

Roxbury Planning Commission

Meeting Minutes

4/14/2022 at 10AM

Present - Lucinda Sullivan, Dotti Guiffre, Elizabeth Carney, Clare Rock CVRPC, Blaine Haskins CVRPC

1. Approved minutes from 3/09/2022

2. Discussion:

Village Center application process reviewed with representatives from CVRPC

Photos taken by Richard Amore during preapplication site visit on 9/25/2019 can be used for the application.

Blaine Haskins will develop the map of the district to be included in the Village Center Designation application showing each building and indicating the use of the structure – civic, residential, public, commercial.

The Village Center Designation district has been designated to begin at the Roxbury Fire Station and continue along Route 12A to the yellow house at the entrance of Teela Wooket Camp. The Roxbury Town Garage will also be included as in the Village Center.

The buildings to be included and their use were identified by the Roxbury Planning Commission.

Cover letter to be included in the application should include required information as outlined in the application guidelines and be just one page in length.

Plan:

Review the map and photos once they have been completed by CVRPC.

Review and edit the application cover letter prepared by Dotti.

Include documentation of the Roxbury selectboard approval of the application for Village Center designation.

Complete application to be sent to: Vermont Village Designation Program, Division for Community Planning and Revitalization prior to May 2, 2022.

Next meeting 4/28/2022 at 5:30 PM at Roxbury Community Center

Meeting Adjourned – 10:58 AM

Organization Name

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Respectfully Submitted by

Elizabeth Carney, Secretary