

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 17, 2022
7:00PM – 9:06PM

THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre, Ryan Johns and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: Dave Santi, Tom Frazier, Dotti Guiffre, Ben Pincus, Heidi Albright, Sean Cummings & Children, Rene Bouchard, Mary Bouchard, Mike Dickinson, Jack Cashman, Wendy Cashman, Elizabeth Carney, Matt Lipschutz and Dexter Lefavour

1. The meeting was called to order at 7:00 p.m.
2. No deletions to the agenda but the Board discussed a change in the meeting schedule for November. Jon and Ryan are unable to attend the meeting of the 21st so the Board will meet on the 28th.
3. Solid Waste Disposal and Junk Ordinance – Dave stated the draft ordinance follows State law. The Board discussed the comments regarding the draft from previous meeting. It was stated that burning refuse is already in other State laws. The Board discussed clarifying the size of the fine. The cost to landowners to get into compliance was discussed. It was stated that junk vehicles can be taken away for free but there would be cost to landowners to screen their property if they have four or more unregistered vehicles. Vegetation fencing was discussed, the vegetation would need to be thick and at least six feet high. Also discussed was enforcement. The Sheriff can not be the Town's enforcement officer due to staffing. Dave suggested having an independent person be the enforcement officer. Possibly appoint three people and have them bring violations to the Board. The person/people must be unbiased. Ryan asked about training for enforcement officer. No action taken.
4. Public – Jon stated that public comment should come in this section of the meeting. Jon will ask each person if there is something they want to discuss. There were concern that the attendees may not know what they want to talk about until that section of the meeting.
 - a) Tom Frazier talked the junk ordinance. He suggested complaints of non-compliance be brought to the Board in open meeting. Also, if fines are unpaid a lien could be filed with the Town.
 - b) Jack Cashman had concerns about when people can talk about agenda items.
 - c) Rene wanted to talk about the junkyard ordinance, the resignation an Auditor and minutes. At this time, Jon said that he erred at the last meeting. The Board took comments on one set of minutes at the last meeting but not the other set. Jon contacted VLCT and found out that minutes do not need to be approved but if they are and is on the agenda, the public should be able to comment. Jon will have the Board discuss the previously approved minutes. Jon also clarified what needs to be in the minutes. Jon said the minutes of the 6th of September, 19th of September and the 3rd of October will be discussed. Rene had submitted some suggested changes to the minutes of the 6th. Rene suggested a change to the minutes of the 19th.
 - d) Dexter Lefavour introduced himself to the Board. He is running for Washington County Senator.

- e) Dave Santi commented on the junk ordinance and a previously approved Supreme Court ruling.
- f) Heidi Albright praised Selectboard Assistant Tammy Legacy for her minutes. Heidi also mentioned this past weekend a group got together and worked on the park gazebo. The park committee is making something beautiful in the Town. She thanked the park committee and the volunteers.
- g) Ben Pincus commented on the junk ordinance. He would like the Town to be beautiful, people to have common freedoms, share expenses and to take care of each other.
- h) Tom Frazier is interested in the minutes. He commented he never had someone make so many changes to minutes. He suggested comments be sent electronically ahead of time.
- i) More discussion on the minutes were made by those attending. At this time, Jon decided to have the Board discuss 5b.

5. Minutes

- b) Jon stated that for the past six to eight months there have been lots of issues with approving the minutes. The Board is looking into a software that would record the meetings which would be put on the website. Jon explained the reasons for recording the minutes: protects the Town, creates accuracy, allows written minutes to be minimal, audio holds us all accountable – behavior from last weeks meeting when threats were made. Tammy and Assistant Town Clerk participated in a meeting to view the software. Tammy told the Board about the software. Both her and Britney thought the software would be beneficial. Tammy and the Board talked about the software by SoniClear. Ryan supported the idea of recording the meetings. The Board would like more information on the cost. Tammy will get more information plus look into two other companies. Recording the meetings will make things more transparent. There was support from the public on recording meetings. Cost was discussed. Discussion on procedures for Board meetings.
- a) The Board discussed the minutes that need to be approved. The meeting of the 19th of September - should something be in the minutes that states CV Fiber has approved the contract. Dave moved to approve the minutes of September 19, 2022 as submitted. The motion was seconded and passed with all ayes. The Board decided the CV Fiber approval will be added to these minutes. Ryan moved to approve the minutes of September 6, 2022. The motion was seconded. The motion passed with all ayes. Dave moved to approve the minutes of October 3, 2022 as amended. The motion was seconded and passed with all ayes.

6. Road Commissioner's Report

- a) Roads are in good shape.
- b) Equipment discussed. The last truck is getting undercoated.
- c) The Board discussed salt. Cargill is the only provider the Town can purchase from this year. The salt is \$88 a ton, last year it was \$72 a ton. The Town usually gets 130 tons. Locations that get salt are Warren Mountain Road, a portion of Steele Hill Road and the Town Office parking lot. Dave moved to approve the contract with Cargill and to have Dave sign as Road Commissioner. The motion was seconded and passed with all ayes.

7. Financial Report

- a) The orders were reviewed. Dave moved to approve the orders. The motion was

seconded and passed with all ayes.

- b) Tammy informed the Board the Town received the final payment of ARPA funds in the amount of \$68,857.47. CV Fiber has executed the contract with the stipulations from the Board. Wendy Cashman asked if the signs at the Village Cemetery could be put back up. Dave said they would be before winter.
- c) Tammy talked to the Board about putting some of the reserve funds in a CD since the rates for CDs have gone up. The Town Treasurer, Anne Maxham, is in approval of the investment. Tammy has talked to the fire department and cemetery commission about investing their funds. The Board agreed with the investment and made suggestions on how much of the Highway Equipment Fund to invest and approved investing the ARPA funds.

8. Unfinished Business

- a) Elizabeth Carney, on behalf of Ed Carney, talked about the need for a fence on the north side of the park. The approximate cost is \$1,000. By consensus, the Board agreed to have the park committee put up a fence on the north side of the park.

9. New Business

- a) Fran French resigned as a Town Auditor. Matt Lipschutz, Town Auditor, mentioned another Town Auditor may resign.
- b) Ryan Zajac requested the Board approve the ice rink again this year. Last year the ice rink was used more and had more volunteer support. By consensus, the Board agreed to the request.
- c) Tammy mentioned Britney Pombar received the Vermont Municipal Clerk & Treasurer Association's Assistant Town Clerk of the Year award. The Board authorized Tammy to send her flowers.
- d) Roxbury's 911 Coordinator informed the Board a new private road has been created off of Warren Mountain Road. The new name would be Dunbars Way. The Board approved the purchase of the new road sign. Dave will order the new sign.

10. Other Business

- a) Mary Bouchard mentioned the community crafting was a huge success. That evening there was a potluck and the next day there was a school function. The Community Hall is being used. There was a discussion on future crafting events. Jon thanked Mary for her efforts.
- b) Tom Frazier suggested the Board start to work on the Community Hall again.

- 11. Dave moved to enter into executive session to discuss a legal matter with an invitation to Tammy to join them. The motion was seconded and passed with all ayes. The Board entered executive session at 8:43 p.m. The Board exited executive session at 9:05 p.m. No action taken.

With no further business to discuss, the meeting adjourned at 9:06 p.m.

Tammy Legacy, Selectboard Assistant
Approved on November 7, 2022