

**ROXBURY SELECTBOARD SPECIAL MEETING  
MINUTES OF JULY 14, 2025  
5:30PM – 6:16PM  
COMMUNITY HALL**

MEMBERS PRESENT: Chair Rene Bouchard, Vice Chair Jeremy Reed (via Teams), Road Commissioner Tim Martin, Nathan Donahue and Donna French

STAFF PRESENT: None

PUBLIC PRESENT: Missey Axelrod, Tom Frazier

- 1) The meeting was called to order at 5:30 p.m.
- 2) Initial quick conversation with Missey who was wondering what action we were taking with RVS in Executive Session. We told her none.
- 3) Possible execution of the Warren Mtn Road Grant was discussed. Still awaiting updated paperwork from VTrans. No action taken.
- 4) A discussion on updating the language in the vacation section of the town personnel policy to allow for the Selectboard offering a prospective employee vacation days to start outside the concept of time worked with the Town.

Donna made a motion to: approve amending the Vacation section of the Town Personnel Policy to allow setting vacation days outside the concept of continuous service as a part of any recruitment package for a prospective employee?

Seconded by Nate and passed 5-0-0

- 5) At 5:40pm Donna made the motion to enter Executive Session – Personnel for discussion of Road Foreman applications received to-date. The motion was seconded by Tim.

A short discussion was had with Tom Frazier on the disposition of the RVS school.

With the motion still on the table, it passed 5-0-0.

Donna made the motion to exit Executive Session with an action to be taken. The motion was seconded by Tim and passed 5-0-0.

Executive Session ended at 6:15pm with an action item

Jeremy made a motion to give Tim and Rene the authority to continue recruitment for the Road Foreman position to include paid ads on social media and other electronic platforms.

Seconded by Donna the motion passed 5-0-0

With no further business to discuss, the meeting adjourned at 6:16 pm.

---

Rene Bouchard, Selectboard Chair

Approved on July 21, 2025