

ROXBURY SELECTBOARD MEETING
MINUTES OF JULY 20, 2026
6:30PM – 9:54PM
FORMER ROXBURY VILLAGE SCHOOL

MEMBERS PRESENT: Chair Jeremy Reed, Vice-Chair Donna French, Nate Donahue, Tim Martin and Heather Holter

STAFF PRESENT: Tammy Legacy and Kevin Hewitt (remotely)

PUBLIC: Bob Ketchel, Don Randall, Norm Vandal, Matt Gray, Eric Gray, John Helfant & guest, Nathaniel Vandal (remotely) and Emily Von Mistri (remotely)

1. The meeting was called to order at 6:30 p.m.
2. No deletions to the agenda but Nate added Library Repairs under New Business. Jeremy stated the rules of the meeting
3. Old Warren Road – Matt Gray presented his request to have permission to work on the Legal Trail portion of Old Warren Road so that he may access his property which is on the ridge. He owns land in Roxbury and Warren. He is willing to do the work and cover the cost. His request is for forestry access. Norm Vandal who owns land at the end of Old Warren Road and his home is at the end of the Class III portion stated the Old Warren Road goes through State Land and his property. The road does not touch Mr. Gray's property. The Town of Warren threw up their portion of Old Warren Road years ago. Norm thinks the trail should have been discontinued years ago. (The State sent a letter to the Board requesting time to review the proposal by Mr. Gray to understand potential impacts to the legal trail improvements on forest ecosystems, wildlife habitat, and water quality in the Roxbury State Forest) There was a lengthy discussion on the request from Mr. Gray with comments from those in attendance and attending remotely. It was mentioned that possible development may happen on property adjacent to the Town if the request is approved. It was decided the Board wanted to explore the request further and possibly some will visit the site. Donna moved to table Mr. Gray's request. The motion was seconded and passed 5 to 0. Jeremy stated if anyone has any more information to send it to Tammy and he would also contact people.
4. Public
 - A) Bob Ketchel mentioned the Listers had no tax grievances. There was a discussion about tax bills.
 - B) John Helfant talked to the Board about his tax bill and his concerns that taxes keep going up.
 - C) Donna mentioned the passing of Dave Santi.
5. Heather moved to approve the minutes (July 6, 2026) as presented. The motion was seconded and passed 5 - 0.
6. Highway Report
 - A) Kevin updated the Board on the equipment. All is up and running except the roadside mower is being fixed and the pick-up went to Ford with issues.
 - B) Replaced three culverts on Warren Mountain Road, there is still work to be done and having guardrails installed by Lafayette. This work is through a grant.

- C) Kevin mentioned he spoke with Ted Long on Horner Road. Ted is willing to cover the cost for the culvert and the road crew will install the new culvert. Ted has a contractor that will work on his driveway to stop the drainage issue. This should resolve the issues.
- D) The Warren Mountain Road culverts were discussed. The proposal was for 100 feet of guardrail but Kevin would like to do more.

7. RVS Committee Report

- A) Heather, member of the committee, spoke about what the committee has been doing. Heather and Kristen Getler will meet with Libby Bonesteel tomorrow regarding a new lease for MRSD. There was a discussion on the process of leasing and the responsibility of the Selectboard. Heather stated they are working on a work plan, chores to be done in the building and working on a lease. They are getting quotes for rekeying the inside doors. They are also discussing the request from Roxbury Roots to use three rooms. Bob Ketchel, committee member, spoke about the fire alarm. The monitoring system is old, looking at \$15,000 to replace.

8. Financial Report

- A) The Board reviewed the orders. Donna moved to approve the orders as submitted. The motion was seconded and passed 5 to 0. There was a discussion on the 2025/2026 budget.
- B) Tammy gave the Board the report on highway payments from the State. The Town received \$18,735.94 for the quarterly payment and \$1,799.23 from the State for a highway supplement payment.

9. Unfinished Business

- A) Don Randall, member of the fire department, submitted a Truck Capital Plan. There was a discussion on applying for a grant to replace a tanker. A new tanker cost \$700,000. Our portion would potentially be \$35,000. Jeremy wondered if it is necessary to replace the tanker when we already have two. There was a discussion on the need of having two tankers; having water available is a huge issue. There was a discussion on Mutual Aid and the assistance from other Towns. If a new truck was ordered, it would be 3 to 5 years before it would be received. There was a discussion on whether a new tanker is needed.
- B) 2026 Unlicensed Dogs – Tim and Heather have contacted people that were on the list. Some people have come in since the last meeting. They will continue to contact people. This will be on the agenda for the next meeting.
- C) Tammy mentioned the Town received the Zonalite Trust Reimbursement for \$5,250.47 for the Town Office attic. Nate stated the RFP for a ramp went out for the Community Hall. The backstairs were built.

10. New Business

- A) Nate mentioned having a public packet for meetings again. There was a discussion on the history of the packets and purpose. Jeremy and Tammy will work on posting public packets that will be posted on the website.
- B) Nate mentioned the Board had previously approved doing a Capital Plan via a grant. There was a discussion.
- C) Nate mentioned the need for repairs to the Library. Also mentioned other buildings have issues. It is time to start looking into getting someone to start the

repairs. The Board mentioned getting a report from someone from each Town building by October 1st so that the Board can work repairs into the budget. There was a discussion on having volunteers work on the Community Hall. There is some work like painting and sanding floors that could be done by volunteers. There was a discussion on what can be done in the kitchen in regards to cooking. Baking and boiling are allowed. Having potlucks is beneficial, possibly grilling outside. It was mentioned that annual inspections could be required if more updates are installed.

With no further business to discuss, the meeting adjourned at 9:54 p.m.

Tammy Legacy, Selectboard Assistant
Approved on August 3, 2026