

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 4, 2021
7:02PM – 8:42PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Clare St. John, Vice-Chair Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Nina Govoni

1. The meeting was called to order at 7:02 p.m.
2. The Board deleted the Roxbury Park Development Committee and added Junkyard Ordinance and ARPA Funding
3. Public - None
4. Road Commissioner's Report
 - a) Roads are in the process of being graded; culverts and ditching still need to get done.
 - b) Trucks are getting undercoated and getting ready for winter.
 - c) The Structures Grant is over about \$3,000. The Class 2 Grant is on target. Gravel needs to be put on the road. The Municipal Grants-In-Aid is underway.
 - d) There are new grants to apply for.
5. Financial Report
 - a) The orders were reviewed. Dave moved to approve orders with add-ons. The add-ons are to VMERS and VT Dept of Labor. The motion was seconded and passed with all ayes.
6. Unfinished Business
 - a) The Board discussed computer protection for the Town. At the Board's request, Nina Govoni, Roxbury's webmaster, gave her opinion on this subject. By consensus, the Board agreed to recommendations for email security made by Nina and Tech Group. Nina will help the Town on this subject. By consensus, the Board agreed to contract with Tech Group for added security.
 - b) Emerald Ash Borer – Dave is looking into the new tree laws. The Board will pursue filling the vacancy of Tree Warden possibly with a Forester. Dave will contact Green Mountain Power and Vermont Forest & Parks to find out if they have an Emerald Ash Borer plan. It was mentioned that when the trees die, they become hazardous.
7. New Business
 - a) Tammy mentioned Sam Twombly, Roxbury's Delinquent Tax Collector, has started the process of tax sales. By consensus, the Board agreed to cover legal fees that are not covered through the tax sale process. There are eleven properties going up for tax sale.
8. Other Business
 - a) The Board discussed the process for adopting a Junkyard Ordinance. The Board discussed whether they should add the Draft Junkyard Ordinance to the agenda for next meeting to possibly adopt it. The Board agreed to put the ordinance on the agenda for the next meeting to possibly adopt the ordinance.
 - b) American Rescue Plan Act (ARPA) funds were discussed. The timeframe for reports was mentioned.
 - c) Flood Plain Corridors were discussed.

9. Dave moved to approve minutes of September 20, 2021 as submitted. The motion was seconded and passed with all ayes.
10. Other Business again
 - a) Clare asked about the Francis Jones' property issue. It was noted there is a large dumpster on the property. It was mentioned that junk obstructs the sidewalk.
11. Executive Session – Dave moved to enter into executive session to discuss personnel with invitation to Tammy to join us. The motion was seconded and passed with all ayes. The Board entered executive session at 8:44 p.m.

The Board exited executive session at 8:47 p.m. The Board offered the vacant highway position to Elwin Chambers. Elwin will not be able to start for a couple of weeks. Tammy will stop the advertisement on Indeed.

With no further business to discuss, the meeting adjourned at 8:50 p.m.

Tammy Legacy, Selectboard Assistant
Approved on October 18, 2021