

ROXBURY SELECTBOARD MEETING
MINUTES OF APRIL 4, 2022
7:00PM – 9:47PM
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre, Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Mary Bouchard, Rene Bouchard, Dotti Guiffre, Ed Carney, Gerry D'Amico, Dave Santi, Sean Cummings & children, Michelle Acciavatti, Paul Acciavatti, Mike Donahue, Robin Donahue and Tom Frazier

1. The meeting was called to order at 7:00 p.m. Jon Guiffre mentioned that after the exchange between himself and Dave Santi at the last Board meeting, he reached out to VLCT. There needs to be a level of decorum at meetings so the Board should review their policy on public meetings. Jon also stated that Selectboard Meetings are held in the public but are not for the public. Jon would like the meetings to be productive and get things done in a timely fashion. Jon and Dave Santi have spoken since the meeting to discuss this. Tom Frazier reminded the Board that there are Open Meeting Laws.
2. There were no additions or deletions to the agenda.
3. Roxbury Park Committee – Ed Carney stated they received an estimate on removing the maple tree in the park (\$2,500). The library and park committee are talking about putting WIFI in the park; Dr. Sullivan supports this for emergency reasons. There will be a presentation by five Norwich students and their professor on April 21st. The public is welcome to come. Dig Safe needs to be contacted prior to any digging in park. Discussion on old sidewalk that is the possible property line of the park was held. The park committee hopes to have a celebration on July 3rd. Dotti Guiffre, on behalf of the Town, has received \$4,000 for the Lanterns in the Park and has applied for a \$20,000 grant. Hopefully the committee will know in mid-May if it is approved. There was a discussion on the large maple tree – should it be removed or saved. Dotti mentioned that several professional people have looked at it and said it was rotten inside and is a liability. The park committee will contact the State about the tree. Mary Bouchard suggested raffling off the wood from the tree.
4. Natural Burial Grounds – Michelle Acciavatti

Jon stated he has received response from the petitioners. There was a very lengthy discussion held between the public, Michelle Acciavatti and the Selectboard. Dave moved to table the Natural Burial Ground until we can have a meeting between the Selectboard and the Local Board of Health. The motion was seconded and passed with all ayes. Tammy will contact the Town Health Officers, Dr. Craig Sullivan and Dr. Duane Natvig, to set up a meeting as soon as possible.
5. Roxbury's 3rd of July (4) Celebration – Mary Bouchard mentioned the parking and crowd control for the parade. The Board suggested she contact the Fire Department.
6. E911 Coordinator Request – Rene Bouchard discussed with the Board having an email address for the E911 Coordinator. After discussing the request, the Board agreed to have Rene use private non-town designated email address. Dave moved to have 911 Coordinator set up a gmail account to conduct 911 business. The motion was seconded and passed with all ayes.
7. Public
 - a) Tom Frazier asked the Board about the possibility of replacing the town garage. Dave McShane stated the Board is looking into it.
 - b) Tom Frazier asked the Board about the gravel pit at the French's. (History on gravel pit –

years ago, the Board had been in contact with Harold & Fran French about using gravel on their property). Dave stated he would need to have a conversation with Agency of Natural Resources.

8. Road Commissioner's Report

- a) Roads are slowly getting better (bad mud season).
- b) Equipment was discussed. There is a new pump being installed in the backhoe. Dave mentioned the Board's 7-year rotation schedule for equipment. The 2016 International is the next equipment to be replaced but can't get a new truck now so the Board should start looking for a 2023 truck.

9. Financial Report

- a) The orders were reviewed. Dave moved to approve the orders with add-on of the newsletter. The motion was seconded and passed with all ayes.
- b) Tammy gave an update on income received.
 - 1) \$21,382.82 – sidewalk scoping project
 - 2) \$598.00 – FY22 Equalization Study
 - 3) \$5,083.00 – FY22 Reappraisal Payment
 - 4) \$183.44 – CVCC Election Reimbursement
 - 5) \$1,015.20 – Montpelier/Roxbury School District Election Reimbursement
 - 6) \$7,070.00 – Auctions International (2012 Ford Truck)
 - 7) \$1,040.02 – April 2019 Flooding (State's portion-cost management)
- c) Tax Update
 - Current Taxes Received \$1,528,427.33
 - Delinquent Taxes Owed \$36,987.42 – last year at this time was \$75,972.74

10. Unfinished Business

- a) ARPA Funds – Brief discussion. Dave will be participating in a webinar this week so he recommends the Board table this until the next meeting. It was mentioned that Jon had contacted TDS Telecom regarding using ARPA Funds to help get fiber to all Roxbury customers. Jon will try to get something in writing to know the timeframe from start to finish for this possible project and what the rate would be.
- b) Generator Update – Brookfield Service serviced the generator at the Town Office. The fuel line from the fuel tank to the generator had been crushed by the snow. Gillespie's will replace the fuel line.
- c) Dave Santi asked about the cell tower that is at the town garage. Dave McShane stated the State owns the cell tower and that the company that contracted with the State no longer exists. At this time there was a discussion about CV Fiber and TDS Telecom. TDS may be cheaper than CV Fiber. CV Fiber would service customers that have poles so residents that have buried lines would not get fiber.

11. New Business

- a) Tammy asked if the Board wanted to re-appoint
 - CV Internet Representative – Tim Sullivan
 - CV Transportation Representative – Gerald D'Amico
 - Energy Coordinator – Nicholas Laskovski
 - Webmaster – Nina Govoni
 - Mountain Alliance Representative – Clare St. John
 - Forest Fire Warden – Tim Martin
 - Green-Up Day Coordinators – Claire Chomentowski and Kim Copeland

Dave moved to appoint the fore mentioned. The motion was seconded and passed with all ayes.

- b) Dave moved to designate the Northfield News as the official posting newspaper. The motion

- was seconded and passed with all ayes.
- c) Dave moved to designate the Town Clerk's Office, Post Office and bulletin board on Steele Hill as the official posting locations. The motion was seconded and passed with all ayes.
 - d) The Board reviewed the Liquor Licenses submitted by Tim's Auto and the Roxbury Country Store. Dave moved to approve the Liquor Licenses for Tim's Auto and the Roxbury Country Store. The motion was seconded and passed with all ayes.
 - e) The Board reviewed the proposed contract with the Washington County Sheriff. Dave moved to approve the Washington County Sheriff contract. The motion was seconded and passed with all ayes.
 - f) Dave stated that Jason's Handiworks has offered a contract for the same price. Dave moved to extend Jason's Handiworks contract for one year for the same price. The motion was seconded and passed with all ayes.
 - g) Tammy stated that Claire Chomentowski is requesting the Board allow the Green-Up Coordinators to plan their usual free community lunch at the Church on Green-Up Day (unless COVID numbers skyrocket again) By consensus, the Board approved Claire's request. The Town will collect tires; Dave does not have the price yet. The Board will help Dave at the Town Garage for trash and tire collection.
 - h) Tammy informed the Board that she had contacted Sullivan Powers regarding a financial audit. The cost to do an audit as of June 30, 2022 would be \$12,000. The Board discussed this. The Board asked Tammy to get the price for an audit ending June 30, 2024 and to find out if a three-year audit is cheaper than a five-year audit. The Board is considering an audit in 2024 so they can budget the cost over the next couple of years and to possibly use ARPA funds to offset the cost.
 - i) Clean Water Advisory Committee Member was tabled.

9. Other Business - None

10. Approval of minutes – Dave moved to approve the minutes of February 7 and 21 and March 7 and 23 as submitted. Rene Bouchard suggested a correction for the March 21st minutes. Dave amended his motion for the minutes of March 21st discussion regarding recording and taping minutes. (There was some discussion of recording minutes in some compacity under Other Business) The motion was seconded and passed with all eyes.

11. Executive Session – No Executive Session

With no further business to discuss, the meeting adjourned at 9:47 p.m.

Tammy Legacy, Selectboard Assistant
Approved on April 18, 2022