

ROXBURY SELECTBOARD MEETING  
MINUTES OF FEBRUARY 17, 2025  
6:32 PM – 7:40PM  
COMMUNITY HALL

MEMBERS PRESENT: Chair Rene Bouchard, Nate Donahue, Donna French and Jeremy Reed

STAFF PRESENT: Tammy Legacy

PUBLIC PRESENT: None

1. Rene Bouchard called the meeting to order at 6:32 p.m. Rene informed all about the rules of the meetings.
2. Additions/Deletions to the Agenda – Rene wanted to add road salt under highway and there were no deletions.
3. Public - None
4. Nate moved to approve the minutes of February 3<sup>rd</sup>, 8<sup>th</sup> and 10<sup>th</sup> as submitted. The motion was seconded and passed 4 to 0.
5. Road Commissioner's Report
  - A) Rene stated he had spoken to Loren. The 2016 International has issues and the 2021 International has brake issues. The wing on the 2021 International has issues too. A welder came and helped resolve the issue.
  - B) There has been a lot of snow to plow. The Board discussed purchasing more salt. The Board agreed if Loren needs more salt he can order it.
  - C) Boring was mentioned.
  - D) The Board discussed the Certificate of Mileage. There is no change this year. Jeremy moved to approve the Certificate of Mileage. The motion was seconded and passed 4 to 0. Rene signed the form.
6. Financial Report
  - A) The Board reviewed the orders. Tammy stated Depot Square Pizza and Mike Ferris need to be added to the orders. The Board discussed Mike Ferris's invoice which is for the rental of beams used on the Ladd Road Bridge which is covered by FEMA. Donna moved to approve the orders with amended \$569.92 for Depot Pizza and \$4,000 for Mike Ferris. The motion was seconded and passed 4 to 0. (The Depot Pizza invoice is the VCRD dinner.)
  - B) The Board discussed the solar tax rebate request. The final invoice for the solar project is \$682.24 from GMP. Tammy will get copies of the invoices for the solar project. Nate moved to move ahead and try to get our solar tax rebate. The motion was seconded and passed 4 to 0.
7. Unfinished Business
  - A) Discussion on Roxbury Village School –Rene thanked the Board for coming to the special meeting; the Board was unified. Rene and Nate met with Libby Bonesteel and Casey Searles to discuss the Bridges Program. The program may expand to 5 days next year. There are currently 53 children enrolled. The cost is \$15 per child per day. Casey operates with 2 assistants. The Board discussed the MERP Grant for Town Buildings. The Town should retain

ownership of the buildings while construction is going on. The grant cannot be transferred to other Town buildings. The Board discussed PCB testing. Rene had spoken to a person from the State regarding PCB testing. Testing requirements are on hold for now. Rooms that are used as a school, whether private or public, would need to be tested. The Board discussed sending a letter to the School after Town Meeting stating the purchase is contingent with satisfactory PCB testing. The Board will work on the letter.

- B) Rene mentioned having an additional insert for the Town Report but Tammy stated it was too late. The Town Reports are ready to be delivered.
- C) Rene mentioned the D&K Wetland Assessment. In August of 2023 Rene and the Board had met with the State. Rene mentioned he had met with officials in September 2023. Droning was done in November of 2023. Rene had met with DEC and droning was done again in April of 2024. Rene had met with Army Corp Engineer. They can use the existing permit. The Board needs to figure out how much material needs to be taken out of project area. The potential cost of the project was mentioned. The Board would like to create a Beaver Management Plan and will look into beaver baffles or something similar. Rene will reach out to Windridge Camp to see if they be willing to join the Town in the project. There was a discussion on whether AOT had a commitment to the project.
- D) Jeremy updated the Board on what the Town Garage Committee has been doing. Jerry D'Amico and Walter French are looking into the existing building and lot. Tim Martin and Jeremy are working on developing a list of needs. Steve Twombly is looking into possible sites for a new garage. Their next meeting is March 1<sup>st</sup>.

#### 8. New Business

- A) Jeremy volunteered to be the Washington County Sheriff contact for the Board. Nate moved to appoint Jeremy as Washington County Sheriff contact person. The motion was seconded and passed 3 in favor, 0 opposed with Jeremy abstaining.

#### 9. Other Business – None

With no further business to discuss, the meeting adjourned at 7:40 p.m.

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Tammy Legacy, Selectboard Assistant  
Approved on March 3, 2025