

Roxbury Planning Commission  
Minutes for October 9th, 2025 Meeting

Present: Commissioners - Elizabeth Carney, Lucinda Sullivan, Mike French, Dotti Guiffre,  
Heidi Albright

1. Meeting called to order at 5:36 pm
2. Approve Minutes of September 11<sup>th</sup>, 2025. Lucinda Sullivan made a motion to approve the minutes as presented and Heidi Albright seconded.  
Voted to approve the minutes unanimously as presented. So moved.
3. Update on gbArchitecture:  
Elizabeth Carney sent the suggestions made at the last meeting on to gbArchitecture for their consideration. She hasn't gotten a response from them yet.
4. Discussion about the Selectboard's application for a Municipal Planning Grant.  
Two options were discussed at the select board meeting;
  1. Look at all the upcoming expenditures that the Town might have; RVS, Community Hall, Roads, Bridges, Town Garage, etc. and make a plan for them.
  2. Accounting for the Town: look at how the Town Office is run and how the Town is managed. Perhaps a 'Handbook of Procedures' could be created.
5. CVRPC Future Land Use Development Map that was presented at the Select Board meeting was discussed. This is a statewide effort to create land use maps.  
The Planning Commission would like to expand the Village Designation area as a first step. Elizabeth C will contact CVRPC, Brian Voight, to find out details about this. She will also contact gbArchitecture and send them the CVRPC Future Land Use Map Development and let them know of RPC's desire to expand the Village Designation area in Roxbury Village.
6. Next meeting: October 23<sup>rd</sup>, 2025; held at The Community Hall at 5:30pm.
7. Meeting adjourned at 6:38 pm

Respectfully submitted: Lucinda Sullivan, Clerk RPC