

ROXBURY SELECTBOARD MEETING
MINUTES OF OCTOBER 16, 2023
7:00PM – 9:17PM
COMMUNITY HALL

MEMBERS PRESENT: Chair Jon Guiffre, Vice-Chair Rene Bouchard and Road Commissioner Dave McShane

STAFF PRESENT: Selectboard Assistant Tammy Legacy

PUBLIC PRESENT: Tom Frazier, Mary Bouchard, Arthur Smith, Bob Ketchel, Ben Pincus, Ryan Zajac, Eric Sigsbey, Jerry D'Amico, John Aberth, Yelena Synkova and family

1. Chair Jon Guiffre called the meeting to order at 7:00 p.m. Jon reminded people the meeting is being streamed live and to announce yourself when speaking.
2. No deletions were added to the agenda but Rene wanted to speak about the town garage and multi-year dog licensing.
3. Public
 - A) Yelena Synkova asked what the Board is doing about the housing crisis in Town. Jon stated that the Board had not discussed this directly but are working on revitalizing the infrastructure of the Town, to make more attractive and admirable.
 - B) Mary Bouchard read a statement defending the website she created.
 - C) Bob Ketchel asked questions about Raynor Road and commented on last week's discussion on website.
 - D) Ben Pincus commented on last week's discussion on website.
 - E) Arthur Smith commented on website.
 - F) Rene Bouchard talked about the town garage; suggested using the lot that is adjacent to the Fire Station. There was a discussion on the State's gravel pit.
 - G) Tom Frazier disliked Rene's suggestion about using the lot in the village for a town garage. Drill and blast at the current site would be better.
 - H) Jon Guiffre responded to Mary about adding items to agenda. On occasion people do request to be added to the agenda. He was not aware of what Ben Pincus was going to discuss regarding website.
4. Dave moved to approve the minutes of September 18 and October 9th. The motion was seconded. Rene would like a change in the minutes of October 9th. The motion to approve the minutes of September 18 as submitted and the minutes of October 9th as amended passed with all ayes.
5. Road Commissioner's Report
 - A) Equipment is in good shape. The 2021 International Truck had the required maintenance that needs to be done every 2 years.
 - B) The road crew is finishing up the repairs from the storm. Dave suggested purchasing salt from Cargill for \$86.50 per ton. Cargill may be the only supplier in the State. Eric Sigsbey asked about an update on Shaw Road. The Board will discuss Shaw Road at the next meeting.
 - C) FEMA came and visited the Ladd Road, Tenney Road and Bull Run Road sites.
 - D) The Board discussed Smart Mountain's request. Dave spoke to the town attorney who submitted a form the town could use. A gate would be required

when not in active use which would be part of the permit. Dave moved to approve the Smart Mountain LLC request with conditions outlined in the issuing permit. The motion was seconded and passed with all in favor. Dave will fill out the permit and send to the Board for review.

6. Financial Report

- A) The Board reviewed the orders. Dave moved to approve the orders. The motion was seconded and passed with all ayes.

7. Unfinished Business

- A) Community Hall Project – Dave met with one of the partners with Black River Design. He looked at the building and is willing to do a code review and come up with a scope of work. He will send the town a proposal of the work this week. The scope of work could be submitted in the first part of January. This would tell the Board how large the project will be and what needs to be done. There is no cost for the proposal. Mary reminded the Board that the toilet is not working correctly and there is still a water issue. Tammy will contact Delary's Plumbing.
- B) Dog Ordinance – The Board reviewed the proposed ordinance. Rene moved to adopt the amended Dog Control Ordinance for the Town of Roxbury. The motion was seconded and passed 3 to 0. Rene submitted a memo he wrote to the Board and public proposing a multiple year dog licensing. State law requires licenses to be done annually. Rene will contact the State regarding licensing for multiple years.
- C) Municipal Ticketing. – Dave moved to send the letter to the Judicial Bureau to get the process started. The motion was seconded and passed with all ayes. Dave moved, with Tammy's consent, to designate Tammy Legacy, Town Clerk, as the Judicial Custodial Official for the Town of Roxbury. The motion was seconded and passed 3 to 0. Jon mentioned the use of personal email accounts for town business. Tammy explained that the Town was allowed 5 .org emails (town would need to pay for more); the Board could use gmail type accounts for town business if they wanted to. Discussion on Enforcement Officer. Jon will contact the Sheriff.

8. New Business

- A) Roxbury – Trapper – Rene had spoken to Jerry D'Amico regarding the Town designating him as a Town Trapper. There was a discussion on this topic, both pros and cons. The Town is looking into an exclusion fence and beaver baffles. After feedback from the public, the Board did not make a decision. This topic will be on the next agenda.
- B) Proposed Creation of an Outdoor Recreation Committee – Rene submitted a draft Guideline for the Town of Roxbury, VT Outdoor Committee on Recreation which the Board reviewed. Rene mentioned a municipal grant to hire a consultant to get a master plan. Grants were discussed. A grant could fund the consultant. Discussion on proposed guidelines. Possibly having voters decide on whether they want a committee formed. Rene will look into grants and will report back at the next meeting.
- C) CVRP Municipal Technical Assistant Program – After a discussion, Dave moved to ask Central Vermont Regional Planning Commission to assist us with municipal technical assistance portal for projects that we come up with. The

motion was seconded and passed with all ayes. Bob Ketchel offered his services.

- D) Discussion on having a town handyman. Create a resource list of people that could help the Town with tasks.
- E) Committee for hazard mitigation was discussed. This will be discussed at the next meeting.

9. Other Business - None

10. Executive Session –None

11. With no further business to discuss, the meeting adjourned at 9:17 p.m.

Tammy Legacy, Selectboard Assistant
Approved on November 6, 2023