and other materials. The Alliance is also a member of the Product Stewardship Institute(PSI). As a stakeholder in the PSI we work with other entities to reduce the environmental and health impacts of a variety of consumer products. This is accomplished by looking at the life cycle impacts of products and their packaging. Things like energy and materials consumption, emissions during manufacturing, toxicity, worker safety and waste disposal are among the issues reviewed. The objective of product stewardship is to rethink the way things are created in order to have more sustainable products in the future. We are also a member of the Vermont Product Stewardship Council which provides a local focus on legislative initiatives and other stewardship issues.

Our updated Solid Waste Implementation Plan(SWIP) was approved by the Department of Environmental Conservation to ensure compatibility with the Vermont Materials Management Plan and the Universal Recycling Act. The SWIP is attached to our website madriverrma.org.

Backyard burning of trash is illegal and causes air pollution problems. Be a good neighbor and don't burn trash. If you know of any illegal dumping sites within your town that would benefit from an Adopt a Site Program give John Malter, Alliance Administrator a call at 244-7373 and let's see what we can do to help eliminate these types of problems together. The FY19 assessment for the administration and programs is \$6.25 per capita.

The representatives of the Alliance include: Fayston, Chuck Martel; Moretown, Jonathan Siegel; Roxbury, Dave McShane; Waitsfield, Sal Spinosa; Warren, Clay Mays; Waterbury, Alec Tuscany and John Malter from Waterbury is the Administrator for the Alliance.

MRRMA	BUDGET	2019			
			Budget		Budget
INCOME			2018		2019
Town Assessments Per Capita			(\$6.25)		
Based on 2003 Population Estimate	2010	Population			
Fayston		1353	8118		8456
Moretown		1658	9948		10363
Roxbury		691	4146		4319
Waitsfield		1719	10314		10744
Warren		1705	10230		10656
Waterbury		5064	30384		31650
Subtotal Assessment (19,338)		12,190	73140		76188
Household Hazardous Waste:					
Ag. Pest. Grant			8000		8000
Small Quantity Generators			1500		1500
DEC SWIP HHW Grant			10071		13425
Subtotal HHW Income:			19,571		22925
Miscellaneous Income:					
Compost Bins			3298		3350
Tires			1862		1500
Electronic Waste			0		0
Outreach Grant			6410		0
Subtotal Misc. Income			11,570		4850
Total Income:			104,281		103,963
EXPENSES:					
Administration:					
Administration:		600 hours/ 600 hours	22,800		22800
Travel/Office			1000		1000
Insurance			797		797

Solid Waste Manager Association				1283		1283
VLCT Bookkeeping				1496		1496
Subtotal Administration:				27,376		27,376
Education:						
Administration		469 hours	469 hours	17,822		17,822
Travel/Office				500		500
Newsletter/Printing/Mailing				6500		6500
Educational Programs				5500		5500
GreenUp/Website/Special Events				4000		4000
N.R.R.A. Membership				180		180
Conference				600		600
Product Stewardship Institute				300		300
Subtotal Education				35,402		35402
Household Hazardous Waste:						
Administration 182 hours 275 hours 275 hours		275 hours	275 hours	10450		10450
Travel/Office				1000		1000
HHW Contractor				25000		26,400
Subtotal HHW:				36450		37,850
Misc. Expenses:						
Equipment Maintenance				235		160
Tire Collection				1481		1100
Waste Audit				0		300
Compost Bins				3032		1712
Subtotal Miscellaneous:				4748		3272
TOTAL EXPENSES:				103,976		103,900



State of Vermont
Department of Health
Barre District Office
5 Perry St., Suite 250
Barre, VT 05641

[phone] 802-479-4200
[fax] 802-479-4230
[toll free] 888-253-8786
HealthVermont.gov

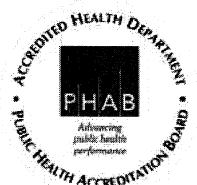
**Vermont Department of Health Local Report
ROXBURY, 2019**

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in Barre at the address and phone number above. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with Regional Prevention Partnerships (RPP). As part of this work in Washington County, RPPs worked with local hospitals and providers to successfully increase options for prescription disposal, as well as worked with local law enforcement to increase the number of collection sites.
- Every day hundreds of people in Vermont self-inject both legal (ex: insulin for diabetes) and illegal drugs. This year, in collaboration with the Greater Barre Safe Sharps Alliance, the Barre Office worked to increase awareness of how and where to safely dispose of sharps (i.e. needles, syringes, or lancets), including setting up drop-boxes. In the first six months, over 240,000 sharps have been collected throughout the community thanks to this work.
- Prevent and control the spread of infectious disease. In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease, including 25 cases in Washington and Orange Counties.
- Promote wellness by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- As of September 2018, we served over 11,000 families statewide with the Women, Infants, and Children (WIC) Nutrition Education and Food Supplementation Program, including over 1,000 families in Roxbury and neighboring towns.
- Share new data and reports including the *Vermont Lead in School Drinking Water Testing Pilot Report* which is helping Vermonters understand and address the risk of lead in school drinking water, and the *Injury and Violence in Vermont* report, which is shedding light on the risk of suicide among youths.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency.
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at www.healthvermont.gov
Join us on www.facebook.com/vdhbarre
Follow us on www.twitter.com/healthvermont





U.S. Department
of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ - and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi
Acting Medical Center Director

**ANNUAL TOWN OF ROXBURY MEETING
MINUTES OF MARCH 6, 2018**

Lucinda Sullivan, Town Moderator, called the Town portion of meeting to order at 10:38 a.m.

- Art. 1. To elect the following officers of the Town. (Australian Ballot)
- Town Moderator for a term of one year
 - Town Clerk for a term of one year
 - Town Treasurer for a term of one year
 - Selectman for a term of three years
 - Lister for a term of three years
 - Auditor for a term of three years
 - Library Trustee for a term of three years
 - Library Trustee for a term of two years
 - Library Trustee for a term of one year
 - Collector of Delinquent Taxes for a term of one year
 - Cemetery Commissioner for a term of three years
 - First Constable for a term of one year
 - Second Constable for a term of one year
 - Grand Juror for a term of one year
 - Town Agent for a term of one year

- Art. 2. To hear and act upon the reports of the Town Officers.
Tom Frazier moved the article, Ed Carney seconded.

Jeremy Reed, Chair of the Selectboard, spoke about tax rates and the budget. Also mentioned was the needs of the community and building repairs. The Board tried to level fund the highway budget. The current budget is already over on diesel. Highlights of the year are the painting/repairs to the Community Hall/Senior Center - thank you to Terry Edwards for painting the entire building by himself, the painting of the Library building, the purchase of a 2018 International truck. The 2002 International truck will be sold this year; equipment is aging, some need replacing.

Discussion on the condition of the sidewalk in the village. Tom Frazier mentioned property values lower because of a couple of properties in the village. The sidewalks need to be rehabilitated. In front of the home owned by Dave Santi there is debris, people have to use the road to walk around it. These properties affect everybody and they need to be cleaned up. During the summer, camp kids used to use the sidewalk. Possibly applying for a grant to clean the sidewalks. Safe Routes Grant was mentioned, the school would need to apply for this grant. Sue Nevins mentioned the people in the village see the area all the time, we should consider the people in village. Jeremy stated the Board would discuss this at their next meeting and to also talk to their school counterparts. Sally Kirn mentioned that she agreed with the discussion and is also concerned about safety issues and what if someone is hurt. Brett Cox also agrees this is a valid concern and is an important issue with those that live in the village. It was mentioned that the Constable has no power to enforce ordinances or violations. Ordinances, enforcement and penalties discussed.

The article passed with all ayes.

- Art. 3. Shall the Town of Roxbury enter into a communications union district to be known as Central Vermont Internet, under the provisions of 30 V.S.A. Ch 82? Ed Carney moved the article, Beverly Rutter seconded.

Jeremy Reed spoke about the reason the article was on the warning. Jeremy Hansen from Berlin (he is also a professor at Norwich University) came to the Selectboard to discuss the Central Vermont Internet. He said other towns have the article on their warning. This is not supposed to cost the town anything to join. This is a separate entity. Questions were asked about existing internet service. Most in attendance said their internet service is not good, those in the village have really good service. If article passes, Roxbury would send a delegate to be on the board. The Central Vermont Internet is supposed to be cheaper than the existing internet provider. Joining now would enable Roxbury to help set up the charter. The organization needs seven towns to begin the process. There is a website that people can look at to learn more. Internet service is unregulated. Fiber optic would help Roxbury residents. Jeremy stated the risk to Roxbury is unclear. No taxpayer money can be used to create the utility. It was also mentioned that EC Fiber is not interested in expanding to Roxbury. Jeremy Hansen's presentation to the Selectboard is on Roxbury's website. It was mentioned that the Town didn't pursue solar panels because they didn't want to lease them, we should look forward to the future not be in doubt. Jeremy spoke about potential liabilities - he had spoken to a couple qualified IT people after Jeremy Hansen had visited the Selectboard. What is backing this organization - the answer is unclear. It was also mentioned that Roxbury residents have no power when dealing with TDS. If Roxbury joins Central Vermont Internet, we would have some power.

Brett Cox called the question, Ed Carney seconded. The voters approved the motion to call the question. The article is before the voters. The article passed with many ayes and a couple nos.

- Art. 4. Will the voters approve the collection of taxes on real estate in four (4) equal installments on the second Friday of August 2018, the second Friday of November 2018, the second Friday of February 2019 and the second Friday of May 2019, with interest of one half percent (0.5%) per month, or fraction thereof, on the unpaid taxes after each installment due date? Karen Hedding moved the article, Jeanne Beckwith seconded.

After a couple questions about payments, the article was before the voters. The article passed with all ayes.

- Art. 5. Will the voters approve the sum of \$512,909.00 for the operation and maintenance of Town roads? Beverly Rutter moved the article, Carol Randall seconded.

No discussion. The article is before the voters. The article passed with all ayes.

- Art. 6. Will the voters approve the sum of \$232,214.00 for the operation of the Town Administrative functions? This does not include any funds that may be approved in any other article. Brett Cox moved the article, Brock Freyer seconded.

No discussion. The article is before the voters. The article passed with all ayes.

- Art. 7. Will the voters approve the sum of \$3,900.00 to be administered by the Cemetery Commission for tree removal and stump grinding at First Settler East Cemetery? Adam Jackson moved the article, Jane Pincus seconded.

There was a brief discussion on the plans for removing the trees. Sue Nevins, Cemetery Commissioner, said the plans are to be selective on the cuts. There is one area that needs attention.

The article is before the voters. The article passed with all ayes.

- Art. 8. Will the voters approve the sum of \$29,680.00 for the Roxbury Free Library, to be administered by the Trustees, with any excess to be directed to the Town's general fund at the conclusion of the fiscal year? Brett Cox moved the article, Hannah Zajac seconded.

Jane Pincus, Library Trustee Chair, mentioned she has been on the Board for thirteen years. Ryan Zajac is the Library Director. The other members on the Board are Carl Ellis and Colleen Flanagan. She thanked the people and invited them to be on the Board of Trustees. The meetings are open to the public. Other Town's come to Roxbury's library.

Carl Ellis amended the article to insert the words **from this appropriation** after the word **excess**. Sally Kirn seconded the amendment. Carl wanted to make sure the fundraising money is kept separate. Tammy Legacy mentioned the fundraising money is kept in a different account. Library payroll was discussed. The Trustees do not receive compensation, the library staff are the only ones paid. The amendment is before the voters.

Will the voters approve the sum of \$29,680.00 for the Roxbury Free Library, to be administered by the Trustees, with any excess from this appropriation to be directed to the Town's general fund at the conclusion of the fiscal year? The amendment passed with many ayes and 1 no.

The article is now before the voters? Will the voters approve the sum of \$29,680.00 for the Roxbury Free Library, to be administered by the Trustees, with any excess from this appropriation to be directed to the Town's general fund at the conclusion of the fiscal year? The article passed with all ayes.

- Art. 9. Will the voters approve the sum of \$15,000.00 for the Roxbury Volunteer Fire Department Truck Capital Account? Carol Randall moved the article, Andre Souigny seconded.

There were questions on the purpose of the fund. Don Randall from the Fire Department spoke about the article. Money is being put aside along with fundraising to purchase vehicles without borrowing. This is an annual article.

The article is before the voters. The article passed with all ayes.

- Art. 10. Will the voters approve the sum of \$15,930.00 for the Roxbury

Volunteer Fire Department's operating expenses, with any excess to be directed to the Town's general fund at the conclusion of the fiscal year? Lisa Frost moved the article, Adam Jackson seconded.

No discussion. The article passed with all ayes.

- Art. 11. Will the voters approve the sum of \$4,000.00 for the Fire Department Equipment Fund. These funds will be used to purchase equipment. Don Randall moved the article, Wade Holt seconded.

There were questions about breather tanks and whether this was enough money to run the fire department. Don Randall said the fire department has enough money to run the fire department. There are three vehicles (2 are all wheel drive). This year the operating money and equipment money is separate at the request of Selectboard. The fire department needs to purchase self contained breathing apparatuses. It will be a multiyear process. Each unit cost \$6,000 and they need eight units. Don expects to purchase a couple this year. A question about defibrillators. Don said the fire department owns several.

The article is before the voters. The article passed with all ayes.

- Art. 12. Shall town vote to give \$350.00 to the Roxbury Food Shelf to pay their dues to the Vermont Food Bank. Ed Carney moved the article, Fran French seconded.

A question on whether this was enough money and is there enough food. Claire Chomentowski said they are grateful for anything they can get. It was mentioned that the insurance company dropped the Church's insurance (the Food Shelf is in the Church) because of the need for repairs. The stairs need to be fixed. The steeple needs painting and repairs. It is very costly. Another insurance company has insured the Church but the steeple needs to be fixed this spring. It will cost about \$10,000 plus more to repair the steeple. The attendees thanked Claire and Tom Chomentowski for running the Food Shelf. Fundraising during the year was mentioned. It was mentioned that we need to separate Church and State. It cost money to heat and maintain the building that the Food Shelf is in. It was mentioned that the Library used the Church for cooking classes.

Carlos Montero amended the article to change to: Shall the town vote to give \$1,000.00 to the Roxbury Food Shelf for dues and monthly orders? Betty Carney seconded.

Discussion on how this would be administered to keep separation from Church and State. The Town will pay the invoices out of the general fund. No funds from the Church will be sent to the Food Bank and no funds from the Town are kept in the church account.

The amendment is before the voters. The amendment passed with many ayes and 1 no.

The article is before the voters: Shall the town vote to give \$1,000.00 to the Roxbury Food Shelf for dues and monthly orders? The article passed with all ayes.

- Art. 13. Shall the town voters authorize expenditure of \$500.00 for The Greater

Northfield Senior Citizens, Inc., d/b/a Northfield Senior Center? Karen Hedding moved the article, Beverly Rutter seconded.

Jane Pincus said the Seniors in Roxbury get their food from Northfield Senior Center. Any one is invited to join them, you don't have to be Seniors.

The article is before the voters. The article passed with all ayes.

- Art. 14. Shall the town voters authorize expenditure of \$500.00 for the Capstone Community Action, Inc. (formerly Central Vermont Community Action Council, Inc: helping people build better communities through weatherization, business development, food shelves, Head Start, emergency heating, housing counseling, job training, and financial education? Adam Jackson moved the article, Lisa Frost seconded.

Laura Sudhoff works for Capstone. She reported on the organization and said it was worthwhile.

The article is before the voters. The article passed with all ayes.

- Art. 15. Shall the town voters authorize expenditures for Central Vermont Home Health and Hospice in the amount of \$1,250.00: a full service non-profit Visiting Nurse Association providing high-quality, health care services to all central Vermonters in their own homes, regardless of their ability to pay? Beverly Rutter moved the article, Fran French seconded.

No discussion. The article passed with all ayes.

- Art. 16. Shall the town voters authorize expenditures for Family Center of Washington County in the amount of \$200.00, building resourceful families and healthy children to create a strong community? Ryan Zajac moved the article, Adam Jackson seconded.

No discussion. The article passed with all ayes.

- Art. 17. Shall the town voters authorize expenditures for Vermont Association for the Blind and Visually Impaired in the amount of \$500.00: since 1926, enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence? Claire Chomentowski moved the article, Karen Hedding seconded.

No discussion. The article passed with all ayes.

- Art. 18. Shall the town voters authorize expenditures for Good Beginnings of Central Vermont in the amount of \$100.00: supporting the transition to parenthood with free services for all families with new babies? Jeanne Beckwith moved the article, Fran French seconded.

No discussion. The article passed with all ayes.

- Art. 19. Shall the town voters authorize expenditures for People's Health and Wellness Clinic in the amount of \$300.00, providing free primary standard and complementary health care, including mental health, oral health, and wellness education to the uninsured and underinsured community members of Central

Vermont who cannot otherwise afford these services? Sue Nevins moved the article, Claire Chomentowski seconded.

No discussion. The article passed with all ayes.

- Art. 20. Shall the town voters authorize expenditures for Washington County Youth Service Bureau/Boys & Girls Club in the amount of \$250.00, Youth/family counseling; drug/alcohol treatment; help for runaway and homeless youth; support for teen parents; teen centers; reentry program for young offenders; 24-hour crisis intervention; and more? Ryan Zajac moved the article, Lisa Frost seconded.

No discussion. The article passed with all ayes.

- Art. 21. Shall the town voters authorize expenditures for Central Vermont Council on Aging in the amount of \$900.00: supporting central Vermonter to age with dignity and choice, CVCOA provides a wide range of programs and services for aging persons to lead healthy, independent, and meaningful lives in their home and communities? Karen Hedding moved the article, Andre Souigny seconded.

No discussion. The article passed with all ayes.

- Art. 22. Shall the town voters authorize expenditures for Circle (formerly Battered Women's Services and Shelter) in the amount of \$100.00: a community-based organization dedicated to ending domestic abuse? Adam Jackson moved the article, Chris Dorer-Williams seconded.

No discussion. The article passed with all ayes.

- Art. 23. Shall the town voters authorize expenditures for Prevent Child Abuse Vermont in the amount of \$200.00: working effectively to prevent child abuse and neglect through parent education, support and public awareness? Karen Hedding moved the article, Andre Souigny seconded.

No discussion. The article passed with all ayes.

- Art. 24. Shall the town voters authorize expenditure for Sexual Assault Crisis Team for Washington County in the amount of \$150.00: advocacy for female and male victims of sexual violence, their family members, spouses, and friends; includes emotional, legal, and medical support, shelter, training and 24-hour Hotline? Sue Nevins moved the article, Jeanne Beckwith seconded.

No discussion. The article passed with all ayes.

- Art. 25. Shall the town voters authorize expenditure for Central Vermont Adult Basic Education in the amount of \$600.00: free adult education: reading, writing, math and computer literacy; English language and citizenship skills; high school completion programs; and academic readiness for career and college? Andre Souigny moved the article, Beverly Rutter seconded.

No discussion. The article passed with all ayes.

Art. 26. Shall the town voters authorize expenditure for Art's Bus, Inc in the amount of \$500.00: delivering free art, music, drama and literacy to children and families in rural Central Vermont? Jane Pincus moved the article, Claire Chomentowski seconded.

Ryan Zajac mentioned what the funds do for Roxbury. Roxbury children can go to the Art's Bus any place it is, they do not have to only use it when it is in Roxbury.

The article is before the voters. The article passed with all ayes.

Art. 27. Shall the town voters authorize expenditure for Good Samaritan Haven in the amount of \$300.00: Central Vermont's only homeless shelter, providing emergency shelter and support services to individuals experiencing homelessness in our community? Claire Chomentowski moved the article, Karen Hedding seconded.

No discussion. The article passed with all ayes.

Art. 28. Shall the town voters authorize expenditure for Home Share Now, Inc. in the amount of \$300.00: created 99 affordable housing units last year by bringing together aging adults with a bedroom to offer and vetted home seekers in need of affordable housing? Last year 115 people secured their housing thanks to Home Share Now. Chris Dorer-Williams moved the article, Sue Nevins seconded.

No discussion. The article passed with all ayes.

Art. 29. Shall the voters authorize expenditure for Community Harvest of Central Vermont in the amount of \$100.00: a volunteer driven nonprofit that through gleaning recovers surplus food from local farms to maximize community resources, reduce waste, educate about the local food system and help feed those in the community who have limited access to healthy fresh local food? Lisa Frost moved the article, Adam Jackson seconded.

Lisa Frost mentioned she volunteers with them. If you are interested in volunteering, contact Lisa.

The article is before the voters. The article passed with all ayes.

Art. 30. Shall the voters authorize expenditure for Washington County Mental Health in the amount of \$800.00: working to serve our community through education, support, and treatment of individuals who live with mental health challenges, developmental disabilities, and substance use issues? Ryan Zajac moved the article, Brock Freyer seconded.

No discussion. The article passed with all ayes.

Art. 31. To transact any other proper business to be brought before said meeting. Ben Pincus moved the article, Beverly Rutter seconded.

Ben Pincus requested the notices about organizations get posted. Jeremy stated that at the Selectboard meeting the night before it was mentioned that

there are links to these organizations on the town's website. Fran French mentioned that the Auditors have a binder that they keep the notices in.

Carl Ellis mentioned that when his report was delivered to his house, it was left under the eaves and was not in good shape.

Carlos Montero mentioned there was no article on the warning for the Community Hall Fund. Jeremy stated the town is taking over the repairs of buildings so no article was necessary. Repairs to buildings were discussed. Carlos requested a meeting be scheduled with the Community Hall group to discuss priorities. Dave McShane said a meeting will be scheduled.

Sue Nevins said the Historical Society steps need repairing. Dave said they would be fixed before July 4th.

Tom Chomentowski talked about the Church. Over twenty years ago, the Selectmen (School Board) helped with remodeling of School and driveways. Church has no place to park anymore because of neighbor on the north side of Church. The Church was built in 1871. The owner of property north of Church says it is his land. There is confusion about property. The Church used to be used by Grange. A toilet and water were put in the Church. This is more complicated than Church and State. The Church pays for the electricity of water pump. Rhett Williams asked if the School should be responsible for repaying the Church for the electricity. Easements and documents were discussed. Tammy Legacy mentioned easements and deeds were recorded in Town Office. Ryan Zajac said he would contact the Superintendent about ownership of septic system.

The article is before the voters. The article passed with all ayes.

The meeting adjourned at 1:50 p.m.

Tammy Legacy, Town Clerk
Dated: March 8, 2018

**ANNUAL ROXBURY SCHOOL DISTRICT MEETING
MINUTES OF MARCH 6, 2018**

Polls were opened at 10 a.m.

At 10:11 a.m. Lucinda Sullivan, Town and School Moderator, asked the voters present if there were any objections to allowing Ben Jickling and Jay Hooper, Roxbury's Representatives with the Vermont House, to speak. There were no objections so Ben and Jay spoke about the committees they are on and to get in touch with them if they have any issues they would like to talk about.

At 10:20 a.m. Lucinda explained the rules of the meeting (Roberts Rules of Order). She announced the Library Fundraiser, asked people to sign the card for Sally Archer, Town Lister and lunch will be served around noon.

At 10:25 a.m. Lucinda called the meeting of the Roxbury School District and the meeting of the Town of Roxbury to order. If no objections, the Roxbury School District Meeting will start first and she will recess the Town Meeting. There were no objections.

Article 1: To elect a School District Moderator (Australian Ballot).

Article 2: To elect a School Director for a term of 3 years (Australian Ballot).

Article 3: To elect a School District Treasurer for 1 year (Australian Ballot).

Article 4: To hear and act upon reports of the Town School District.
The article was moved by Fran French and seconded by Karen Hedding.

Ryan Zajac, Vice-Chair of the Roxbury School District, mention the district will end on June 30th and the new Montpelier Roxbury School District begins on July 1st. Ryan is also on the Board of Directors for the Montpelier Roxbury School District. This meeting will be the shortest meeting on record for Roxbury. The Board will tie up loose ends during 2018 and into 2019. A final audit will be done.

The article is before the voters. The article passed with all ayes.

Article 5: To transact any other business proper to be brought before said meeting.
The article was moved by Carol Randall and seconded by Hannah Zajac.

Ryan Zajac and Lisa Frost, Montpelier Roxbury School Board Directors spoke to the voters. Many questions were asked. If the Town could get out of the new district if they decided to in the future. Ryan stated the vote to merge was on June 20th. The school cannot be closed in the next four years. If the Montpelier Roxbury School District no longer exist, the Town could buy the building for \$1.00. Ryan said the merger will be beneficial to Roxbury. Question about how voting works. Ryan stated that each town will have their own vote and then the votes will be combined. Discussion on budget for Roxbury, Ryan stated Roxbury and Montpelier will be a single entity. Also discussed was the maintenance of the building after July. Tom Frazier gets his water from the school, on occasion he has had issues with the water. Who would he contact? Ryan told him he would contact Montpelier. Ryan mentioned the schedule of the regular board meetings,

every fourth one is held in Roxbury. The meetings are broadcast.

The article is before the voters. The article passed with all ayes.

Beverly Rutter moved to adjourn meeting and Wade Holt seconded.

The last Town meeting of the Roxbury School District adjourned at 10:38 a.m.

Tammy Legacy, Roxbury Town Clerk

Dated: March 8, 2018

MONTPELIER ROXBURY SCHOOL DIRECTORS

School Director	Town	Term Ends
Jim Murphy (Chair)	Montpelier	2020
Bridget Assay (Vice-Chair)	Montpelier	2021
Rebecca Bowen	Montpelier	2021
Michele Braun	Montpelier	2020
Lisa Frost	Roxbury	2019
Steve Hingtgen	Montpelier	2019
Tina Muncy	Montpelier	2020
Andrew Stein	Montpelier	2019
Ryan Zajac	Roxbury	2021

Montpelier Roxbury Public Schools

5 High School Drive, Unit #1, Montpelier, VT 05602

Office: 802-223-9796

Fax: 802-223-9795

www.mrpsvt.org



Our schools are caring, creative, and equitable communities that empower all children to build on their talents and passions to grow into engaged citizens and life-long learners.

Dear Families and Friends,

It is an honor to share this Superintendent's Report for the Montpelier Roxbury Public Schools in the first year of merger between Montpelier and Roxbury. It is our goal to make the vision of creating caring, creative, and equitable communities for our learners a reality. The success of Montpelier Roxbury Public Schools is the result of the work of our committed staff, consistent family involvement, a school board working tirelessly to serve as community liaisons, and tremendous community support.

The MRPS leadership team has spent much of this year digging into the essence of collaborative cultures to ensure that every student reaches high levels of achievement because of what we collectively do on a daily basis. We are in the process of collecting evidence from a variety of sources so that we have a clear picture of where we are on the continuum of achievement and where we need to go next.

Proficiency-based learning continues to be an area that MRPS is fine tuning. In this regard, curriculum teams are pinpointing agreed upon priority standards in every grade and course. Teacher teams will be developing common formative assessments and proficiency scales to ensure they have the same understanding of what proficient truly means for each priority standard. Curriculum is, and should be, in a constant state of revision as each changing class of students teaches us more about how to learn and teach best.

Community-based learning is going strong at Montpelier High School. We are forever grateful to our community partners who open their doors to provide unbelievable learning experiences for our students as they hone their goals for their future. We simply could not do this work without you. Main Street Middle School continues to develop adolescent learners into independent, engaged learners through targeted instruction and an array of specialized courses intended to open young minds to new ideas. Both Roxbury Village School and Union Elementary School open their doors to engage students in outdoor learning through partnerships with Drift Farmstead and North Branch Nature Center respectively.

It is a privilege to have the opportunity to work with the faculty and staff at MRPS every day. Their dedication to the children of Montpelier and Roxbury is truly inspiring. We all wish to thank the communities we serve as well for their consistent support for high quality, equitable education for all our students.

Sincerely,

Libby Bonesteel

Superintendent of Schools

Montpelier Roxbury Public Schools – FY'20 Budget

Our new school district became operational on July 1, 2018. While the merger created many administrative challenges, our hope is that families experienced a fairly seamless transition. Below is an overview of our proposed fiscal year 2020 (FY'20) budget and estimated tax rates.

Budget Overview

With nearly a year under our belt, our focus for FY'20 is to establish systems and structures, build capacity, and ensure equitable services for all of our students. As always, budget development balances the needs to maintain high educational quality against reasonable tax rates for our communities.

FY'20 Budget: The budget includes initiatives such as middle school bussing, a world language immersion study, expanded co-curricular activities, and additional support for our Food Service program. We are proposing two new positions – a Human Resources Coordinator and a Social Emotional Learning Coordinator. In addition, we needed to absorb increases for salaries and benefits and the first full payment on our \$4.9M bond. Lastly, our Capital Plan is increasing \$10K to \$260K for Main Street Middle School bathroom renovations. The Capital Plan will appear as a separate article to establish it as a fund that can rollover from year to year so funds can be accumulated for large projects. Capital Plan funds have been included in the tax rate calculation. Partially offsetting the increases are reductions in facility projects, tuition and special education costs. In total, the budget is increasing 2.6%.

Tax Rates: As a newly merged district, we received an 8¢ tax incentive in FY'19. That incentive drops 2¢ each year - basically becomes a 2¢ tax increase each year until FY'23. To ensure reasonable tax rates in future years, we are looking ahead to changes in expenses, revenues, and enrollment. FY'19 included several one-time facility projects which allowed us to reduce expenses in FY'20. Additionally, each year our expenses for high school tuition will reduce as Roxbury students transition to Montpelier schools in lieu of school choice. On the revenue side, we will receive additional funds for Transportation Aid in the next few years. We are also fortunate to be one of the few school districts with increasing enrollment.

The following tables show the property tax rate calculation and estimated tax rate impacts (which includes the Capital Plan). The equalized tax rate is actually decreasing from the FY'19 level. Since property values are increasing in our communities, the Common Level of Appraisal (CLA) has dropped which causes the estimated tax rate to increase by 2.7% in Montpelier and 0.7% in Roxbury.

For additional information on the FY'20 budget, please attend the Informational Hearing at Montpelier High School on March 4, 2019 and you can also visit the School Board's website: <https://www.mrpsvt.org/policies/>

Estimated Residential Tax Rates:

	FY'18 Budget	FY'19 Budget		FY'20 Proposed Budget	
Description	Combined	Montpelier	Roxbury	Montpelier	Roxbury
General Budget	\$21,069,595	\$23,084,695		\$23,813,218	
+ Grant Funds Budget	\$640,966	Included Above		Included Above	
+ Capital Plan	\$0	\$250,000		\$260,000	
+ Proposed Bond	\$0	\$118,011		\$0	
= Total Budget	\$21,710,561	\$23,452,706		\$24,073,218	
- Non-Tax Revenues	\$3,388,462	\$3,936,530		\$3,782,015	
= Education Spending	\$18,322,099	\$19,516,176		\$20,291,203	
÷ Equalized Pupils	1,165.60	1,225.60		1,240.18	
= Ed Spending per Eq Pupil	\$15,719.03	\$15,923.77		\$16,361.50	
+ Excess Spending Penalty	\$618.24	\$0.00		\$0.00	
= Adjusted Ed Spending per Eq Pupil	\$16,337.27	\$15,923.77		\$16,361.50	
÷ Property Dollar Yield*	\$10,160	\$10,220		\$10,666	
= Equalized Residential Tax Rate	\$1.608	\$1.558		\$1.534	
- Merger Incentive		\$0.080		\$0.060	
= Adj Equalized Residential Tax Rate**	\$1.608	\$1.478	\$1.741	\$1.474	\$1.654
÷ Common Level of Appraisal (CLA)		92.31%	102.97%	89.67%	97.11%
= Residential Tax Rate w/ CLA		\$1.601	\$1.691	\$1.644	\$1.703

* The Property Dollar Yield is subject to Legislature/Governor approval

** The law set a 5% possible reduction in tax rate - Roxbury can't have an equalized rate below \$1.654 (\$1.741 * 95%)

Estimated Tax Rate Impacts:

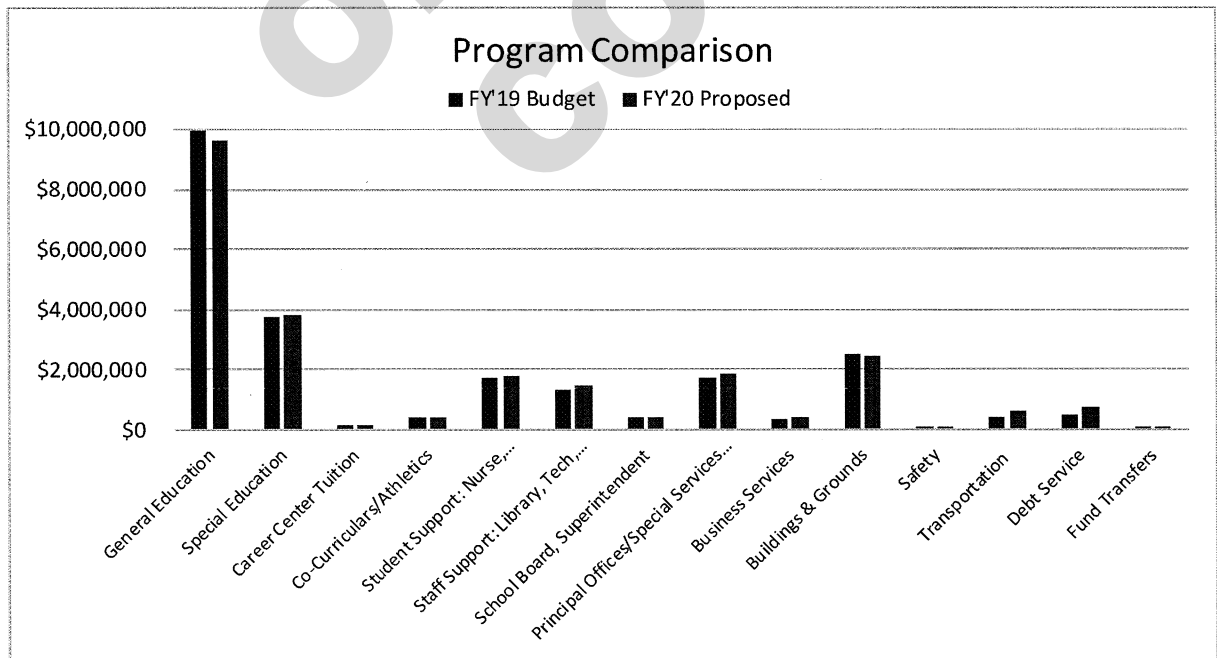
Montpelier			
Property Value on Tax Bill	\$100,000	\$200,000	\$300,000
FY'19 Property Tax Bill	\$1,601	\$3,202	\$4,803
Estimated FY'20 Property Tax Bill	\$1,644	\$3,288	\$4,932
Difference	\$43	\$86	\$129

Roxbury			
Property Value on Tax Bill	\$100,000	\$200,000	\$300,000
FY'19 Property Tax Bill	\$1,691	\$3,382	\$5,073
Estimated FY'20 Property Tax Bill	\$1,703	\$3,406	\$5,109
Difference	\$12	\$24	\$36

Note: Since approximately two-thirds of Vermont households receive an income sensitivity credit, the impacts shown above are higher than most taxpayers will actually experience.

FY'20 Budget Overview - By Program

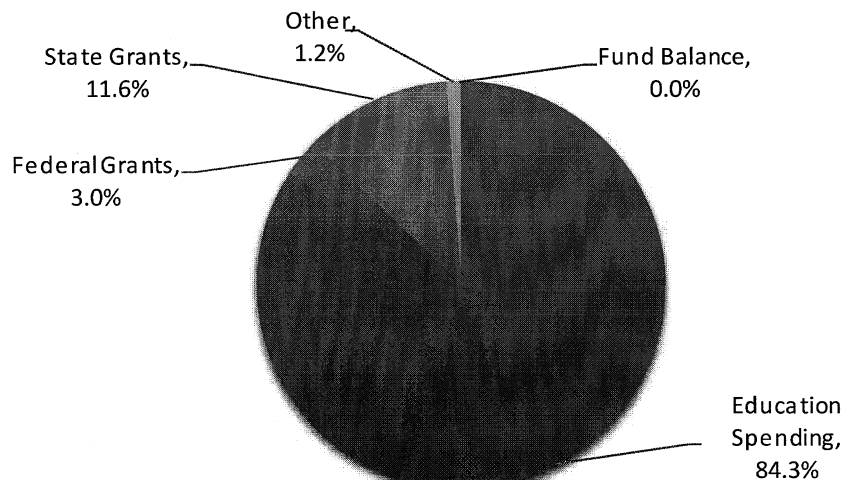
Program (by Function)	FY'19 Budget	FY'20 Proposed	\$ Increase/ Decrease	% Increase/ Decrease
General Education	\$10,001,936	\$9,617,614	(\$384,322)	-3.84%
Special Education	\$3,769,106	\$3,830,828	\$61,722	1.64%
Career Center Tuition	\$150,450	\$188,160	\$37,710	25.06%
Co-Curriculars/Athletics	\$423,680	\$422,211	(\$1,469)	-0.35%
Guidance, Soc Wkr,	\$1,717,436	\$1,819,401	\$101,965	5.94%
Curriculum, Prof Dev	\$1,373,557	\$1,477,036	\$103,479	7.53%
Superintendent	\$435,087	\$437,911	\$2,824	0.65%
Services Administration	\$1,703,879	\$1,834,939	\$131,060	7.69%
Business Services	\$327,123	\$429,224	\$102,101	31.21%
Buildings & Grounds	\$2,529,173	\$2,421,825	(\$107,348)	-4.24%
Safety	\$92,187	\$98,692	\$6,505	7.06%
Transportation	\$403,375	\$647,024	\$243,649	60.40%
Debt Service	\$505,717	\$773,353	\$267,636	52.92%
Fund Transfers	\$20,000	\$75,000	\$55,000	275.00%
Total	\$23,452,706	\$24,073,218	\$620,512	2.65%



Revenue Projections FY'20

	FY'19 Budget	FY'20 Proposed	Difference	% Increase/ Decrease
Education Spending	19,430,592	20,188,532	757,940	3.90%
Tech On-Behalf	85,584	102,671	17,087	19.97%
Small Schools Grant	79,992	79,992	0	0.00%
Special Ed Intensive	1,693,754	1,602,548	-91,206	-5.38%
Special Ed Block Grant	441,317	464,996	23,679	5.37%
Special Ed Extraordinary	378,069	358,478	-19,591	-5.18%
Sp Ed State-Placed	186,930	58,988	-127,942	-68.44%
EEE Grant - state grant	100,923	101,269	346	0.34%
Transportation Aid	86,000	92,000	6,000	6.98%
Tech Transportation	12,800	13,000	200	1.56%
Driver Education	5,000	6,000	1,000	20.00%
Best Grant	5,000	5,000	0	0.00%
IDEA B Grant	321,127	351,082	29,955	9.33%
CFP Grant (Title I)	401,495	265,273	-136,222	-33.93%
CFP Grant (Title IIA)	0	100,115	100,115	N/A
Tuition	64,000	99,742	35,742	55.85%
Rentals	18,000	20,000	2,000	11.11%
Miscellaneous	4,000	10,000	6,000	150.00%
Interest	10,000	10,000	0	0.00%
Balance Forward	0	0	0	N/A
EEE Grant - IDEA B Preschool	6,349	6,200	-149	-2.35%
EPSDT	10,000	10,000	0	0.00%
IEP Medicaid	111,774	127,332	15,558	13.92%
Total	23,452,706	24,073,218	620,512	2.65%

Revenues



District: Montpelier-Roxbury USD		Property dollar equivalent yield	U071	Homestead tax rate per \$10,666 of spending per equalized pupil	
County: Washington		10,666	Montpelier-Roxbury	1.00	
		13,104		Income dollar equivalent yield per 2.0% of household income	
Expenditures		FY2017	FY2018	FY2019	FY2020
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	-	-	\$23,452,706	\$23,813,218
2.	<i>plus</i> Sum of separately warned articles passed at union district meeting	-	-	-	\$260,000
	Adopted or warned union district budget plus articles	-	-	\$23,452,706	\$24,073,218
4.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-
5.	<i>plus</i> Prior year deficit repayment of deficit	-	-	-	-
6.	Total Union Budget	-	-	\$23,452,706	\$24,073,218
7.	S.U. assessment (included in union budget) - informational data	-	-	-	-
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-
Revenues					
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	-	-	\$3,936,530	\$3,782,015
10.	Total offsetting union revenues	-	-	\$3,936,530	\$3,782,015
Education Spending		-	-	\$19,516,176	\$20,291,203
12.	Montpelier-Roxbury USD equalized pupils	-	-	1,225.80	1,240.18
Education Spending per Equalized Pupil		-	-	\$15,923.77	\$16,361.50
14.	<i>minus</i> Less net eligible construction costs (or P&I) per equalized pupil	-	-	\$215.62	\$541
15.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	-	-	\$29.94	\$32
16.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-
17.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-
18.	<i>minus</i> Estimated costs of new students after census period (per eqpup)	-	-	-	-
19.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-
20.	<i>minus</i> Less planning costs for merger of small schools (per eqpup)	-	-	-	-
21.	<i>minus</i> Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	-	-	-
22.	Excess spending threshold	Allowable growth	threshold = \$17,386	threshold = \$17,816	threshold = \$18,311
23.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	\$17,386.00	\$17,816.00	\$18,311.00
24.	Per pupil figure used for calculating District Equalized Tax Rate	-	-	\$15,924	\$16,361.50
25.	Union spending adjustment (minimum of 100%)	based on \$9,701	based on yield \$10,160	155.810%	153.399%
26.	Anticipated equalized union homestead tax rate to be prorated [\$16,361.50 ÷ (\$10,666 ÷ \$1.00)]	based on \$1.00	based on \$1.00	\$1.4781	\$1.5340
Prorated homestead union tax rates for members of Montpelier-Roxbury USD					
		FY2017	FY2018	FY2019	FY2020
T129	Montpelier	-	-	1.4781	1.4740
T170	Roxbury	-	-	1.7410	1.6540
27.	Anticipated income cap percent to be prorated from Montpelier-Roxbury USD [(\$16,361.50 ÷ \$13,104) × 2.00%]	0.00%	0.00%	2.44%	2.50%
Prorated union income cap percentage for members of Montpelier-Roxbury USD					
		FY2017	FY2018	FY2019	FY2020
T129	Montpelier	-	-	2.44%	2.50%
T170	Roxbury	-	-	2.44%	2.50%

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential tax rate of \$1.58. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.
- The base income percentage cap is 2.0%.

MONTPELIER PUBLIC SCHOOLS, VERMONT MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED JUNE 30, 2018

Fothergill Segale & Valley, CPAs, Montpelier, Vermont conducted an audit of the financial statements for the fiscal year ended June 30, 2018. They performed their audit in accordance with the auditing standards generally accepted in the United States of America. The following Management's Discussion and Analysis is an important part of our financial statements and the audit report.

The Management's Discussion and Analysis for the year ended June 30, 2018 is intended to serve as an introduction to Montpelier Public School's basic financial statements. It contains sections that include Financial Highlights, Net Position, Capital Assets and Debt Administration as well as Current Issues. Copies of the full Audit Report, with all the Exhibits and Notes to the Financial Statements are available at the Business Office in Montpelier High School. If you have any questions regarding this report, please email Grant Geisler, Montpelier Roxbury School District Business Manager, at grantg@mpsvt.org.



MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

Our discussion and analysis of Montpelier Public School System's financial performance provides an overview of the School System's financial activities for the fiscal year ended June 30, 2018. A comparative analysis of government-wide data is presented. The intent of this discussion and analysis is to look at the School System's financial performance as a whole; readers should also review the basic financial statements, which begin on Exhibit A.

Financial Highlights

- The School System's net position increased by \$262,839 in fiscal year 2018. For fiscal year 2017, the School System reported a decrease in net position of \$767,132.
- The cost of all of the School System's programs was \$23,682,156 this year compared to \$21,253,316 last year, an increase of \$2,428,840.
- The General Fund had a decrease in fund balance of \$393,772 this year. The total fund balance for the General Fund was \$1,400,736 as of June 30, 2018. Of this amount, \$282,964 is committed for fiscal year 2019 capital expenditures, and the remainder of \$1,117,772 is assigned for future revenues after fiscal year 2019.
- The Grants Fund had a zero year end fund balance because revenues are recognized as expenditures are incurred.
- The Nonmajor Funds reported a combined net fund deficit of \$7,857, compared to a fund balance of \$1,386 in the prior year.

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities of the School System as a whole and present a longer-term view of the School System's finances. Fund financial statements provide another level of detail. For governmental funds, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the School System's operations in more detail than the government-wide statements by providing information about the School System's most significant funds. All other nonmajor funds are presented in total in a single column. The remaining statement provides financial information about activities for which the School System acts solely as a trustee or agent for the benefit of those outside the government.

Reporting the School System as a Whole

The financial statements of the School System as a whole are included on Exhibits A and B. One of the most important questions asked about the School System's finances is, "Is the School System as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the School System as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

These two statements report the School System's net position and changes in net position. You can think of the School System's net position – the difference between assets plus deferred outflows of resources less liabilities and deferred inflows of resources – as one way to measure the School System's financial health; or financial position. Over time, increases or decreases in the School System's net position is one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the School System's property tax base and the condition of the School System's capital assets, to assess the overall health of the School System.

All of the School System's basic services are governmental activities. They include regular and special education for Kindergarten through 12th grade, support services, administrative services, transportation, food services, interest on long-term debt and other activities. Act 68 state aid, property taxes, and state grants finance most of these activities.

Reporting the School System's Most Significant Funds

The financial statements of the School System's governmental funds are reflected on Exhibit C – Exhibit F. The fund financial statements provide detailed information about the most significant funds – not the School System as a whole. The School System establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money (like grants received from the State of Vermont Agency of Education). The School System's major funds are the General Fund and Grants Fund.

Governmental Funds

All of the School System's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School System's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the School System's programs. We describe the differences between governmental activities and governmental funds in Exhibits C and E that are included in the financial statements.

The School System as Agent

The School System is the fiscal agent for funds held for various school related activities. The School System's fiduciary activities include Agency Funds and Private Purpose Trust Funds and are reported in a separate Statement of Fiduciary Net Position and Changes in Fiduciary Net Position on Exhibit G and Exhibit H. We exclude these activities from the other financial statements because the School System cannot use these assets to finance its operations. The School System is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

The School System as a Whole

The perspective of the Statement of Net Position is of the School System as a whole. Table 1 provides a summary of the School System's net position for 2018 and 2017.

Table 1 - Net Position

	2018	2017	Change
Current and other assets	\$ 3,065,290	\$ 3,378,500	\$ (313,210)
Capital assets	9,548,426	9,109,002	439,424
Total assets	<u>12,613,716</u>	<u>12,487,502</u>	<u>126,214</u>
Deferred outflows of resources	333,490	483,021	(149,531)
Long-term liabilities	4,130,018	4,396,068	(266,050)
Net pension liability	619,804	786,514	(166,710)
Other liabilities	1,691,389	1,609,150	82,239
Total liabilities	<u>6,441,211</u>	<u>6,791,732</u>	<u>(350,521)</u>
Deferred inflows of resources	<u>69,404</u>	<u>5,039</u>	<u>64,365</u>
Net position:			
Invested in capital assets, net of debt	6,888,426	6,119,002	769,424
Unrestricted	(451,835)	54,750	(506,585)
Total net position	<u>\$ 6,436,591</u>	<u>\$ 6,173,752</u>	<u>\$ 262,839</u>

Unrestricted net position decreased by \$506,585. The amount invested in capital assets, net of related debt, increased by \$769,424. This increase is due to the effects of capital asset purchases, less depreciation, and a reduction of long-term debt. Deferred outflows and inflows of resources and the net pension liability are pension related and actuarially-determined and recalculated annually by the State of Vermont in accordance with GASB 68.

**MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018**

Table 2 reflects the change in net position for the fiscal years 2018 and 2017.

	Table 2 - Change in Net Position		
	2018	2017	Change
REVENUES			
Program revenues:			
Charges for services	\$ 543,423	\$ 348,417	\$ 195,006
Operating grants and contributions	6,788,916	5,219,322	1,569,594
General revenues:			
Act 68 State aid	16,577,646	15,397,013	1,180,633
Other general revenues	35,010	17,376	17,634
Total revenues	<u>23,944,995</u>	<u>20,982,128</u>	<u>2,962,867</u>
PROGRAM EXPENSES			
Instruction	8,400,838	7,867,964	532,874
Special education	3,071,195	2,898,689	172,506
Vocational	125,213	127,717	(2,504)
Co-curricular	331,915	298,319	33,596
Community connections	36,250	36,250	0
Support services - students	1,425,802	1,387,537	38,265
Support services - staff	783,781	801,886	(18,105)
School Board/Superintendent's office	583,397	464,060	119,337
Building administration	1,417,941	1,269,184	148,757
Business office	315,826	323,619	(7,793)
Building maintenance	2,417,414	2,412,688	4,726
Transportation	296,055	275,061	20,994
Food service	510,982	482,243	28,739
Grant programs	684,920	690,208	(5,288)
Interest on long-term debt	181,887	204,784	(22,897)
On behalf payments	3,098,740	1,713,107	1,385,633
Total program expenses	<u>23,682,156</u>	<u>21,253,316</u>	<u>2,428,840</u>
Change in net position before special item	262,839	(271,188)	534,027
Special item - transfer of Recreation Fund	0	(495,944)	495,944
Change in net position	<u>\$ 262,839</u>	<u>\$ (767,132)</u>	<u>\$ 1,029,971</u>

Total revenues increased by \$2,962,867, or 14.12%. Charges for services increased due to having more tuition paying students this year. Operating grants and contributions increased by \$1,569,594, primarily due to an increase in on behalf payments relating to the teacher's retirement system and increases in federal and private grants. An Act 68 State aid increase of \$1,180,633 corresponds to the increase made in the budget for fiscal year 2018. This budget increase was primarily for instruction.

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

Total program expenses increased by \$2,428,840 or 11.43%. Of this increase, \$1,385,633 is associated with an increase in on behalf payments relating to the teacher's retirement system. The increases in instruction and special education were due to various reasons that were mostly in line with budgeted expectations.

Table 3 presents the cost of each of the School System's largest programs as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the School System's taxpayers by each of these functions.

Table 3

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2018	2018	2017	2017
Instruction	\$ 8,400,838	\$ 8,122,632	\$ 7,867,964	\$ 7,734,370
Special education	3,071,195	794,309	2,898,689	960,237
Support services - students	1,425,802	1,146,081	1,387,537	1,153,170
Building maintenance	2,417,414	2,396,928	2,412,688	2,405,453
Building administration	1,417,941	1,386,960	1,269,184	1,131,129
All others	6,948,966	2,502,907	5,417,254	2,301,218
Totals	<u>\$ 23,682,156</u>	<u>\$ 16,349,817</u>	<u>\$ 21,253,316</u>	<u>\$ 15,685,577</u>

The School System's Funds

- The General Fund had a decrease in fund balance of \$393,772 this year compared to a decrease of \$219,562 in the prior year. The decrease in fund balance for fiscal year 2018 was \$393,772 worse than what was budgeted. The total fund balance for the General Fund was \$1,400,736 as of June 30, 2018. Of this amount, \$282,964 is committed for fiscal year 2019 capital expenditures and the remainder of \$1,117,772 is assigned for future revenues after fiscal year 2019.
- The Grants Fund had a zero year end fund balance because revenues are recognized as expenditures are incurred. During fiscal year 2018, revenues of \$699,521 were offset by expenditures of the same amount.
- The Nonmajor Funds reported a combined net fund deficit of \$7,857. The fund balance decreased \$9,243 from a balance of \$1,386 to a deficit of \$7,857. This compares to an increase of \$7,646 in fiscal year 2017.

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

General Fund Budgetary Highlights

The General Fund had a decrease in fund balance of \$393,772 which was \$393,772 worse than what was budgeted. Exhibit F shows the budgetary information on the General Fund. The following are the major variances:

	Budget	Actual	Favorable (Unfavorable) Variance
Revenues			
Act 68 State aid	\$16,693,615	\$16,577,646	\$ (115,969)
Special education - intensive	1,331,765	1,274,382	(57,383)
Special education - state placed students	75,898	212,532	136,634
Tuition - regular	32,000	176,211	144,211
Expenditures			
Instruction	8,456,640	8,176,555	280,085
Building maintenance	1,140,368	1,915,159	(774,791)
Capital outlays	857,633	1,018,651	(161,018)

Revenues

Act 68 State aid was reduced due to mandated change in healthcare plans. Savings in healthcare costs did offset this reduction of revenue and is included in the instruction favorable variance. Special education revenues are directly related to qualifying expenses, and are expected to vary based on student needs. Tuition was greater than budgeted due to an increase in the number of tuition paying students.

Expenditures

Instruction expenditures were less than budget due to various reasons that included a reduction in health care costs, having less private Pre-K students than anticipated (lower tuition costs), and various other differences in actual compared to what was expected. Building maintenance and capital outlays were greater than budgeted due to expenditures made to all three buildings based on amounts authorized by the School Board. These expenditures were expended from prior year fund balance.

Capital Assets and Debt Administration

Capital Assets

At June 30, 2018, the School System had \$9,548,426 invested in a broad range of capital assets, including school buildings, improvements, machinery and equipment, and vehicles. This amount represents a net increase of \$439,424 compared to last year. (See Table 4 below)

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

Table 4 - Capital Assets at Year-End
(Net of Accumulated Depreciation)

	2018	2017	Change
Land improvements	\$ 696,754	\$ 757,040	\$ (60,286)
Buildings and improvements	8,219,180	7,702,018	517,162
Machinery and equipment	430,448	475,374	(44,926)
Vehicles	62,476	77,536	(15,060)
Construction in progress	139,568	97,034	42,534
Totals	<u>\$ 9,548,426</u>	<u>\$ 9,109,002</u>	<u>\$ 439,424</u>

This year's additions, including construction in progress were:

Union School improvements	\$ 146,559
Main Street School improvements and equipment	424,393
Montpelier High School improvements and equipment	462,300
Total additions	<u>\$ 1,033,252</u>

Debt Administration

At June 30, 2018, the School System had \$3,956,525 in bonds outstanding versus \$4,290,950 on June 30, 2017, a decrease of \$334,425 (see Table 5 below).

Table 5
Outstanding Debt at Year-End

	2018	2017	Change
Vermont Municipal Bond - MHS, MSMS Renovations	\$ 0	\$ 140,000	\$ (140,000)
Vermont Municipal Bond - 2009 various renovations	820,000	895,000	(75,000)
Vermont Municipal Bond - VMERS lump sum	1,296,525	1,300,950	(4,425)
Vermont Municipal Bond - 2014 various renovations	1,840,000	1,955,000	(115,000)
Totals	<u>\$ 3,956,525</u>	<u>\$ 4,290,950</u>	<u>\$ (334,425)</u>

During fiscal year 2018, the School System made payments of \$334,425 on bonds. No proceeds were received.

MONTPELIER PUBLIC SCHOOL SYSTEM
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2018

Current Issues

Enrollment (Kindergarten through Grade 12) in the Montpelier School System was 1,053 for the 2017-18 school year compared to 1,020 in the prior year.

On the subject of Act 46, the voters of Montpelier and Roxbury approved a merger of the two school districts effective July 1, 2018. As such, fiscal year 2018 was the final operating year for the Montpelier Public School System. In fiscal year 2019, the new Montpelier Roxbury School District will be operational and will receive a tax rate incentive of eight cents. This incentive will decrease by two cents in each of the subsequent four years.

Contacting the School System's Financial Management

This financial report is designed to provide our citizens, taxpayers and creditors with a general overview of the School System's finances, and to reflect the School System's accountability for the monies it receives. Questions about this report or additional financial information needs should be directed to Grant Geisler, Business Manager, or Libby Bonesteel, Superintendent, Montpelier Public School System, 5 High School Drive, Unit 1, Montpelier, Vermont 05602.

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TOWN OF ROXBURY

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