

ROXBURY SELECTBOARD MEETING
MINUTES OF NOVEMBER 22, 2021
7:00PM – 7:57PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Mike Dickinson, John Parzych, Tim Martin, Sean Cummings & Children

1. The meeting was called to order at 7:00 p.m.
2. The Board removed the approval of minutes from the agenda.
3. Local Hazard Mitigation Plan Development – Mike Dickinson will apply for a grant to offset cost to get the 5-year plan updated. Mike will work with CVRPC on getting the plan updated.
4. Public
 - a) John Parzych asked about the survey for the Junk Ordinance. He thinks the Town should send out another survey to the voters (not taxpayers) because the results would be different. The Board will take his suggestion under advisement.
5. Road Commissioner's Report
 - a) Roads are in good shape.
 - b) Equipment is good.
 - c) Tammy will work on the paperwork for finishing up the Structures Grant. The guardrails still need to be installed before closing out the Class 2 Grant.
6. Financial Report
 - a) The orders were reviewed. Dave moved to approve the orders with add-ons. The motion was seconded and passed with all ayes.
 - b) Income received:
 - \$34,032.39 – 2021 PILOT Payment
 - \$41,642.00 – FY22 Hold Harmless Payment
 - \$2,492.00 – Reimbursement – Property Tax Adjustment
7. Unfinished Business
 - a) Emerald Ash Borer is now in Brookfield (Allis State Park). Dave thinks an article should be on the Town Meeting Warning asking voters what they want to do about Ash Trees.
 - b) The Board discussed the CAI contract for tax maps. Dave moved to approve the CAI tax map contract. The motion was seconded and passed 2 to 0.
8. New Business
 - a) The Board discussed the Brookfield Service contract for the maintenance on the generator at the Town Office. Shane moved to approve the contract for one visit a year. The motion was seconded and passed 2 to 0.
 - b) The CVPRC, Clean Water Service Provide (CWSP) for the Winooski basin is conducting outreach efforts to municipalities and would like candidates to represent their municipalities on the Basin Water Quality Council (BWQC). The Board decided to advertise the committee position. Tammy will have a notice posted on the website and Front Porch Forum.
 - c) Tammy suggested the Board table the MVP Heath Insurance Renewal until the next meeting. The Board agreed.

9. Other Business

- a) Sean Cummings asked about the requirements for Airbnb in Towns. The Board did not know of any requirements but it was mentioned that there may be requirements with the State. Also mentioned was subdividing may require an Act 250 Permit.
- b) John Parzych asked about funds to cover the increase in diesel cost. The Board and public discussed budgets. Tammy mentioned the Town's CPA suggested the Town carry a fund balance to cover this type of situation.
- c) Tim Martin asked if there was any decision made on what the Town will do with old Ford truck. Dave said he would like to advertise on Auctions International. By consensus, the Board agreed to advertise the sale of the truck on Auctions International.

10. Executive Session – Shane moved to go into executive session to discuss personnel with an invitation to Tammy Legacy to join them. The motion was seconded and passed 2 to 0. The Board entered executive session at 7:43 p.m. The Board exited executive session at 7:53 p.m. Due to Loren Bent's medical leave, Andrew Legacy will receive Acting Supervisor pay.

11. Dave requested paperwork so the Board can start working on the 2022-2023 budget. At the next meeting, the Board will discuss personnel and Town Meeting.

With no further business to discuss, the meeting adjourned at 7:57 p.m.

Tammy Legacy, Selectboard Assistant
Approved on December 6, 2021