

ROXBURY SELECTBOARD MEETING
MINUTES OF JANUARY 18, 2021
7:04PM – 8:38PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Jack and Wendy Cashman

1. The meeting was called to order at 7:04 p.m.
2. No additions or deletions.
3. Dave moved to approve the minutes of January 4, 2021 as submitted. The motion was seconded and passed with all ayes.
4. Public – None
5. Road Commissioner's Report
 - a) Equipment is in good shape.
 - b) Roads are in good shape, more snow is coming
 - c) Warren Mountain Road Slope Project – The project is moving along. Dave updated the Board on progress. Dave mentioned the Town received an invoice for Neil Daniels in the amount of \$72,251.00. Dave would like this added to orders.
 - d) The annual Certificate of Mileage was discussed. There was a change this year; the Board increased Class III and decreased Class IV on Cram Hill Road. The Certificate of Mileage was approved.
6. Financial Report
 - a) The Board reviewed the orders. Dave moved to approve the orders with add-on of Neil Daniels in amount of \$72,251.00. The motion was seconded and passed with all ayes.
7. Unfinished Business - None
8. New Business
 - a) CFMA – New Equipment was discussed. Tammy stated that Don Randall had mentioned that Capital Fire Mutual Aid (CFMA) may want towns to budget for upgrading new equipment. Tammy thought Don Randall was going to attend meeting to explain. Tammy has not received any update on the new equipment; the Board decided they would not budget for any new equipment since they did not receive updated information.
 - b) The Board received an Error & Omissions from the Listers for a Current Use change. Dave moved to approve the Lister's Error & Omissions for Current Use. The motion was seconded and passed with all ayes.
9. Town Meeting 2021
 - a) Tammy mentioned the approval by the Governor to allow absentee ballots be mailed to all active voters. City of Montpelier is sending out the school ballot to all Montpelier voters so Roxbury would need to send the school ballot to all Roxbury voters. The Board is in favor of mailing to all. The postage will be covered by Secretary of State's Office. By consensus, the Board approved to have absentee ballots mailed to all active voters with return postage. The Secretary of State's Office will supply the Town with envelopes.

- b) 2021/2022 Budget – The Board worked on the proposed budget and discussed patrolling. Dave moved to adopt the proposed budget. The motion was seconded and passed with all ayes.

General Government - \$241,635.00

Highway – \$620,597.00

- c) Town Meeting Warning – Tammy read an opinion from Attorney Jim Barlow regarding a proposed article from the Cemetery Commissioners. The proposed article would allow the Cemetery Commission to use funds that were previously voted to be used at any cemetery instead of just the West Hill Cemetery. Mr. Barlow did not think a new article is necessary; he felt it would be ok if the funds were used on any cemetery. After discussing the article and Mr. Barlow's opinion, the Selectboard decided not to add the article on the warning. A discussion was had on projects by Cemetery Commission and funds available.
- d) The Board discussed the Selectboard Report.
- e) The Board discussed the Informational Meeting. The Board decided to hold the meetings on February 20th at 10 a.m. and March 1st at 6:30 p.m. These meetings will be held by conference call.

10. Other Business - None

With no further business to discuss, the meeting adjourned at 8:38 p.m.

Tammy Legacy, Selectboard Assistant
Approved on February 1, 2021