

ROXBURY SELECTBOARD MEETING
MINUTES OF MARCH 3, 2025
6:31PM – 8:49PM
COMMUNITY HALL

MEMBERS PRESENT: Chair Rene Bouchard, Vice-Chair Tim Martin, Nate Donahue, Donna French and Jeremy Reed

STAFF PRESENT: Tammy Legacy

PUBLIC PRESENT: None

1. Rene Bouchard called the meeting to order at 6:31 p.m. Rene informed all about the rules of the meetings.
2. Additions/Deletions to the Agenda – Tim asked to speak about grants under Road Commissioner (d). Rene wanted to speak about special meeting under Other Business and sand under Road Commissioner (e). No deletions.
3. Public - None
4. Tammy requested the Board re-approve the minutes of February 3rd due to a type setting. Tim moved to approve the minutes of February 3rd as amended and February 17 as submitted. The motion was seconded and passed 5 to 0.
5. Road Commissioner's Report
 - A) Tim spoke with Loren. Equipment is working, repairs are done.
 - B) Roads – road crew are pushing snow banks back. Loren ordered salt. At this time, sand supply is in good shape.
 - C) West Hill Grant – Starting the process of ordering the culvert. A company will come out, look at job and will give quote on culvert. Loren would like the Board to give him permission to move forward. Rene talked about the project. Tim stated the grant needs to be completed by December 31st. There was a discussion on the project.
 - D) Webster Road Bridge Grant was discussed. It needs to be completed by December of 2026. Tim would like to put out to bid. There was a discussion on the project.
 - E) Rene stated he had received a call from Laura Hamilton wondering what residents' allotment on sand. He let her know she could fill up five-gallon buckets. The Board agreed.
 - F) Tim would like to know if they should go out to bid for fuel. Gillespie will offer to put a 1,000 gallon above ground tank over at the garage. The savings would be .26 per gallon. Currently the Town buys diesel from Roxbury Country Store. There was a discussion on whether to keep buying locally. Tim wondered as Road Commissioner if he should look at cutting costs. Rene stated that all Board members can offer ways to save money. There was a discussion on new town garage and getting input from Town Garage Committee.
6. Financial Report
 - A) The Board reviewed the orders. The Board discussed the cost to have Tom Sanders plow certain roads in East Roxbury. Since the town trucks are over there, it may be cost savings to have our road crew plow those roads. Jeremy

moved to approve the orders with add-ons of Cascade for \$2,650 and Vermont MRGP for \$1,350. The motion was seconded and passed 5 to 0.

- B) Tammy informed the Board the Town received \$51,252.64 for MERP grant and \$16,952.63 for FEMA project (from increase to 90% federal share).

7. Unfinished Business

- A) Discussion on Roxbury Village School –Rene gave an update on RVS.
- B) Hoyle Tanner bid and construction assistance – The Board discussed the contract amendment for Ladd Road and Tenney Road bridge projects. Jeremy moved to approve the contract amendment. The motion as seconded and passed 5 to 0.
- C) Dubois & King wetland assessment quote – Rene stated Windridge Camp will consider offering some financial help with the project. Amount is unknown. The Board discussed the 2007 Dog River Maintenance Plan. Dubois & King proposed a plan to implement the approved project. The professional fees are estimated at \$50,000 in total and \$28,000 in this phase. The State has done some clean-up in the culvert and ditch. The Board discussed the project. Jeremy moved to execute the agreement with Dubois & King. The motion was seconded and passed 5 to 0. Rene signed the agreement.
- D) Black River Design for the Community Hall renovations was discussed. Rene gave a history of the project. Kate Jackson (virtually) spoke about the building. She is interested in the project. Kate informed the Board of her qualifications. Kate is willing to serve on a committee. Jeremy suggested not having an official committee due to the restrictions of an official committee. Jeremy suggested letting the group do their thing. (Nick Laskovski, energy coordinator, had created a committee) There was a discussion on who should be a member of the committee. The committee would report back to the Selectboard on what they learned. The Board discussed ARPA funds and the funds held by the non-profit Community Hall Restoration Group. Rene will send a letter to the non-profit regarding their funds. Rene will create guidelines for the unofficial committee.

8. New Business

- A) The Board discussed the Vermont 250 Town Resolution/Celebration. No resolution signed. Rene will contact Tracy Fuller to see if she would be interested in organizing the celebration.

9. Other Business

- A) Rene wondered if the Board should have a special meeting in the days following Town Meeting. It was decided there was no need.
- B) The Board discussed PCB testing of RVS.
- C) The Board discussed Re-Organization of the Board. Tim talked about how the fire department elects their officers.

With no further business to discuss, the meeting adjourned at 8:49 p.m.