

ROXBURY SELECTBOARD MEETING  
MINUTES OF JUNE 28, 2021  
7:02PM – 8:43PM  
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Dotti Guiffre, Ed Carney, Casimir Vaicaitis, Jean Henry, Hanneke Holderbach, Mark Holderbach, Carol Edwards, Terry Edwards, Jack Cashman, Wendy Cashman, Janine Manninen and Tom Frazier

1. The meeting was called to order at 7:02 p.m.
2. No additions to the agenda, delete Junkyard Ordinance.
3. Cemetery Commission – Wendy Cashman stated the Cemetery on Route 12A has been very busy with burials. They have received complaints from people regarding the road in the cemetery. Low under carriage cars are having difficulties get through and the man that mows the cemetery has gotten stuck twice this summer. The Cemetery Commissioners would like to know when the road will be worked on. Dave stated the road crew can do something, level and add gravel, in the near future. Also, the trash cans by the shed will be emptied by the road crew.
4. Dog/Noise Complaint – Janine Manninen had submitted a written statement to the Board regarding the noise complaint. Janine read the statement (see attached). At this time, Janine also thanked the Board for fixing Winch Hill Road. Casimir Vaicaitis read a statement to the Board (see attached). Highlights from Janine's remarks is she has six dogs in training, no parking during classes, doggy daycare has twelve to fourteen dogs. Dave McShane stated he had driven by and did not hear any barking. Tom Frazier wondered if an Act 250 Permit was required. Shane and Dave stated they would visit the daycare. Casimir said that ordinances need to be enforced. Jean Henry remarked that Janine's dogs are also part of the problem. This is impacting their health and wellbeing. Based on Janine's statement, Jean stated she is not a sexist and the noise is intermittent, frequent and habitual. Shane said this topic will be on the next agenda, they will be in touch and will try to resolve the issue.
5. Public
  - a) Ed Carney and Dotti Guiffre spoke about the Roxbury Donor Fund Park Committee. There will be a meeting on July 21<sup>st</sup> at 7pm at the Community Hall. The committee is moving into the planning phase and would like input from the community. Dotti is a trained landscape architect and will share her ideas at the meeting. They also wished to thank those that donated funds to help purchase the Tintle property. Increasing the size of committee was mentioned again. Ideas for park were large size chess board and permanent ping pong table. Children and adults would be able to use the park. There could be a trash receptacle and concrete walkways. It would be great to have the Seniors using the park. It was mentioned that the lot is too small for the gazebo they were planning. Possibly planting plants. Walkway would need to be ADA approved. Tom mentioned the first Roxbury Park. (The Town officially has purchased the lot from Richard Tintle, deed has been signed.)
  - b) Ed Carney asked about the library steps. Dave is working on it.
  - c) Sidewalk was mentioned. Carol Edwards asked about the goal for the sidewalk. Dave stated that the Board will receive three proposals for the sidewalk with cost estimates. Storm drain in village was discussed. The current sidewalk is three feet wide; it is required to be a minimum of five feet wide.
  - d) Tom Frazier mentioned the situation with Rich and Annette Smith regarding air pollution. (This situation has been a concern of the Smith's for several years and brought the issue to the Board previously. The neighboring property owner burns debris and the smoke blows onto

their property.) Tom read some info regarding burning from the Air Pollution Control Regulations. Dave stated the State needs to enforce their law. Tom suggested the Board send a letter to the person burning. The burning is making the Smith's life miserable. Tom feels the Selectboard should step in and exercise some control.

- d) Jack Cashman mentioned vehicles in East Roxbury have reduced speed; there had been a message board installed.

6. Road Commissioner's Report

- a) Roads are good; grading and mowing is almost done. Winch Hill Road is better.
- b) Equipment is good.
- c) The Warren Mountain Road Slope Project is complete; final walk through. Final bills will be submitted. Tammy mentioned the Town has received \$130,877.47 from the State.
- d) The Sidewalk Grant Project is almost underway. Surveyors will be in town.

5. Financial Report

- a) The orders were reviewed Dave moved to approve orders with add-ons and to approve the tax payments before July 12<sup>th</sup>. The motion was seconded and passed with all ayes.
- b) The income from Grant was discussed previously.
- c) FY22 estimate for Hold Harmless is \$41,642.

6. Unfinished Business

- a) Land Purchase for park was discussed earlier.
- b) ARPA Funds discussed. Shane moved to appoint Clare as ARPA authorized representative. The motion was seconded and passed with all ayes. Dave moved to authorize Clare to apply for funds. The motion was seconded and passed with all ayes. What the funds could be used for was discussed. It was mentioned that CV Fiber would receive their own funds. Dave did not feel that CV Fiber was ready to start the project.
- c) The Preliminary Discussion on Proceeding with Junkyard Ordinance was tabled.

7. New Business

- a) Grand List/Tax Rate – Tammy stated the Grand List has not been filed yet. The Board can not set the tax rate until a Grand List is lodged. The Board will have a special meeting if necessary to set the tax rate. There is a tight time line to get tax bills out on time.

8. Other Business - None

- 9. Dave moved to approve minutes of June 7, 2021 as submitted. The motion was seconded and passed with all ayes.

- 10. Executive Session – Dave moved to go into executive session with an invitation to Tammy to join them to discuss personnel. The motion was seconded and passed with all ayes. The Board entered executive session at 8:28 p.m. The Board exited executive session at 8:35 p.m.

Dave moved to approve yearly salaries for municipal employees. The motion was seconded and passed with all ayes.

With no further business to discuss, the meeting adjourned at 8:43 p.m.