

ROXBURY SELECTBOARD MEETING  
MINUTES OF APRIL 5, 2021  
7:00PM – 8:55PM COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Andre Souigny, Jane Pincus, Dottie Guiffre, Carol & Terry Edwards, Adam Lane, Mike Dickinson, Tom Frazier, Nik Sargent, Jessie Arms, Ben Pincus, Ed Carney, Craig Sullivan, Sue D'Amico, John Parzych and Dan Sudhoff

1. The meeting was called to order at 7:00 p.m. Clare informed the attendees of the rules of the meeting.
2. No Additions or Deletions to Agenda.
3. The Board did not review and approve the minutes.
4. Lost Nation ATV Club – Adam Lane, President of VALA and Lost Nation ATV Club spoke to the Board about opening Sullivan Hill Road and a portion of Route 12A to ATVs. Ben Pincus and his family have concerns about opening up Sullivan Hill Road to ATVs. They have a business, ride horses and have children. He thinks ATVs are loud; they go on his property and speed is an issue. Ben stated he had complained previously about ATV to Steve Twombly when he was on the Board. Ben said more people would have attended the meeting if it wasn't for COVID. Instead of pushing amendments through, people should talk to each other. Sue D'Amico voiced concerns about opening up Tracy Hill Road. She said Tracy Hill is too dangerous to have ATVs on it. Nik Sargent stated he was working on an alternate route, possibly using private property instead of roads (State land is not allowed). Lost Nation is trying to get people to the store to support the store and community. Tom Frazier is against four wheelers riding in the village. He said people were racing down the road, one with a child on the back. There are blind corners on back roads. Dave McShane asked Adam about new laws on ATVs. Adam stated that ATVs need VALA stickers, mandatory insurance, helmets need to be worn and they must be registered. ATVs are already allowed on Class IV Roads (state law). Andre Souigny has concerns about enforcement in town. Jane Pincus wants people to work together. There were questions on what the Planning Commission thought. No would could speak on Planning Commission views. Dottie Guiffre does not understand why this is being pushed through. She is most concerned about Route 12A, safety for children, speeding, installing sidewalks for safety. Adam mentioned riders are concerned with safety with the current trail to the store in Northfield. Carol Edwards said she had spoken to Nik. She feels there is already too much noise, people park in front of her house next to the store, there isn't enough space for parking ATVs. She doesn't feel this is a good idea. Dave mentioned there are procedures in the law for adopting ordinances. Ben Pincus feels a discussion should be held before needing to vote and is not in favor of a trial period. Tom Frazier thinks the ATV Club should withdraw their request. Nik suggested postponing until a later date. Ben Pincus mentioned property values in Roxbury could decrease. He would like the Board to table the subject for now, waiting until it is safe to meet. It was mentioned that accidents have been happening on non-ATV trails and there are people that do not follow the laws.
5. Tom Frazier wanted to know the status of the Junkyard Ordinance and survey. Clare stated that the Board has not had a chance to pursue it yet. Dave stated the ordinance will be modeled by State Law. Tom mentioned Francis Jones' property on Route 12A. Dave stated State Officials have been there. Clare stated the Board will definitely be working on it.
6. Roxbury Ad Hoc Committee – Ed Carney, Chair, Craig Sullivan, Vice-Chair and Dottie Guiffre, Secretary spoke to the Board about the purchase of the Tintle lot. The committee has raised more funds

than expected. The funds are in the Town's established special fund. Rick Tintle has been contacted. He is not in favor of paying for the legal fees. The Town of Roxbury will be the buyer, transfer tax fees will be waived. A deed needs to be created. Discussion on whether a survey is necessary. Once a deed is created, Rick will sign it. Left over funds could be used. Dave stated an attorney will be contacted and the Board will move forward with title search and deed creation. Dottie has filled out the form for the AARP Grant. The committee would like the Donor Fund Committee to now be called the Roxbury Donor's Fund Park Development Committee. Dottie explained the title goes along with the AARP Grant application. The grant is ready to go. The Board had no objection to changing the title of committee. Expenditures will be approved by Selectboard.

#### 7. Public

- a) Tom Frazier asked if there were any issues with purchasing property without voter approval. It was explained voter approval isn't required if funds are donated.
- b) Andre Souligny asked about meeting in person and if agendas are archived.

At this time the meeting was paused at 7:58 p.m. and came back into session at 8:03 p.m.

- 8. Mike Dickinson, EMD, gave an update on the 2021 LEMP. Dave moved to adopt the Local Emergency Management Plan. The motion was seconded and passed with all ayes. Mike and Clare signed the adoption form.

#### 9. Road Commissioner's Report

- a) Equipment is in good shape.
- b) Roads are being graded. Clare informed the Board that Gillespie drivers praised the condition of Roxbury roads. Warren Mountain Road is holding up well, especially where the under drain had been put in.
- c) The Board discussed the Annual Financial Plan. By consensus, the Annual Financial Plan was approved.
- d) Dave updated the Board on grants he was applying for. He is applying for a Highway Structures Grant for West Hill Road and a Class 2 Highway grant for Warren Mountain Road. On West Hill Road, Dave would like to install culverts and on Warren Mountain Road he would like to do some underdrain and resurface gravel portion.
- e) Roger Thomas is retiring from the highway department. His last official day is May 9<sup>th</sup>. The position will be advertised.
- f) Mike and the Board discussed the Capital West Dispatching and Capital Fire Mutual Aid.

#### 7. Financial Report

- a) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with all ayes.
- b) Tammy updated the Board on income received. The Town received \$2,322.12 from the State for reimbursement for Town Meeting Day Election and \$175,000.00 for the Town Highway Grant for Warren Mountain Road.

#### 8. Unfinished Business

- a) LEMP was discussed earlier.
- b) Mowing bids will be discussed at the next meeting.

#### 8. New Business

- a) The Board discussed Tim Martin's liquor license. Dave moved to approve Tim's Auto and Roxbury Country Store's liquor licenses. The motion was seconded and passed with all ayes.
- b) The Board discussed the NEMRC contracts. Dave moved to approve the license agreement and license contract and authorize Clare to sign as Chair. The motion was seconded and passed with all ayes.

- c) The Board discussed having a WIFI Hot Spot installed at the Community Hall. There is already a conduit from the Town Office to the Community Hall. The Town Office has WIFI service. Mike stated it would be helpful to have WIFI reach to the Fire Station. There is a conference call planned on Tuesday with the company. Dave moved to allow Microsoft/RTP to install a free access point for WIFI on the Community Hall. The motion was seconded and passed with all ayes.
- d) The Board discussed the letter from the Vermont Division for Historic Preservation. The Roxbury Fish Hatchery is on the National Register of Historic Places. Due to the construction that has been done recently, they are considering adding documentation for the renovations. The Board had no objections or questions regarding the change.

9. Other Business

- a) There was a brief discussion of ATV use on town roads. The hazard of ATVs using roads but it was also mentioned that when horses and bicycles use roads it causes hazards.

With no further business to discuss, the meeting adjourned at 8:55 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on May 17, 2021