

ROXBURY SELECTBOARD MEETING
MINUTES OF JUNE 7, 2021
7:01PM – 7:44PM
THIS MEETING WAS HELD VIA CONFERENCE CALL

MEMBERS PARTICIPATING: Chair Clare St. John and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Dotti Guiffre and Ed Carney

1. The meeting was called to order at 7:01 p.m.
2. No additions or deletions to the agenda. Dog issues with Janine Manninen will be added to the next meeting's agenda.
3. Public
 - a) Ed Carney asked Dave about status of replacing the steps at the library. Dave will get a date by the next meeting.
 - b) Ed Carney and Dotti Guiffre wanted an update on the Tintle land purchase. Tammy has a deed that needs to be signed by Rick Tintle and the check needs to be approved by the Board. Tammy will get in touch with Rick. Ed mentioned adding new members to the committee.
4. Road Commissioner's Report
 - a) Road sides are being mowed; roads are being graded. The road crew have been working on West Hill Road (CVRPC Municipal Grant-In Aid)
 - b) Equipment is good.
 - c) The Warren Mountain Road Slope Project is complete. The site visit still needs to be held to close out the project.
 - d) The Town did not get a Better Roads Grant this year.
 - e) The Town was awarded a Class 2 Highway Grant in the amount of \$175,000 which will be 4,000 feet of undrain, re-gravel the road and 1,000 feet of guardrails. Dave would like to hire E. Packard and the Town will do the trucking and grading. Guardrails will be subcontracted.
 - f) The Town received a Highway Structures Grant which includes two culverts on Warren Mountain Road. Both grants will be done this summer.
 - g) The kick-off meeting for the Sidewalk Scoping Grant will be held soon. This grant is a study of the village sidewalk and will give the town three options to construct a sidewalk.
 - h) Tammy mentioned she has received complaints regarding parking on the sidewalk in the village. Windridge Camp will be opening soon and the campers usually walk in the village.
5. Financial Report
 - a) The orders were reviewed. Dave would like to buy 1,000 yards of gravel. Grants were discussed. Dave would like to have a three-year contract with Jerry Tabor for sand and gravel (Tabor is the only one that submits a bid). By consensus, the Board agreed to a three-year contract with Jerry Tabor. Dave will discuss and negotiate prices with Jerry. Pre-buy fuel was mentioned. The Burlington Communications invoice from a previous warrant was mentioned. Dave moved to approve the orders with add-ons. The motion was seconded and passed with a vote of 2 to 0. The add-ons are:

Tim Stone Trucking, North East Materials, Reynolds & Sons, Tallman Law Associates, Credit Card Company, Roxbury Country Store and check for land purchase.

Mentioned during this discussion was letter to be sent stating the statutes regarding the sidewalk, camp opening up, speeding on Steele Hill, need more signs put up on Steele Hill Road.

- b) Collected in 2020/2021 Taxes is \$1,890,167.04. The amount that went delinquent is \$112,483.43. This is lower than last year. Discussion on holding a tax sale was held.
- c) The school's 4th installment for taxes is \$239,871.00.

6. Unfinished Business

- a) Land Purchase discussion was held under Public.
- b) Jay Gilman would like to grade and add gravel to the trail portion of Cram Hill from Nameless Road to his house. Dave has no issues with the request. Dave moved to allow Jay to work in Town Right-of-Way on trail portion of Cram Hill Road. The motion was seconded and passed with all ayes.

7. New Business

- a) Meeting Location Discussion – The next meeting will be held via phone unless the Governor changes the COVID-19 rules. The next meeting will be held on June 28. In July, the meeting dates are July 12 and July 26.
- b) Town Clerk, Tammy Legacy, submitted the list of unlicensed dogs. Tammy will send out letters requesting the dogs get licensed. There are 43 unlicensed dogs.

8. Other Business - None

- 9. Dave moved to approve minutes of May 17, 2021 as submitted. The motion was seconded and passed with all ayes.

10. No Executive Session

With no further business to discuss, the meeting adjourned at 7:44 p.m.

Tammy Legacy, Selectboard Assistant
Approved on June 28, 2021