

ROXBURY SELECTBOARD MEETING
MINUTES OF NOVEMBER 1, 2021
7:01PM – 8:38PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Mike Dickinson, John Parzych, Dave Santi, Terry Edwards, Carol Edwards, Mike French, Donna French, Tim Martin, Dotti Guiffre, Elizabeth Carney, Tom Frazier, Ryan Zajac, Ed Carney, Sean Cummings & Family. Also, Audrey Beaulac and Jon Olin from Hoyle, Tanner & Associates

1. The meeting was called to order at 7:10 p.m.
2. Dave added Brookfield Hazard Mitigation Plan and Grant for the Roxbury Park to the agenda. No deletions.
3. Local Concerns Meeting for Sidewalk Study

Many citizens attended the meeting to discuss the sidewalk study. A large map of the village was on display. Hoyle, Tanner & Associates representative Audrey Beaulac presented what has been happening with the sidewalk study. The sidewalk would go from the Fire Department to Windridge Camp at Teela-Wocket on Route 12A. They have looked at the site and wetlands. Now they have come to talk to the Town to see what the Town's thoughts are. Then they will come to another meeting to discuss with the Town some proposals. After that is moving forward with design and construction.

Many people commented and made suggestions. One discussion was on what side of the road should the sidewalk be on. It was noted that the Library, School and Post Office is on the opposite side of the road and gets the most use. It was noted that some of the current sidewalk goes through people's space and is not clean, open or safe to use. It is difficult to walk on the current sidewalk. Question on whether a sidewalk would be safe in front of the school. The current sidewalk is 3 feet wide; the typical sidewalk is 5 ½ feet wide. State right-of-way is 24.75 feet from center of road. Discussion on whether the new sidewalk would take away from people's property. The height of the road was mentioned. Drainage was discussed. Audrey mentioned that drainage would be part of the study. It was noted that some of the properties are lower than the road. Crosswalks were discussed. Lighting in village and lighting for sidewalk was discussed. It was noted that sidewalk and drainage will be part of same project. Curbs were mentioned; curbs would be an issue for plowing. Right-of-ways were discussed. Once new sidewalk is installed the Town would need to plow them. Speeding in village was mentioned. It was mentioned that it is illegal to park on the sidewalk. The timeline for the project is: hold a kick-off meeting (done), hold a public meeting (done), present three alternatives to the public for feedback, submit a study to Town for review, once approved by the State, start process of construction. The public will have input to make the decision.

4. Draft Junk Ordinance – Possible Adoption of Ordinance Regulating the Disposal of Solid Waste and the Outdoor Storage of Junk and Junk Vehicles.

Dave suggested that the Board table this discussion because Clare St. John is absent. Shane moved to table the Draft Junk & Junk Vehicle Ordinance. The motion was seconded and passed with all ayes.

Tim Martin mentioned that months ago the Board postponed due to COVID. COVID is higher than ever. Shane stated they are postponing this until the next meeting. There was discussion on previous votes, how a vote, if petitioned, would be held.

5. Road Commissioner's Report

- a) Roads are in good shape; the road crew is finishing up ditching.
- b) Equipment is good.
- c) The Class 2 Grant will be finished in a couple of weeks. The Warren Mountain Road Slope Project is finished.
- d) Ed Carney asked about the status of the library steps. Dave stated they are coming.

6. Financial Report

- a) The orders were reviewed. Dave moved to approve the orders as amended and with add-ons. The motion was seconded and passed with all ayes.

7. Unfinished Business

- a) Emerald Ash Borer is tabled. No new information.
- b) ARPS Funds were discussed. Dave stated the CV Fiber would like 3.5 million dollars from towns that are members. There are twenty-one Towns in the district. Dave mentioned that CV Fiber will be working on twelve towns next year and Roxbury is one of them. No action taken.

8. New Business

- a) CAI-Tax Map Contract discussed. The Board would like to know the difference between last year's tax map contract with Russell Graphics and the contract being proposed by CAI. The topic was tabled until the next meeting.
- b) Northfield Snowmobilers Club submitted their annual request. There were no changes. Dave moved to approve the Northfield Snowmobilers Club's request to use same roads and pieces of roads as trails. The motion was seconded and passed with all ayes.
- c) FEMA Hazard Mitigation – A program called BRICK for scoping studies. The application is due December 1st. It needs to be approved by the State. FEMA's answer by the end of June. Projects to consider are bridge on Premo Road and the Sunny Brook Corridor which includes Ladd Road, Tenney Road and McCardell Road. This study would get us all the details for the design phase. At this time, Carol Edwards asked why so many roads were private driveways. A discussion on that was held. Tom Frazier mentioned that many years ago, if someone lived on a road it became a town road. Discussion on roads & bridges. By consensus, the Board will apply.
- d) Ice Rink – Ryan Zajac asked the Board to approve once again the community ice rink on the old Garner property. By consensus, the Board approved Ryan's request.
- e) Town Plan – Elizabeth Carney spoke on behalf of the Planning Commission. The Planning Commission held their Public Hearing. They submitted the Draft Town Plan to the Selectboard two weeks ago. A village center designation can not be pursued until the Town Plan is approved. The Selectboard needs to hold a Public Hearing. The Board decided to hold the Public Hearing at the first meeting in December. There was discussion about the process of approving the Town Plan.

9. Other Business

- a) Dave Santi asked if the Town paid for any of the Francis Jones property clean-up. The Town did not pay for any of the clean-up.
- b) AARP Grant for the Roxbury Park was discussed. Dotti Guiffre would like the Board to send a letter of support. Tammy will write a letter of support and have Clare sign as chair.
- c) Ryan Zajac encouraged the Board to get public emails so they wouldn't have to go through the Selectboard Assistant. Tammy mentioned the Town will be getting new email addresses.
- d) Tom Frazier asked about town input on the park. He would like to keep it as green space.
- e) Brookfield has submitted their Hazard Mitigation Plan. Comments are due by Friday. No comments from the Board.

11. Discussion on minutes. Tim did not think the minutes were accurate; Shane thinks they are

accurate. Minutes were not approved because Clare was not in attendance, on hold until next meeting.

12. Executive Session – No Executive Session

13. It was mentioned the Town hired Elwin Chambers as the new road crew member.

With no further business to discuss, the meeting adjourned at 8:38 p.m.

Tammy Legacy, Selectboard Assistant
Approved on December 6, 2021