

ROXBURY SELECTBOARD MEETING
MINUTES OF DECEMBER 19, 2022
7:00PM – 9:08PM

THIS MEETING WAS HELD IN PERSON AT COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Jon Guiffre, Ryan Johns and Road Commissioner Dave McShane

STAFF PARTICIPATING: Selectboard Assistant Tammy Legacy

PUBLIC: David Santi, Bill Hansen, Ben Pincus, Heidi Albright, Dotti Guiffre, Tom Frazier, Jane Pincus, Carol Randall, Don Randall, Rene Bouchard, Mary Bouchard, Officer Andrew Bent, Tim Martin, Sergio Pedrini, Sean Cummings & Children, Eric Sigsbey, Rohit Sharma, Gerri Huck and Nik Laskovski

1. The meeting was called to order at 7:00 p.m.
2. Chair Jon Guiffre informed those in attendance that this will be the first meeting that will be recorded and going forward the minutes will be basic. People need to raise their hands and identify themselves. Comments will be five minutes or less. The Board will combine Public Comments with the comments about the Solid Waste Disposal and Junk Ordinance.

Jon also updated those in attendance that at the last meeting the Board approved contracting with a software company but due to issues with the working with the company, the Board decided to cancel the order and purchased a microphone for about \$500 and downloaded a software for free which will save the Town about \$2,000.

Jon requested that people be civil during the meeting and only appropriate behavior will be allowed.

3. There were no additions or deletions to the agenda.
4. Solid Waste Disposal and Junk Ordinance along with Public Comments
 - a) There were many comments about the ordinance. Noise issues in village was mentioned. Most of the comments from the public were in favor of adopting the ordinance. Some of the comments were about wanting the community to come together and make Roxbury a better place to live. It was mentioned a couple of times that the State does not enforce their own laws. Junk is an environmental concern. Property values being lowered due to neighboring properties was also a concern. Budgeting for enforcement was suggested.
 - b) Process of adopting the ordinance discussed. If the ordinance is adopted, it will become law in 60 days unless it is petitioned. A petition would need to be submitted within 44 days of adoption with 5% of legal voters of Roxbury. A vote would need to be held within 60 days of petition being submitted. The vote would be by Australian ballot. Jon Guiffre did suggest if a petition is going to be submitted, if they could hold off on submitting until after January 7th so that the vote could take place at Town Meeting, otherwise a special meeting will need to be held which cost money to hold.
 - c) The ordinance that the Board may adopt has not changed since the Board discussed adopting a few months ago. Dave McShane stated the model

ordinance is from VLCT and follows State law. The ordinance has been looked over several times by the town attorney over the past two years.

- d) Craig Sullivan asked about the results from the survey the Town sent to all taxpayers of Roxbury. The results were:
 - 1. Would the taxpayers support a junk/salvage ordinance in order to bring properties into compliance with state laws? Yes-203, no-76, 3 undecided
 - 2. Would the taxpayers fund legal fees in order to enforce a junk/salvage yard ordinance? Yes-160, No-114, 8 undecided
 - e) Dave moved to adopt the Solid Waste Disposal and Junk Ordinance. The motion was seconded and passed 3 to 0.
 - f) Rene Bouchard mentioned sections of the minutes of December 5, 2022 that he had concerns with. Rene asked the Board about having timers on the WIFI's in Town and the step at the library. Jon stated he had looked at the step (emergency exit) and will handle it in the spring. Jon had contacted Ryan Zajac (Librarian) about the timer. No decision made. Tammy had contacted Project Connect about the Wi-Fi at the office and has not received a response. It was noted by Tom Frazier that vehicles are left idling for hours at the library. Heidi Albright (Library Trustee) said the Trustees will discuss this at their next meeting.
5. Minutes – Dave moved to approve the minutes of December 5, 2022 as amended. The motion was seconded and passed with all ayes. The Board corrected the spelling of **foul** in Section 3, part c and corrected the last sentence in Section 3, part d **ARPA committee had talked to All Earth, the time frame for this project would be beyond ARPA money time frame.**
6. Road Commissioner's Report
- a) Roads are in pretty good shape after the storm.
 - b) Equipment is in pretty good shape.
7. Financial Report
- a) The orders were reviewed. Dave moved to approve the orders with add-ons. The motion was seconded and passed with all ayes. The add-ons were EyeMed, Avenu, Roxbury Country Store and end of calendar year invoice for Roxbury Country Store.
 - b) Tammy mentioned the Town received more ARPA funds and not sure why. The amount is about approximately \$49.00.
8. Unfinished Business
- a) Recordings of minutes – The recordings will be accessible on the website for one year. The recordings will also be stored at the Town Office.
 - b) Presentation of Response from Montpelier Police Department. Ryan stated the Board had sent out a letter to the Montpelier Police Department with their concerns that a training was held in the village during school hours without notifying the Town. The Board received a response from the Montpelier Police Department apologizing for not notifying the Town. Jon stated the letter that the Board sent was also cc'd to the landowner and an emailed copy was sent to many other officials.
 - c) Approve the Public Hearing Notice for Shaw Road Discontinuance – The hearing will be at 7 p.m. at the Community Hall on January 23rd. The site visit will be on January 22nd at 3:30 p.m. on Shaw Road. There was discussion on the proposed

discontinuance. Ryan moved to approve the Notice of Public Hearing for Discontinuance of Shaw Road Discontinuance. The motion was seconded and passed with all ayes. Don Randall mentioned concerns regarding emergency access to properties. Eric Sigsbey, property owner that submitted the request, mentioned the road would not be gated.

9. New Business

- a) Listers Request – Errors & Omissions – Lister Bill Hansen informed the Board that there were two properties on the Roxbury Brookfield Town Line that Brookfield had been taxing the homes but after their town-wide reappraisal realized the homes were in Roxbury so Roxbury should add them to the Grand List. The owners are Stephen Reid and Louis Marszalowski. Dave moved to accept Listers request for Errors & Omissions. The motion was seconded and passed with all ayes.
- b) New England Municipal Consultants (NEMC) Agreement – NEMC performed our town-wide reappraisal. The Listers are in favor of the agreement. Dave moved to approve the agreement with New England Municipal Consultants and to authorize Jon as Chair to sign. The motion was seconded and passed with all ayes.
- c) Auditors Resignation – Natalie Jackson resigned from her position as Auditor. Roxbury now only has one Auditor. (The people that resigned moved out of town) Dave moved to accept Natalie Jackson's resignation from her position as Auditor for the Town of Roxbury. The motion was seconded and passed with all ayes.

8. Other Business

- a) Sean Cummings asked about the vacancy on the Planning Commission; he may be interested in filling the vacancy.
 - b) Rene Bouchard mentioned recordings of minutes and ARPA survey. People can pick up copies of surveys at the Roxbury Store and Town Office.
9. Dave moved to enter into executive session with an invitation to Tammy to join them to discuss a personnel matter. The motion was seconded and passed with all ayes. The Board entered executive session at 8:32 p.m. The Board exited executive session at 9:07 p.m.

No action was taken on the personnel matter.

With no further business to discuss, the meeting adjourned at 9:08 p.m.

Tammy Legacy, Selectboard Assistant
Approved on January 9, 2023