

# Roxbury Planning Commission

## Meeting Minutes

2/03/2022 at 5:30PM via Zoom

Present: Lucinda Sullivan, Dotti Guiffre, Elizabeth Carney

### **1. Approved minutes from 1/19/2022**

### **2. Discussion:**

Lucinda presented information regarding process for Village Center application from conversation with Clare Rock, CVRPC

CVRPC needs to certify Roxbury Municipal Plan 2021 – on agenda for CVRPC mtg March 2022

Walk around which was done with Richard Amore, Planning & Outreach Manager, Vermont Department of Housing and Community Development, on 9/25/2019 met the pre-application requirement (does not need to be repeated)

Clare Rock will assist with the required map delineating the boundary of the proposed village center

Roxbury Selectboard needs to document an approved motion for the RPC to move forward with the application for Village Center Designation

### **Plan:**

Begin next steps in application process – cover letter

Develop a list of supporting activities documenting importance of Roxbury village center

Seek “municipal resolution from a majority of the Roxbury Selectboard authorizing application for Village Center Designation”

Next meeting 2/16/2022 at 5:30 PM via Zoom

Meeting Adjourned – 6:00 PM

Respectfully Submitted by

Elizabeth Carney, Secretary