

ROXBURY SELECTBOARD MEETING  
MINUTES OF MAY 17, 2021  
7:02PM – 7:33PM  
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan (Shane arrived late) and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Dotti Guiffre, Ed Carney and Tim Sullivan

1. The meeting was called to order at 7:02 p.m.
2. No additions or deletions to the agenda.
3. No Public
4. Land Purchase Update – Tammy stated the Board received the Purchase & Sales Agreement from Tallman Law at the Board's request. The Board has a copy. It stated the seller and buyer initial each page and the buyer and seller each sign the last page. \$150 deposit made out to Tallman Law is needed. It looks like the buyer and seller can close asap if they choose. The cost for title insurance policy is \$245, cost for 40-year title search is \$695 and cost for settlement is \$500. Dave moved to go forward with purchase and to have Clare sign the Purchase & Sales Agreement. The motion was seconded to passed 2 to 0. Ed Carney will submit info to the Board regarding expanding the committee and what the plans are. Dotti wants to make sure the project keeps moving. Ed will contact Rick Tintle regarding signing the Purchase & Sales Agreement.
5. Road Commissioner's Report
  - a) Roads are in good shape. Grading is being done.
  - b) Equipment is good.
  - c) The Warren Mountain Road Slope Project was discussed. The pavement milling is done, guardrails are replaced, paving and line striping still need to be done.
  - d) Grants-In-Aid Project – Maximum funding \$14,020, 20% match, total is \$17,525.00. This is on West Hill Road near State Forest at the corner.
  - e) Tammy mentioned that she finished the AOT audit on grants. This is done randomly. Five grants were in the audit.
6. Financial Report
  - a) The orders were reviewed. Tammy mentioned add-ons are Vermont State Treasurer \$682.00, Roxbury Country Store \$802.06 and Tallman Law for \$150 (land purchase). Burlington Communications invoice was mentioned. Dave will contact the Hot Spot people regarding this invoice. Dave moved to approve the orders with add-ons. The motion was seconded and passed with all ayes.
  - b) The Town received the following income: Green Up Day tires \$477.00, Metal \$195.00 and Ticket Revenue \$404.00. Cost for all tires is \$851.76 and Casella is \$164.30. This is for Green-Up Day.
  - c) The Board discussed the status of the current budget.
7. Unfinished Business
  - a) Land Purchase and Green-Up Day discussed earlier. One more invoice for Green-Up Day expected from Casella.
8. New Business
  - a) Meeting Location Discussion – Dave would like to wait until the next meeting to see how COVID is before making any changes.

- b) COVID -19 guidelines discussed. Highway crew can work without wearing a mask if they feel comfortable because they are both vaccinated. The office staff is not fully vaccinated at this time.

9. Other Business

- a) Jay Gilman would like permission to work on the Trail portion of Cram Hill at his property. Dave will look into it. Jay would like to repair the slope so the water goes where it is supposed to go.

10. Clare moved to approve minutes of April 5, 2021 as amended, April 19, 2021 as amended and May 3, 2021 as submitted. The motion was seconded and passed with all ayes.

11. No Executive Session

12. Clare asked about filling Roger's position. Dave has an ad to give to Tammy.

With no further business to discuss, the meeting adjourned at 7:33 p.m.

---

Tammy Legacy, Selectboard Assistant  
Approved on Approved June 7, 2021