

ROXBURY SELECTBOARD MEETING  
MINUTES OF JUNE 20, 2022  
6:20PM – 9:24PM  
THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre, Shane Ryan and Road Commissioner Dave McShane

STAFF PARTICIPATING: Tammy Legacy

PUBLIC: Dotti Guiffre, Mike Dickinson, Tim Martin, Dave Santi, Tom Frazier, Jack Cashman, Craig Sullivan, Rene Bouchard and Mary Bouchard

1. The meeting was called to order at 6:20 p.m.
2. Dave moved to go into executive session to interview applicants for the highway position. The motion was seconded and passed with all ayes. The Board entered executive session at 6:20 p.m. and exited at 7:00 p.m. No action taken.
3. There were no additions or deletions to the agenda.
4. Park Committee – Craig Sullivan, representing the park committee, would like to go ahead with the rototilling at the park. They would like to rototill the park by the end of June and would like to get approval for the site plans for the paths and pads for the construction of a 12-foot diameter gazebo. The gazebo will be purchased as a kit and constructed by park committee and community volunteers. This should happen in September or October. The park committee is seeking donations and applying for grants. Dave Santi asked about the remnants of the stump that was left on the park. Craig said anyone could have it. It was mentioned that the park will not be accessible for the July 3<sup>rd</sup> celebration. Nothing is happening with the old sidewalk at this time. The Board had no issues with the park committees plans.
5. Public
  - a) Jack Cashman asked about the cemetery (natural burial cemetery). Jon stated the town attorney said the Board did everything they should have done to protect the Town. There was a discussion on the proposed cemetery. The town attorney said what the Town did has the same effect as the motion that Dave made on May 16. Minutes will reflect what was done on this project and the Board is comfortable with what has been done.
  - b) Jack Cashman mentioned that someone had knocked over a stone causing minor damage. This was done by a vehicle. Someone had contacted the State Police regarding the incident on June 10<sup>th</sup>. It will cost approximately \$500 to repair and put the stone back in place. It was decided that volunteers should not do the work.
  - c) Dave Santi asked the Board if we can have a policy that any time we have to take over a cemetery, it should be decided by the vote of the public. Jon stated he will contact the attorney.
  - d) Tom Frazier mentioned an incident regarding suspicious behavior of a vehicle one night. He wondered if the wifi hotspots could be on a timer. Tom also mentioned that trash has come onto his property and that there were needles in it.
6. Road Commissioner's Report
  - a) Roads are in good shape.
  - b) The Board discussed purchasing a new backhoe. The reviewed the quotes.

Case \$118,875

## John Deere \$118,244

Discussion on whether the Town should use the old backhoe as a trade-in or sell it at auction. The Case is a good backhoe and offers more for a trade. Dave moved to purchase a new Case 580 for \$118, 875 with trade in of \$21,000. Jon added with the plans to investigate borrowing \$38,000 to \$40,000. The motion was seconded and passed with all ayes. The Board discussed financing some and the rest would be out of Highway Equipment Fund. The Town will purchase the extended warranty. It was mentioned that statutes allow the Selectboard to purchase equipment for highways without voter approval if borrowing for 5 years or less.

- c) Better Roads Grant was discussed. This grant will be for stone-line ditching on Winch Hill Road. Dave moved to have Jon sign the Better Back Roads Grant as chair of the Board. The motion as seconded and passed with all ayes.
- d) Dave mentioned applying for grants for Hazard Mitigation. Emergency Management Director Mike Dickinson will look into the grants.
- e) Tammy mentioned that the Town had received \$92,000 for the Highway Structures Grant and \$137,444 for the Class 2 Grant. This closed out these two grants.

### 7. Financial Report

- a) The orders were reviewed. Dave moved to approve the orders and pre-approve the end of year checks plus the Tabor check for gravel. The motion as seconded and passed with all ayes.

### 8. Unfinished Business

- a) ARPA Funds – The Board discussed ways to invite residents to discuss what the funds should be used on. There are strict rules on what the funds can be used for. Tammy will ask Nina to post a notice on the website and Front Porch Forum informing residents that the Board is looking for committee members for the ARPA Public Input Committee for Roxbury. Jon will work on creating an Informational table for July 3rd.

### 9. New Business

- a) The meetings in July will be on the 5<sup>th</sup> and 18<sup>th</sup>.
- b) The Town received the resignation of Shane Ryan as Selectman. Dave moved to accept Shane's resignation. The motion was seconded and passed with all ayes. Tammy will post the vacancy. At this time, Dave Santi became very hostile and disruptive.

### 10. Other Business

- a) Dave McShane asked Dave Santi about his rose bushes that are encroaching on the sidewalk. Dave Santi said the Town can trim them back.
- b) Jack Cashman asked why the approval of minutes were at the end of the agenda. Tammy stated that changed a few months ago. If the Board wants them at the beginning, she will change it. No action taken.

- 11. Dave moved to approve the minutes of June 6, 2022 as amended. The motion was seconded and passed with all ayes.

- 12. Dave Santi became rude again. He requested Jon read a certain title and tell him his opinion. Santi said he would voice his reaction based on what Jon's opinion is.

- 13. Jon moved to go into executive session at 8:30 p.m. to discuss the highway position and the

annual employee pay increase with an invitation to Tammy to join them. The motion was seconded and passed with all ayes. The Board entered at 8:30 p.m. and exited at 9:22 p.m.

Dave moved to hire Nick Delary at Step 2 of the Union Contract. The motion was seconded and passed with all ayes.

Dave moved to approve a 4.5% pay increase for the two highway employees and two office employees. The motion was seconded and passed with all ayes.

With no further business to discuss, the meeting adjourned at 9:24 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on August 1, 2022