

SPECIAL ROXBURY SELECTBOARD MEETING
MINUTES OF MARCH 31, 2025
6:31PM – 8:20PM
COMMUNITY HALL

MEMBERS PARTICIPATING: Chair Rene Bouchard, Vice-Chair Jeremy Reed, Nate Donahue, Donna French and Road Commissioner Tim Martin

STAFF PARTICIPATING: Tammy Legacy

PUBLIC: Dotti Guiffre, Tom Frazier and Walter French

1. The meeting was called to order at 6:31 p.m.
2. 2025 LEMP Filing – Rene updated the Board on the revisions to the LEMP (Local Emergency Management Plan). The Board discussed and amended the revised plans. Nate moved to adopt the Local Emergency Management Plan with amendments. The motion was seconded and passed with all in favor.
3. Regional Emergency Management Committee – Lenny Davis is automatically on the committee as Roxbury's Emergency Management Director. Don Randall is interested in continuing on the committee. Nate moved to re-appoint Don Randall as Roxbury's member to the Regional Emergency Management Committee. The motion was seconded and passed with all in favor. Rene will find out if this is an annual appointment.
4. Roxbury Country Store Liquor & Tobacco License Renewal – Donna recused herself from voting. Jeremy moved to renew the Roxbury Country Store Liquor & Tobacco License. The motion was seconded and passed 4-0-1.
5. Sidewalks – Rene talked about the history of the sidewalks. There was a study done in 2022. Dave had a quote to top coat a 3 ft wide sidewalk for \$6,000. After the road crew cleaned the sidewalk, they found out it is 4 ft wide. ADA approved sidewalks must be 5 ft wide. The Board discussed top coating with asphalt from store to Warren Mountain Road and all the sidewalk, coal patch the problem areas, cover with stone or cover with dirt and plant seed. The Board needs to get current estimates. Jeremy is concerned that top coating is only a temporary repair. The Town had received a study grant. The Town could apply for the construction phase grant which is a 20% match. Jeremy thinks the Board should apply for the construction grant since we had received the study grant. The Board discussed drainage in the village. The Board discussed the plans proposed from the study grant report. Rene mentioned the previous Selectboard had chosen Option 3. If the Town received a construction grant the sidewalk must be ADA compliant. Dotti Guiffre suggested the Board consider who uses the sidewalk and where they walk from. Nate mentioned most complaints are about the sidewalk from the store to Warren Mountain Road but Warren Mountain Road towards the north is worse. Donna mentioned issues with the sidewalk from Warren Mountain Road towards the north. Rene talked about the Village Revitalization Project. Tim talked about skim coating with asphalt or top coating and seeding it. The Town doesn't maintain the sidewalk in the winter. Tim stated they need to make it safe. Dotti Guiffre stated she is concerned that citizens with disabilities couldn't use it. The Board discussed the condition of the sidewalk north of Warren Mountain Road. Costing out northside and having road crew

do the work was mentioned. The Board will get estimates for asphalt and removal of existing concrete. The Board will discuss at a later meeting.

6. Rene stated the Board will go into executive session on school to talk about real estate. Tom Frazier wants to go on record that he feels this isn't justified for executive session and as the general rule the Board is being fast and loose with executive session law. Dotti Guiffre asked about PCB testing. Jeremy stated he had met with Rene and Libby. There are no plans for PCB testing through the State program. There was a discussion on PCB testing & liabilities. Donna moved to go into executive session to discuss a legal matter related to the school and personnel matter. The motion was seconded and passed with all in favor. The Board entered executive session at 7:15 p.m. The Board exited at 7:24 p.m. The Board decided, under the provisions of 1 VSA 313 (a) (2) the Selectboard will send a letter to the school district expressing the Town's intention to accept the property, subject to some conditions. A letter will be finalized and sent to the school district in the next few days. The Board entered executive session to discuss personnel at 7:24 p.m. The Board exited at 8:20 p.m. No action taken.

The meeting adjourned at 8:20 p.m.

Tammy Legacy, Selectboard Assistant
Approved on April 7, 2025